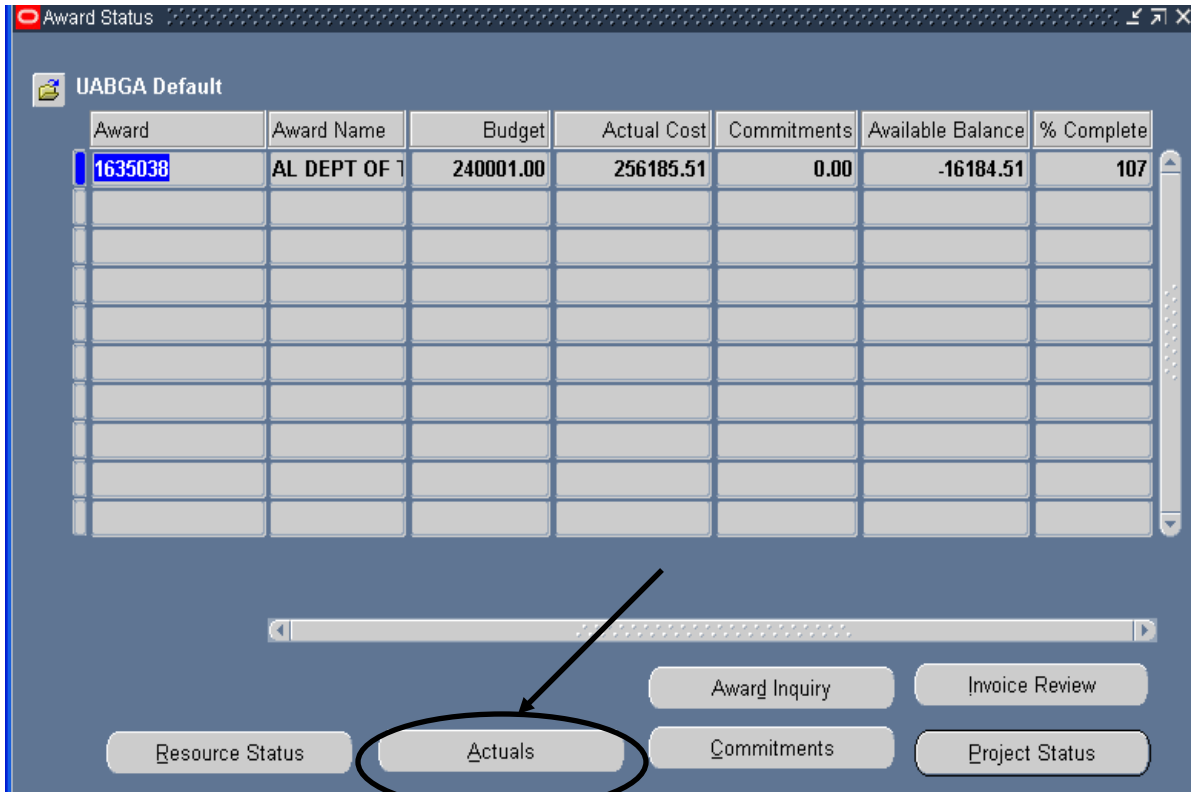


UAB GA End User Award Status Inquiry Actuals

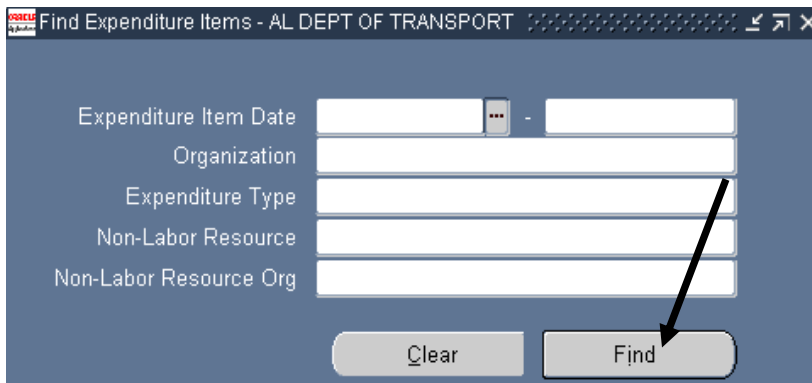
Information on all actual expenditures associated with an award is found by clicking the **ACTUALS** button.

1. From the **AWARD STATUS** window, click on the **ACTUALS** button.



This will open the **FIND EXPENDITURE ITEMS** screen.

2. Enter parameters to narrow the list of commitments returned, then click the **FIND** button.
Note: To see all of the commitments related to this award, leave the form blank.



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A description of the search parameters is detailed below.

Expenditure Item Date	Starting date range of expenditure items search.
-	Ending date range of expenditure items search.
Organization	Organization associated with the expenditure item.
Expenditure Type	Object code.
Non-Labor Resource	Non-labor resource. Not applicable.
Non-Labor Resource Org	Organization providing non-labor resource. Not applicable.
Clear (button)	Erases data from fields.
Find (button)	Searches for data based on parameters entered.

- The **EXPENDITURE ITEM DETAILS: ACTUALS** window will appear, listing the expenditures that meet the desired parameters for the selected award. To review more information regarding the commitments related to this award, scroll to the right using the scroll bar at the bottom of this window.

Project Number	Project Name	Task Number	Task Name	Expenditure Type	Expenditure Item Date
235038	AL DEPT OF TRAN:	01.01	635038	8209030 SUPP-CHEM/BIOLOG	21-APR-
235038	AL DEPT OF TRAN:	01.01	635038	8209010 SUPP-ANIMAL PURCI	21-APR-
235038	AL DEPT OF TRAN:	01.01	635038	8209010 SUPP-ANIMAL PURCI	21-APR-
235038	AL DEPT OF TRAN:	01.01	635038	8202099 SUPP-OTHER GEN LA	21-APR-
235038	AL DEPT OF TRAN:	01.01	635038	8202099 SUPP-OTHER GEN LA	21-APR-
235038	AL DEPT OF TRAN:	01.01	635038	8202099 SUPP-OTHER GEN LA	21-APR-
235038	AL DEPT OF TRAN:	01.01	635038	8202099 SUPP-OTHER GEN LA	21-APR-
235038	AL DEPT OF TRAN:	01.01	635038	8202099 SUPP-OTHER GEN LA	21-APR-
235038	AL DEPT OF TRAN:	01.01	635038	8202099 SUPP-OTHER GEN LA	21-APR-
235038	AL DEPT OF TRAN:	01.01	635038	8991099 INDIRECT COST EXPE	21-APR-

A description of the **EXPENDITURE ITEM DETAILS: ACTUALS** window columns is detailed below.

PROJECT NUMBER	Project number to which specified expenditure is tied.
PROJECT NAME	Name of project identified by number in the previous column.
TASK NUMBER	Task number to which specified expenditure is tied.
TASK NAME	Name of task identified by number in the previous column.
EXPENDITURE TYPE	Object code number and description.
EXPENDITURE ITEM DATE	The date upon which the expenditure was incurred.
EXPENDITURE GROUP	Name to track pre-approved expenditures groups. May see abbreviations for Accounts Payable (AP) or Burden Schedule (BS).

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EXPENDITURE ORGANIZATION	Organization incurring expenditure. Remember that in Grants Accounting, this is used only to differentiate between Hospital (70) and Campus (10) projects.
QUANTITY	Expenditure items quantity.
UNIT OF MEASURE	Expenditure items unit of measure.
TRANSACTION SOURCE	Includes Accounts Payable, Grants Oracle Labor Distribution, and Miscellaneous.
ORIGINAL TRANSACTION REF	This will be the unique requisition number or purchase order number.
SUPPLIER INVOICE NUM	Invoice number issued by the Supplier for payment.
ORIGINAL TRANSACTION REF	
PA PERIOD	Accounting period during which expenditure item date falls.
RAW COST	Expenditure item direct cost.
BURDENED COST	Expenditure item direct cost and expenditure item indirect cost.
BILLED AMOUNT	Amount billed to the granting agency for this expenditure.
REVENUE AMOUNT	
TOTALS (BUTTON)	Calculates the numeric totals for the RAW COST and BURDENED COST columns.

It is possible to export the results into an Excel spreadsheet. Click [here](#) to learn how.

4. Click on the **X** in the top, right-hand corner to return to the main **AWARD STATUS** window.

Project Number	PA Period	Raw Cost	Burdened Cost	Reve	Billed Amount
235038	GA-APR-2004	400.00	400.00	0.00	0.00
235038	GA-APR-2004	53.30	53.30	0.00	0.00
235038	GA-APR-2004	168.00	168.00	0.00	0.00
235038	GA-APR-2004	3000.00	3000.00	0.00	0.00
235038	GA-APR-2004	390.00	390.00	0.00	0.00
235038	GA-APR-2004	390.00	390.00	0.00	0.00
235038	GA-APR-2004	3000.00	3000.00	0.00	0.00
235038	GA-APR-2004	3000.00	3000.00	0.00	0.00
235038	GA-APR-2004	390.00	390.00	0.00	0.00
235038	GA-APR-2004	0.00	272.88	0.00	0.00
		4011.30	4300.12		