

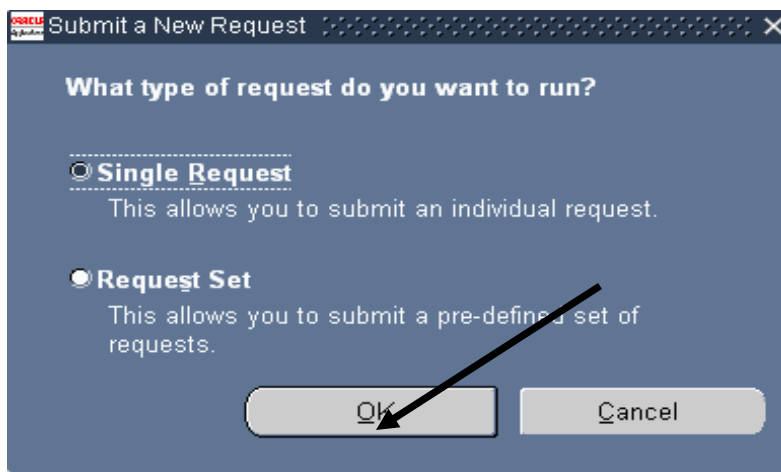
GA End User Reports--Run

Several ad-hoc reports are available in the **UAB GA END USER** responsibility. End users can enter specific accounts and/or parameters to create desired reports as needed.

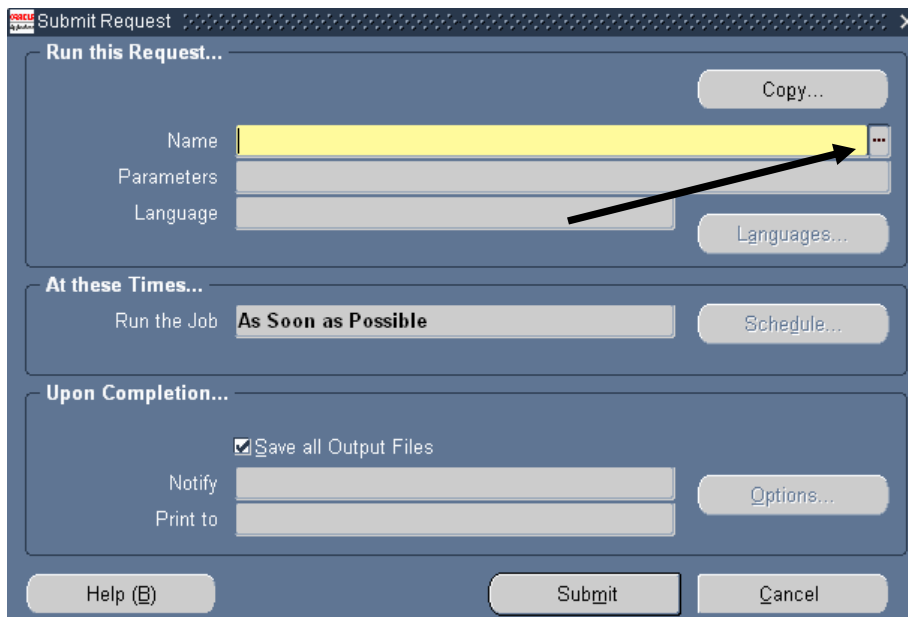
UAB GA End User→Reports→Run

A window will open asking which type of request to submit to the system. The default selection is for **Single Request**.

1. Leave this option selected and click the **OK** button.

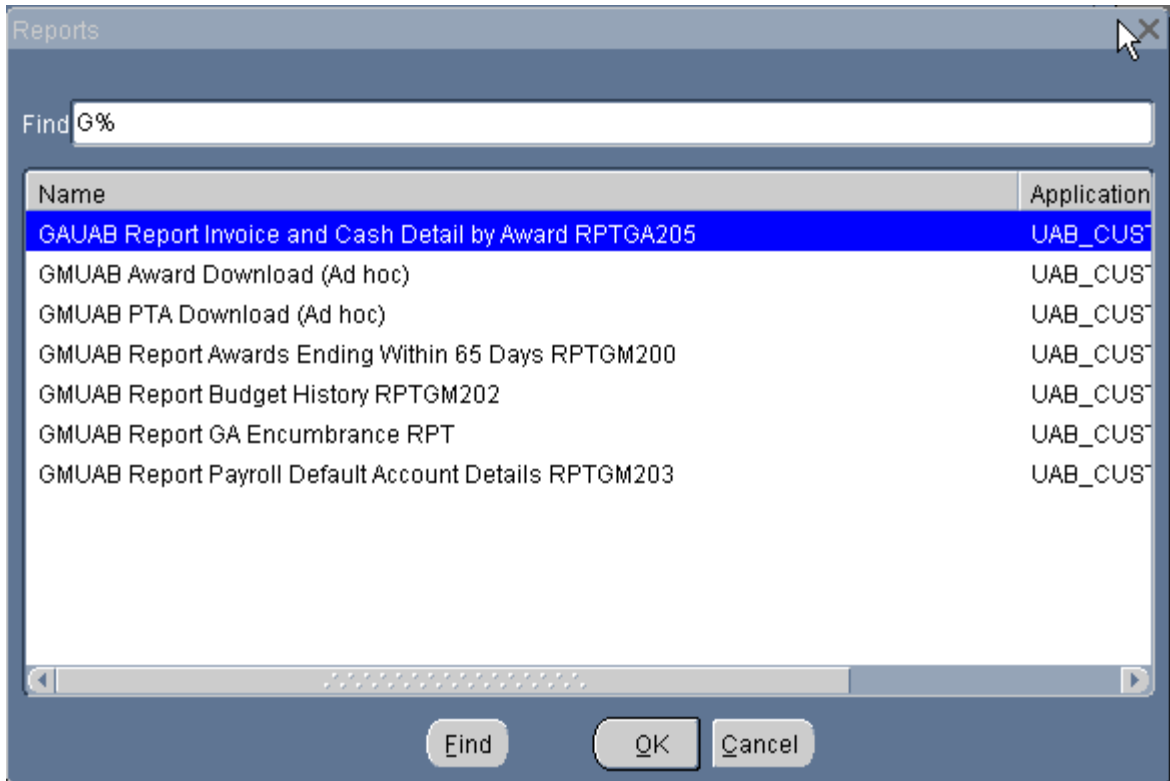


2. The **Submit Request** window will open. Click the LOV button in the **Name** field.



GA End User Reports--Run

3. A list of available reports will appear. Highlight the name of the report to be created.



Click on the links below to find detailed instructions for each report.

GAUAB Report Invoice and Cash Detail by Award PRTGA205

[GMUAB Award Download \(Ad hoc\)](#)

[GMUAB PTA Download \(Ad hoc\)](#)

GMUAB Report Awards Ending Within 65 Days RPTGM200

GMUAB Report Budget History RPTGM202

GMUAB Report GA Encumbrance RPT

GMUAB Report Payroll Default Account Details RPTGM203

[Return to top](#)