

**Appoint, Change, Terminate (ACT) Documentation  
Explanation of Hospital FTE Values**

<b>EMPLOYMENT CLASSIFICATIONS</b>	<b>CATEGORY</b>	<b>FTE VALUE</b>	<b>WORKED HOURS/WEEK</b>
Regular Full Time Benefitted	01	1.0	40 hours per week
Regular Full Time Benefitted	12	0.9	36 hours per week
Regular Part Time Benefitted	03	0.8	32 hours per week
Regular Part Time Benefitted	03	0.7	28 hours per week
Regular Part Time Benefitted	03	0.6	24 hours per week
Regular Part Time Benefitted	17	0.6	24 hours per week
Regular Part Time Benefitted	03	0.5	20 hours per week
Irregular Part Time nonbenefitted	04	0.4	16 hours per week
Irregular Part Time nonbenefitted	04	0.3	12 hours per week
Irregular Part Time nonbenefitted	04	0.2	8 hours per week
Irregular Part Time nonbenefitted	04	0.1	4 hours per week

.1 FTE = 4 hours worked time