

HR Reports Listing -- University

Below is a listing of HR reports that are electronically distributed to University Organizations. Individuals responsible for HR functions will find these reports useful. Also provided is the format in which the report is viewed, to whom and when the report is sent, and where to retrieve the report. The final column indicates the number of days the report is available for viewing. A sample and brief explanation of each report can be viewed by clicking on the name of the report.

Report Name	Format	Recipient	Distributed:	Delivered To:	Viewable For:
HRUAB Report Departmental Budget Position Summary RPT_SS004	PDF	HR Organization Contact	Monthly	UAB Report Viewer	65 days
HRUAB Report Performance University Appraisal Summary RPTER009SUM	PDF	HR Organization Contact	Monthly	UAB Report Viewer	365 days
HRUAB Report Performance University BiWeekly Evaluation RPTER009	PDF	HR Organization Contact	Monthly	UAB Report Viewer	365 days
HRUAB Report Performance University Monthly Evaluation RPTER010	PDF	HR Organization Contact	Monthly	UAB Report Viewer	365 days
RMUAB Report Department Accruals University Report RPTRM017	PDF	HR Organization Contact	1st and 15th of Every Month	UAB Report Viewer	65 days
RMUAB Report Employee End Date Reminder (RPT.RM.023)	PDF	HR Organization Contact	Monthly	UAB Report Viewer	65 days
RMUAB Report Employee On Leave Of Absence RPTRM004	PDF	HR Organization Contact	1st and 15th of Every Month	UAB Report Viewer	180 days
LDUAB Report Cumulative Salary Status RPTLD005	PDF	Department Effort Officer	Monthly	UAB Report Viewer	
LDUAB Report Employees with Schedule percent not equal to 100% RPTLD783	PDF	Department Effort Officer	Weekly	UAB Report Viewer	
GMUAB Report LD Default Account Detail	PDF	Award Manager	Monthly	UAB Report Viewer	
RMUAB Report Citizenship Code Other Than US RPTRM012	PDF	HR Organization Contact	Monthly	UAB Report Viewer	90 days
PRUAB Report Nine Month Faculty Election RPTPR208	Excel	HR Organization Contact	Weekly (April - July)	UAB Report Viewer	