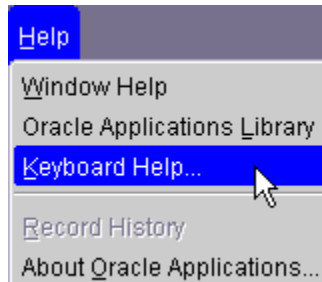


## Keyboard Shortcuts

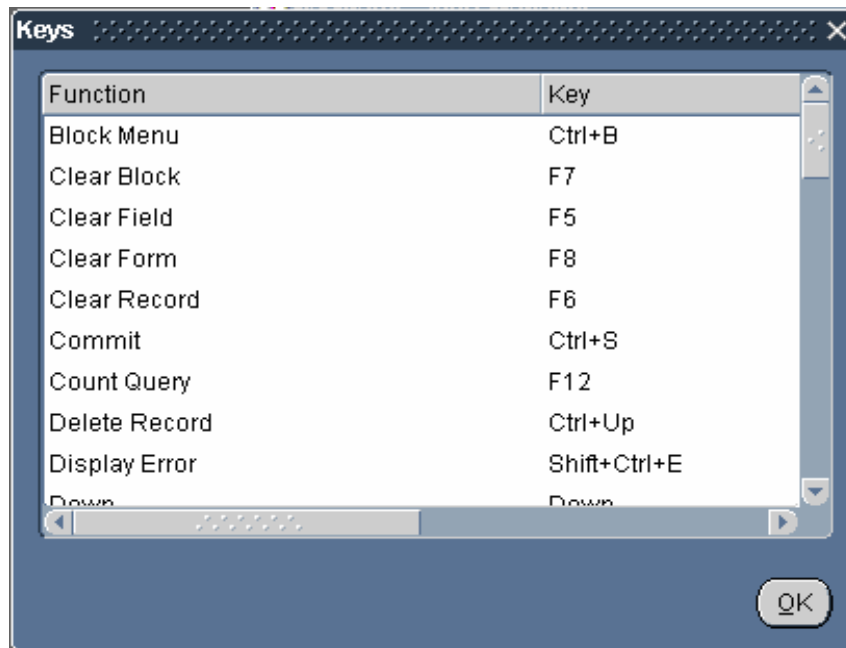
Administrative Systems users can bypass the menu by using a keyboard shortcut or a specific combination of keystrokes that performs the same function as a corresponding menu item.

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Many commonly used functions have a keyboard shortcut. You can display a list of the keyboard shortcuts from **Help > Keyboard Help**.



Experienced Oracle Applications users can bypass the menu by using a keyboard shortcut or a specific combination of keystrokes that performs the same function as a corresponding menu item.



**Note:** Like Microsoft Office™, Oracle Applications sometimes has several ways of accomplishing a task. An example of this would be the Save feature: File > Save, the Save icon (the yellow diskette), or Ctrl-S.