



UAB FACULTY AND STAFF BENEVOLENT FUND INDEPENDENT AGENCY GRANT

HELPFUL INFORMATION

1. You may provide up to 2 letters of support for your program with your proposal. The letters can be from a client, a professional in the field or one of your proposed partners detailing the need for the program.
2. The Agency Presentation is 15 minutes total in length. We recommend 5-7 minutes for your presentation and the remainder of the time for questions. In order to keep on schedule, presentations will be ended after 15 minutes.
3. Because of the short length of time for the Agency Presentation, we ask that you do not use audiovisual equipment.
4. The Agency Presentation is your opportunity to sell your program to the Benevolent Fund. If you would like for a client to make a testimonial about the value of the service, that is more than acceptable.
5. The audience for the presentation is Benevolent Fund Council members serving on our Independent Agency Review Committee. These are employees from all across UAB that give of their time to support the Benevolent Fund and help with our fundraising efforts.

Directions to the UAB Administration Building: Located at 701 20th Street South, Birmingham 35294. The Administration Building is on 20th Street between University Ave and 7th Ave S, in the same building that houses Compass Bank. If headed from I-65 on University, make a left on to 20th Street. Take a right into the Compass Bank entrance immediately after Sitar Indian Cuisine. Take the second left up the ramp to visitor parking.

Directions to the Benevolent Fund Office in the UAB Administration Building: Enter the building and proceed through the frosted glass doors of the Human Resources office on the 2nd floor. Take an immediate right before the front desk and go through the doorway to the lobby with the Benefits and Payroll help windows. Go through the doorway to the right. The elevator on the right is the only direct elevator to the sub-basement. Once in the basement, follow the signs to the Benevolent Fund office, B84.

Directions to the Penthouse in the UAB Administration Building: Enter the building and take the main elevator to the 13th floor. You can then take the small elevator or the stairs up to the 14th floor. We will be in the large board room at the end of the hall once you exit the elevator.