

PHTS 2011 Schedule By Calendar Year

January 3	DCAC Sends Form Correction Spreadsheet to Coordinator
January 31	2011 Dues Due New Study Proposal Applications Due 4th Quarter (Oct. – Dec. 2010) forms due to DCAC
February 7	DCAC Sends Form Correction Spreadsheet to Coordinator
February 28	2011 Dues Invoices, 2 nd notice mailed to Principal Investigators Proposal review by Scientific Committee Completed
March 7	DCAC Sends Form Correction Spreadsheet to Coordinator
March 14	DCAC sends list of 2 nd quarter Status Reports Due (Form 8) to Coordinators Decision of Scientific Committee regarding proposals
March 15	DCAC/UNOS data consistency checks, Data reconciliation with each center
March 31	Delinquent dues invoices forwarded to PHTS Treasurer
April 1	AHA Abstract Submission Opens
April 4	Database Committee Meeting to Review in/out (includes coordinators) DCAC Sends Form Correction Spreadsheet to Coordinator
April 13	ISHLT-Coordinator's/PI's Meeting: PHTS Spring Meeting San Diego
April 13-16	ISHLT (San Diego)
April 30	1 st Quarter (Jan – Mar) forms due to DCAC
May 2	Decision of who's in and who's out
May 2	DCAC Sends Form Correction Spreadsheet to Coordinator
June 1	AHA Abstract Submission Closes
June 6	DCAC Sends Form Correction Spreadsheet to Coordinator DCAC sends list of 3 rd quarter Status Reports Due (Form 8) to Coordinators
July 5	DCAC Sends Form Correction Spreadsheet to Coordinator
July 31	2 nd Quarter (Apr – Jun) forms due to DCAC
August 1	DCAC Sends Form Correction Spreadsheet to Coordinator
August 23	ISHLT Abstract Submission Opens
September 5	DCAC Sends Form Correction Spreadsheet to Coordinator DCAC sends list of 4 th quarter Status Reports Due (Form 8) to Coordinators
October 3	DCAC Sends Form Correction Spreadsheet to Coordinator
October 31	3 rd Quarter (Jul – Sep) forms due to DCAC
November 7	DCAC Sends Form Correction Spreadsheet to Coordinator
November 12-16	American Heart Association Meetings (Orlando)
November 13	AHA-Coordinator's/PI's Meeting: PHTS Fall Meeting Orlando (tentative)
November 19	ISHLT Abstract Submission Closes
December 5	2012 Dues Invoices Mailed to Principal Investigators DCAC Sends Form Correction Spreadsheet to Coordinator
December 12	DCAC sends list of 1 st Quarter 2011 Status Reports Due (Form 8) to Coordinators

PHTS 2011 Schedule By Category

Forms

January 31	4th Quarter (Oct. – Dec. 2010) forms due to DCAC
March 14	DCAC sends list of 2 nd quarter Status Reports Due (Form 8) to Coordinators
April 30	1 st Quarter (Jan – Mar) forms due to DCAC
June 6	DCAC sends list of 3 rd quarter Status Reports Due (Form 8) to Coordinators
July 31	2 nd Quarter (Apr – Jun) forms due to DCAC
September 5	DCAC sends list of 4 th quarter Status Reports Due (Form 8) to Coordinators
October 31	3 rd Quarter (Jul – Sep) forms due to DCAC
December 12	DCAC sends list of 1 st Quarter 2011 Status Reports Due (Form 8) to Coordinators
March 15	DCAC/UNOS data consistency checks, Data reconciliation with each center

Corrections

January 3	DCAC Sends Form Correction Spreadsheet to Coordinator
February 7	DCAC Sends Form Correction Spreadsheet to Coordinator
March 7	DCAC Sends Form Correction Spreadsheet to Coordinator
April 4	DCAC Sends Form Correction Spreadsheet to Coordinator
May 2	DCAC Sends Form Correction Spreadsheet to Coordinator
June 6	DCAC Sends Form Correction Spreadsheet to Coordinator
July 5	DCAC Sends Form Correction Spreadsheet to Coordinator
August 1	DCAC Sends Form Correction Spreadsheet to Coordinator
September 5	DCAC Sends Form Correction Spreadsheet to Coordinator
October 3	DCAC Sends Form Correction Spreadsheet to Coordinator
November 7	DCAC Sends Form Correction Spreadsheet to Coordinator
December 5	DCAC Sends Form Correction Spreadsheet to Coordinator

Dues

January 31	2011 Dues Due
February 28	2011 Dues Invoices, 2 nd notice mailed to Principal Investigators
March 31	Delinquent dues invoices forwarded to PHTS Treasurer
December 5	2012 Dues Invoices Mailed to Principal Investigators

Abstracts

April 1	AHA Abstract Submission Opens
June 1	AHA Abstract Submission Closes
August 23	ISHLT Abstract Submission Opens
November 19	ISHLT Abstract Submission Closes

Deadlines

January 31	New Study Proposal Applications Due
February 28	Proposal review by Scientific Committee Completed
March 14	Decision of Scientific Committee regarding proposals
April 4	Database Committee Meeting to Review in/out (includes coordinators)

Meetings

April 13	ISHLT-Coordinator's/PI's Meeting: PHTS Spring Meeting San Diego
April 13-16	ISHLT (San Diego)
November 12-16	American Heart Association Meetings (Orlando)
November 13	AHA-Coordinator's/PI's Meeting: PHTS Fall Meeting Orlando (tentative)