

## AMP Information Packet

### Alternative Master's Program (AMP)

### Secondary (6-12) and Single-subject (K-12) Certification

Welcome to the alternative master's program (AMP) at the University of Alabama at Birmingham (UAB). The first purpose of UAB's AMP is to guide prospective teachers in meeting the evolving needs of school-aged learners in today's rapidly changing society. Its second purpose is to deliver cutting-edge instruction through a standards-based, inquiry-focused approach. Based on constructivism, this approach prepares educators for using state-of-the-art instructional strategies in their own classrooms. The AMP's third purpose is to ensure that quality courses are available to graduate students who are unable to come to campus during traditional class hours. UAB's AMP is unique in how it combines online support from Blackboard with a variety of delivery formats: **online, weekends, mornings, afternoons, evenings** (i.e., weekly at 5:00), **or blended** (i.e., online alternating with classes held on campus in the evening). Many courses offer a section during the day and another section that is either evenings, weekends, or online.

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*Driving and Parking Directions are provided [here](#).*

*In this information packet, the words "student" and "candidate" are used interchangeably.  
Candidate refers to current and prospective certification students in UAB's School of Education (SOE).*

*The terms "alternative master's program (AMP)" and "fifth-year program" are interchangeable. Fifth-year means that certification candidates are starting a teacher certification program in their fifth year of college; it does not mean that they finish this program in their fifth year. Rather, depending on work and other obligations, it usually takes candidates from 4 to 6 terms to finish the AMP.*

*This information corresponds to UAB policies and procedures in effect on the date of this packet. Newer versions of this packet take precedence over what is stated here. This packet also represents codes and regulations mandated by the Alabama State Department of Education (ALSDE). To provide schools with educators prepared to meet the changing needs of today's society, the ALSDE frequently updates its [codes](#). In response to these changes, UAB also periodically updates its [certification checklists](#). If an updated certification checklist offers more advantages to already-admitted candidates, these candidates may request switching to the updated checklist.*

Dr. Susan Spezzini, Program Director  
Secondary 6-12 & Single Subject K-12  
205-934-8357 [spezzini@uab.edu](mailto:spezzini@uab.edu)

Dr. Lynn Kirkland, Department Chair  
Department of Curriculum and Instruction  
205-934-8358 [lkirk@uab.edu](mailto:lkirk@uab.edu)

## Teaching Fields, Faculty, and Advisors

*Faculty advisors are assigned by teaching field. They are not listed on BlazerNet (such as are the advisors for UG students).*

Teaching Fields with Alternative Class A Certification	Faculty Members and Faculty Advisors	Office	Contact Information
<b>Secondary (Grades 6-12)</b>			
English Language Arts	Dr. Tonya Perry Dr. Michele Jean Sims	EB 110A EB 108	934-7896 <a href="mailto:tperry@uab.edu">tperry@uab.edu</a> 934-8361 <a href="mailto:mjsims@uab.edu">mjsims@uab.edu</a>
Mathematics	Dr. Tommy Smith	EB 122	934-8089 <a href="mailto:tsmith@uab.edu">tsmith@uab.edu</a>
Science <b>RECOMMENDED Gen. Science*</b> Biology, Chemistry, Physics	Dr. Lee Meadows	EB 100	907-8371 <a href="mailto:lmeadows@uab.edu">lmeadows@uab.edu</a>
<b>RECOMMENDED Gen. Social Science*</b> Social Science History	Dr. Jeremiah Clabough	EB 112	934-8364 <a href="mailto:jclabou2@uab.edu">jclabou2@uab.edu</a>

\* To increase marketability, applicants should certify in general science & general social science (rather than biology, chemistry, physics or history).

<b>Single-Subject (Grades K-12)</b>			
Visual Arts	Dr. Doug Baulos	HB 305B	934-2492 <a href="mailto:dbaulos@uab.edu">dbaulos@uab.edu</a>
Music Instrumental Choral	Dr. Denise Gainey Dr. Brian Kittredge	HC 241 HC 246	975-0558 <a href="mailto:dschmidt@uab.edu">dschmidt@uab.edu</a> 975-2599 <a href="mailto:briank@uab.edu">briank@uab.edu</a>
French and Spanish	Dr. Krista Chambless	HB 405A	934-1828 <a href="mailto:kristachambless@uab.edu">kristachambless@uab.edu</a>
English as a Second Language	Dr. Sue Seay Dr. Josie Prado	EB 111 EB 121	975-6710 <a href="mailto:sueseay@uab.edu">sueseay@uab.edu</a> 975-5045 <a href="mailto:jprado@uab.edu">jprado@uab.edu</a>
Dual Cert. ESL & French or Spanish	Dr. Susan Spezzini	EB 100	934-8357 <a href="mailto:spezzini@uab.edu">spezzini@uab.edu</a>

## Preparations for Seeking Admission to the AMP

- Becoming Informed:** Contact the Program Director, Dr. Susan Spezzini [spezzini@uab.edu](mailto:spezzini@uab.edu) 205-934-8357  
 Visit our departmental website [Department of Curriculum and Instruction](#) and access these webpages:  
[Forms and Documents](#): Click on **Alternative Master's Information Packet** (which is what you are now reading)  
[Certification Checklists](#): Scroll down and click on the teaching field (e.g., Mathematics) followed by AMP  
 Attend an AMP information session: Mondays and Thursdays, 5:00-5:45 in EB 100  
 NOTE: Please confirm your attendance by sending an email to Dr. Spezzini [spezzini@uab.edu](mailto:spezzini@uab.edu)
- Sending Transcripts**
  - Preview:** Scan transcripts and send them via email to Dr. Spezzini [spezzini@uab.edu](mailto:spezzini@uab.edu). By previewing your transcripts, we will see if you need prerequisite courses before seeking admission to AMP. If you need additional courses, you can take them at a community college or at UAB as a non-degree seeking graduate student (see below). *Prerequisites are listed on page 3.*
  - Official:** Request 2 official transcripts from all colleges attended, even if you took just one course and it's on another transcript. Have transcripts from all colleges (except UAB) sent to this address (NOTE: These transcripts will be used for admission):  
**UAB Graduate School**, 1720 2<sup>nd</sup> Avenue South, Lister Hill Library-G03, Birmingham AL 35294-0013  
 Have transcripts from all colleges (including UAB) sent here (NOTE: These transcripts will be used for certification):  
**SOE Office of Student Services (OSS)**, 1720 2<sup>nd</sup> Avenue South--EB 232; Birmingham, AL 35294-1250
- Seeking Non-Degree Admission** (if needed) UAB Graduate School, 205-934-8227 [gradschool@uab.edu](mailto:gradschool@uab.edu)
  - Go to the [ApplyYourself website](#).
  - Create an application account, write down your ApplyYourself username and password, and then log out.
  - Log back into your ApplyYourself account and select non-degree seeking application.
  - Select education as your intended major and choose Ed Cert Other (or something similar) from the drop-down menu(s). Be sure to pay \$40 online and then click on the submit button. NOTE: Mailing a check greatly delays this process.
  - About two days your transcript(s) and application have been received, you will receive an admission email from the Graduate School. Follow the instructions in this email, process (or reactivate) your BlazerID, and register for class.
  - Because of your non-degree seeking status, you will need overrides to register for AMP courses (except EDU 500). You can request a degree level override by sending an email to Dr. Spezzini with your student ID number ("B" followed by several digits) and the number, name and CRN (course registration number) for the course(s) you wish to take.
  - With non-degree status, you can take only 12 credit hours towards your degree. While taking courses with non-degree seeking status in the Graduate School, you are not eligible for financial aid.
  - If you need financial aid for taking prerequisite courses before being seeking admission to AMP, you can do so as an undergraduate. Submit an undergraduate post-baccalaureate application here: [Undergraduate Post-Baccalaureate](#).  
**MARK "EDUCATION" AS YOUR MAJOR!** NOTE: If you apply to the wrong UG program (e.g., Arts & Sciences), you will be assigned to an advisor outside the SOE. If this happens, go online and change your UG post-baccalaureate major to Education. This way you will be assigned to an SOE advisor. The SOE is not responsible for advising received outside of the SOE.

## Requirements for Admission to the AMP

- 1) Cumulative 2.5 GPA** unrounded on degree-issuing transcript (UG or graduate) from a regionally accredited college
- 2) Official Transcripts:** If not already sent (p. 2, step 2), send transcripts to UAB Graduate School & SOE Office of Student Services.
- 3) AMP Information Session:** Mondays and Thursdays, at 5:00 pm, in EB 100
- 4) Background Clearance:** Register for doing fingerprints at [www.cogentid.com/AL](http://www.cogentid.com/AL)  
 Clearance will be posted within a few weeks at the ALSDE's public access portal [Public Access Portal](#)
- 5) Prerequisite Content Courses:** As listed below in the right-hand column
- 6) Admission Exams: AECTP Basic Skills and Praxis II in the targeted teaching field**
  - a) The Education Testing Service regularly updates its tests. Test numbers are announced on the ALSDE website. As of the date on this packet, test codes and scores were those listed below. *NOTE: Test names may differ from teaching field names.*
  - b) Before registering, you **MUST** go to [testing requirements](#) and the [ALSDE website](#) (scroll down) for **updated requirements**.
  - c) When registering for these exams, you should indicate that your score reports must be sent to **UAB** and to the **ALSDE**.

		<b>Praxis II</b> (on date of packet)		<b>Content Prerequisites</b>	
		Paper test: # 0xxx Computer: # 5xxx	score	UG major	Courses and other Requirements (determined mainly by the ALSDE)
<b>SECONDARY (6-12)</b>		<i>Whenever possible, sample UAB courses are provided.</i>			
<b>English Language Arts</b>		<b>#5038 new</b> (#0041 or #5041 before 9/01/2013)	<b>147</b> (ex-151)	related field AND ...	Speech (CMST 101) and journalism/broadcasting (MC 101) or equivalence. One course (300-400 level) in 2 of 5 areas: Shakespeare (EH 376, 476), grammar (EH 452), young adult literature (EH 419), multicultural literature (EH 365, 366, 492), and writing (EH 402, 404, 433). After unconditional admission to AMP, courses must be at the graduate level.
<b>Mathematics</b>		<b>#5161 new</b> (#0061 or #5061 before 9/01/2013)	<b>145</b> (ex-126)	related field AND ...	calculus I (MA 125), calculus II (MA 126), and calculus III (MA 227) = 12 semester credit hours (preferably in the recent past)
<b>Science</b>	<b>General</b>	<b>#0435 or #5435</b>	<b>147</b>	related field AND ...	At least 1 UG or graduate course in biology, chemistry, physics, and earth/space. After unconditional admission to AMP, courses must be at the graduate level. <i>UAB offers earth/space only at the UG level: ES 101/102, AST 101/111.</i>
	Biology	#0235 or #5235	143	related field	<i>No prerequisite content courses are required</i>
	Chemistry	#0245 or #5245	150	related field	<i>No prerequisite content courses are required</i>
	Physics	#0265 or #5265	138	related field	<i>No prerequisite content courses are required</i>
<b>Social Science</b>	<b>General</b>	<b>#0081 or #5081</b>	<b>153</b>	related field AND ...	2 of these 4 courses: US History I, US History II, World History I (or Western Civ I) & World History II (or Western Civ II). At least 1 UG or graduate course in economics, government, & geography. After unconditional admission to AMP, these courses must be at the graduate level. <i>UAB offers geography only at the UG level: GEO 121 and GEO 221.</i>
	History	#0941 or #5941	143		2 of these 4 courses: US History I, US History II, World History I (or Western Civ I) & World History II (or Western Civ II)
<b>SINGLE-SUBJECT (K-12)</b>					
<b>Visual Arts</b>		#0134 or #5134 (0133 pre-9/2012)	154 (ex-150)	art or art history	Must submit portfolio and participate in an art admissions interview: Contact Dr. Baulos at <a href="mailto:dbaulos@uab.edu">dbaulos@uab.edu</a>
<b>Music</b> (choral and instrumental)		#0113 or #5113	150	music	Proficiency test administered by faculty in UAB's Dept. of Music: Contact Dr. Mosteller at <a href="mailto:songman@uab.edu">songman@uab.edu</a>
<b>Foreign Languages</b>	French	#5174 (0173 pre-9/2012)	162 (ex-148)	-----	67% writing and 75% speaking on Praxis #5174* <i>Provide hard copy of Praxis score report to Dr. Spezzini.</i>
	Spanish	#5195 (0191 pre-9/2012)	158 (ex-147)	-----	67% writing and 75% speaking on Praxis #5195* <i>Provide hard copy of Praxis score report to Dr. Spezzini.</i>
<b>English as a Second Language</b>		#0361 or 5361** (0360 pre-9/2011)	144** (ex-540)	a language OR	32 credit hours in a language of which 19 are upper division OR a passing score on ESOL Praxis #0361 or #5361
<b>Dual Certification</b>	ESL/French	#5174 (0173 pre-9/2012)	162 (ex-148)	-----	Meet admission requirements for both ESL and French.
	ESL/Spanish	#5195 (0191 pre-9/2012)	158 (ex-147)	-----	Meet admission requirements for both ESL and Spanish.

\*Students may fulfill this during their first term at UAB by scoring Low Advanced on the Oral Proficiency Interview-computerized (OPI-c).

\*\*The ESL Praxis #0361/#5361 is an internship requirement (not an admission requirement).

**ESL applicants:** Because Praxis II is not an admission prerequisite to the AMP in ESL, all ESL applicants must meet admission requirements by passing either the Miller Analogies Test [MAT](#) (388+) or the Graduate Record Exam [GRE](#) (290+ or old 850+).

## **AECTP Basic Skills and Praxis II in a teaching field**

You should take the AECTP and Praxis II at least one month before UAB's deadline for submitting your admission application. Before registering for the Praxis II, you should access requirements in effect on your projected test date at [testing requirements](#) and [scores](#) (scroll to "tests required"). It is your responsibility to obtain current information.

### **AECTP Basic Skills (1-800-294-2105) [www.act.org/alabamaectp](http://www.act.org/alabamaectp)**

Passing scores: 5 in reading, 4 in math, and 3 in writing

Paper-based dates during the 2013-14 school year (Saturdays, at UAB): Sept. 28, Nov. 23, Feb. 15, April 26, and July 12

Registration Deadline: about 1 month before

Computer-based dates during 2013-14 (Vestavia): Oct. 17-26; Jan. 9-18; March 6-15; May 8-17; Aug. 7-16

Registration is open throughout year but scheduling is not available until approximately 6 weeks before test window.

Score report: Your score report will arrive in the mail about 5 weeks after the test date.

### **PRAXIS II (1-800-772-9476)** Click [here](#) to register for the Praxis

Registration deadline: about 1 month before test date (extended deadline- 3 weeks before; emergency- about 8 days before)

Paper-based dates (2013-14): *NOTE: Paper-based Praxis tests will no longer be available as of the 2014-15 testing year.*

Almost all subjects (but NOT French, Spanish, or ESL): Saturdays, March 8 and June 7.

You can access your score online about 3 weeks after taking the test.

Computer-based dates: testing windows during the 2013-14 school year (at Prometrix in Homewood)

Most fields: Oct. 7-19; Dec. 2-21; Jan. 13-25; Feb. 3-15; *Mar. 7-19*; Apr. 7-19; May 12-24; Jun. 16-21; Jul. 14-26, Aug. 4-16.

After the test, your score will appear on the screen. (You should access it online about 3 weeks after the test.)

French & Spanish: Oct. 28-Nov. 2; Nov. 29-Dec. 7; Feb. 24-Mar. 1; Apr. 28-May 3; July 28-Aug. 2

You can access your score online about 4 weeks after taking the test.

### **Test-taking strategies**

- 1) Test takers should arrive at the test center at least 30 minutes before the test is scheduled to start. Test-takers must be inside of the designated testing room before the time indicated on the instructions. For example, if test-takers are told to arrive by 10:30, this means that the door of the testing room closes at 10:30 and no one else is permitted to enter.
- 2) If test takers do not know the answer to a question, we recommend that they should "simply mark C". Test takers should not be concerned about marking C numerous times. "Simply marking C" works well since the passing score on the Praxis often corresponds to correct responses on about half of the questions. *NOTE: This approach will not work as well when a higher score is required. This approach also does not work on other types of exams such as Advanced Placement or Nursing Boards; it depends on the test.*
- 3) Of the questions to which test takers "simply marked C", about 25% will be correct. For example, if they "simply marked C" on 40 questions, about 10 will be correct. For some test takers, this is the difference between passing and not passing.
- 4) If test takers are slow readers, they should not get bogged down with reading long questions. Some of the Praxis questions are lengthy scenarios that take a long time to read; other questions might be somewhat confusing. When test takers who are slow readers see a long or confusing question, they should not even attempt to read it. Instead, they should "simply mark C" and go on to the next question. If they have time left at the end, they can come back to the long questions where they had "simply marked C."
- 5) Test takers should wear a watch with clear numbers on it when taking a paper-based test (time appears on the screen for computer-based testing). Test takers cannot rely on their cell phone for telling time because they are not allowed to bring cell phones into the testing room. Moreover, test takers cannot rely on the wall clock because sometimes it is not easily visible. Test takers should write down the time when they start the test and write down when the test is supposed to end. One minute before the end, they should "simply mark C" on all the remaining questions. That way, if they run out of time, they will have responded to all of the questions.

### **Tips for preparing for the Praxis II**

- 6) Students begin preparing for the Praxis II by having done their very best in every single course that they took at the undergraduate (or graduate) level. When starting their focused preparation for the Praxis, students should review their notes and assignments from the undergraduate courses in their targeted content area. In addition to reviewing their course-related materials, students should also study for the Praxis in the targeted certification area by purchasing study materials which are usually produced by the Educational Testing Service. These are offered online after registering for the Praxis. Test preparation materials can also be purchased at the UAB book stores as well as at major book stores in shopping malls.
- 7) An excellent way to prepare for the Praxis II is by taking several practice tests (included in the purchased test preparation materials) in a secluded area and by setting a timer for the allotted time.
- 8) If students have a disability, they should register with UAB's Disability Support Services (205) 934-4205. This takes time. So, if students plan to seek a disability designation at UAB, they must start this process at least 3 months before the test date. Once students have been designated by UAB's Student Disability Services as having a disability, they will be allowed to take the Praxis with accommodations. The exact accommodation depends on the type of disability.
- 9) By following these test taking strategies and study tips, students are usually able to do better on the Praxis. The important thing is to prepare well, go into the testing room with confidence, and implement test-taking strategies before and during the test.



## Steps for Submitting Application for Admission to AMP

1. Submit degree-seeking application and required documents by deadline (it's OK if your exam scores arrive a few days later):  
**Nov. 1<sup>st</sup>** for admission to the spring term  
**April 1<sup>st</sup>** for admission to the summer term  
**July 1<sup>st</sup>** for admission to the fall term

Initial admission as a non-degree seeking student: If the deadline has passed to submit a degree-seeking application for admission to the AMP, you may still begin taking AMP courses during the targeted term by submitting a non-degree seeking application to the Graduate School. To do so, follow the instructions at the bottom of page 2 (step #3).

2. By the deadline, submit a degree-seeking application online to UAB's Graduate School (205-934-8227 [gradschool@uab.edu](mailto:gradschool@uab.edu))  
Go to the [ApplyYourself](#) website  
Create an application account (be sure to write down your ApplyYourself username and password) and then log out.  
Log into your new ApplyYourself account and submit your application.  
Respond to "Admission Exams" as follows: DATE (required: month/year of test **OR** approximate date of anticipated test) and SCORE (The score is optional. That's because the SOE uses official score reports and not what is reported here).  
In response to the essay question, insert a well-written essay (*Suggestion: Carefully write essay before doing the application*)  
In the place indicated for references, include the names and email addresses of three people for providing recommendations.  
*NOTE: When you submit your application, UAB will automatically email a recommendation form to your referees.*  
On the application form, you'll find a section entitled INTENDED DEGREE. Here you will select the following:

**Program and Degree applying to** (select from the following drop-down menu):

Education—High School Education 5<sup>th</sup> year (MAE)

**Concentrations:** English, math, biology, chemistry, physics, gen. science, history, gen. social science, French, Spanish  
*NOTE: Although the UAB designation says High School Education, the corresponding certification is for grades 6-12.*

Education—Arts Education 5<sup>th</sup> year (MAE)

**Concentrations:** music (choral and instrumental) and visual arts

Education—English as a 2<sup>nd</sup> Language 5<sup>th</sup> year (MAE)

**Concentrations:** ESL certification, ESL & French certification, ESL & Spanish certification

3. Pay an application fee of \$45 (\$60 for international candidates). It is highly recommended that you pay this fee online with a credit card or debit card. *NOTE: Mailing a check may delay the application process by several weeks.*
4. Periodically check [application status](#)  
You may also inquire about your status by contacting the Graduate School (205-934-8357) [gradschool@uab.edu](mailto:gradschool@uab.edu). After all of your application materials have been received, it will take approximately 6 to 8 weeks for your application to be processed. If you are experiencing difficulties in confirming the status of your application materials, you should contact Dr. Susan Spezzini ([spezzini@uab.edu](mailto:spezzini@uab.edu)), Program Director for Secondary Education and Single-subject K-12 certification.
5. UAB requires several immunizations of first-time graduate students. To learn more about meeting UAB's immunization requirement, please [click here](#). If you have any questions or concerns, inquire at [submitmyshots@uab.edu](mailto:submitmyshots@uab.edu).
6. **Non-native speakers of English:** Oral and written language assessments at Graduate School [naramor3@uab.edu](mailto:naramor3@uab.edu)  
**International applicants:** Take the TOEFL (or IELTS) and apply to UAB's English Language Institute (ELI) [eli@uab.edu](mailto:eli@uab.edu).  
Pass the ELI's language placement test or successfully complete Level 5 courses in the Intensive English Program.  
Meet all requirements in UAB's booklet for [International Students](#) (click on link at bottom left)
7. When you are admitted as a degree-seeking student, you will receive an email from the Graduate School with the subject line "UAB Graduate School Admission Decision". It will prompt you to log into your application account with your pin and application password to view the online decision letter. This decision letter will include the following:  
Your student number (letter "B" followed by 8 digits) *NOTE: You will need this number for identification purposes.*  
Your program (High school 5<sup>th</sup> year, Arts education 5<sup>th</sup> year, or ESL 5<sup>th</sup> year) and your concentration (teaching field)  
Your residency status as a resident (with in-state tuition) or as a non-resident (with out-of-state tuition)  
Be sure to read this information very carefully in order to make sure that all of the information is correct.
8. Follow the instructions in your admission information from the Graduate School with respect to processing your BlazerID.  
You must process your BlazerID at the [BlazerNet Central](#)  
Your BlazerID will also serve as your UAB email account (*Select 8 letters/digits that convey a professional image.*)  
*NOTE: You should check your UAB email regularly and must always use it in official communication with UAB.*
9. Pay graduate [tuition and fees](#) by the deadlines on the UAB [calendar](#). *During the 2013-14 academic year, the first hour of coursework for in-state residents is \$562; each additional hour is \$355 (i.e., a student's first 3-hour course is \$1,272; each additional course that semester is \$1,065). The online fee is \$150 per course. NOTE: Yearly increments often occur.*

## Core Courses, Methods Courses, and Internship Courses

The courses listed below are from UAB's ALSDE-approved checklists that take effect in summer 2014. Several of these courses have a required field experience (marked by \*) that consists of up to 50 clock hours in school classrooms.

*Differences with previous checklists are explained in the footnotes at the bottom of this page.*

### Core Courses in all Teaching Fields

Schedules are subject to change, and courses must have a minimum enrollment.			
EDU 500	Education as a Profession <sup>1</sup>	Fa/Sp/Su	<i>Students must take EDU 500 in their first term.</i>
EHS 600*	Curriculum <sup>2</sup>	Fa/Sp/Su	<i>Students must take EHS 600 in their first term.</i>
EHS 556	Classroom Management <sup>3</sup>	Fa/Sp/Su	<i>Music students take MU 521 in place of EHS 556.</i>
EHS 597*	Current Issues: Diversity		<i>(EHS 597 will be offered as of Spring 2015)</i>
ECY 600*	Intro to Exceptional Learners	Fa/Sp/Su	<i>Students must take ECY 600 (and not ECY 300).</i>
EPR 511	Measurement & Assessment	Fa/Sp/Su	<i>Students must take EPR 511 after taking EHS 600</i>
EDR 551*	Reading in the Content Areas <sup>3</sup>	Fa/Sp/Su	<i>ESL, French and Spanish students take EESL 640.<sup>4</sup></i>

### Methods Courses, Content Courses, and Internship Courses in each Teaching Field

		Methods Courses 500-level course* must be taken before 600-level <sup>5</sup>	Content Courses in the Teaching Field ALSDE-approved courses at the 500-600 level <i>Detailed descriptions are on the next page.</i>	Internship Courses	
				Seminar	Internship
<b>SECONDARY (6-12)</b>					
<b>English Language Arts</b>		EHS 566 <sup>6</sup> & EHS 612 <sup>7</sup>	12 credit hours: 9 English (EH) & 3 theater (THR)	EHS 690	EHS 691
<b>Mathematics</b>		EHS 565 <sup>6</sup> & EHS 616 <sup>7</sup>	12 credit hours in math (MA)	EHS 690	EHS 691
<b>Science</b>	Biology	EHS 567 <sup>6</sup> & EHS 615 <sup>7</sup>	12 credit hours in biology (BY)	EHS 690	EHS 691
	Chemistry	EHS 567 <sup>6</sup> & EHS 615 <sup>7</sup>	12 credit hours in chemistry (CH)	EHS 690	EHS 691
	Physics	EHS 567 <sup>6</sup> & EHS 615 <sup>7</sup>	12 credit hours in physics (PH)	EHS 690	EHS 691
	<b>General</b>	EHS 567 <sup>6</sup> & EHS 615 <sup>7</sup>	12 credit hours with courses from at least 2 areas	EHS 690	EHS 691
<b>Social Science</b>	History	EHS 568 <sup>8</sup> & EHS 614 <sup>8</sup>	12 credit hours in history (HY)	EHS 690	EHS 691
	<b>General</b>	EHS 568 <sup>8</sup> & EHS 614 <sup>8</sup>	12 credit hours with courses from at least 2 areas	EHS 690	EDA 690
<b>SINGLE-SUBJECT (K-12)</b>					
<b>Visual Arts</b>		EDA 583 <sup>6</sup> , EDA 584 <sup>6</sup> EDA 680 <sup>7</sup>	12 credit hours in art major field and 3 hours in studio art or in art history	EHS 690	EDA 690
<b>Music: choral &amp; instrumental</b>		MU502, MU503, MU521 & EMU 529 (choral) or EMU 530 (instrumental)	MU 615, MU 629, 3 hours in music theory, 3 hours in music history 2 hs in applied music, 2 hours in music ensemble	EHS 690 <sup>9</sup>	EMU 691
<b>Foreign Languages</b>	French	EHS 611 <sup>6</sup>	EESL 610 <sup>4</sup> and 12 credit hours in French	EHS 690	EFL 691
	Spanish	EHS 611 <sup>6</sup>	EESL 610 <sup>4</sup> and 12 credit hours in Spanish	EHS 690	EFL 691
<b>ESL</b>		EESL 630 <sup>8</sup>	EESL 610, EESL 613, EESL 615 EESL 620, EESL 625, EEC 674	EESL 689	EESL 690
<b>Dual Certification</b>	ESL/French	EHS 611 <sup>6</sup> & EESL 630 <sup>8</sup>	EESL 610, EESL 613, EESL 615, EESL 620, EESL 625, 12 credit hours in French	EESL 689	EESL 690
	ESL/Spanish	EHS 611 <sup>6</sup> & EESL 630 <sup>8</sup>	EESL 610, EESL 613, EESL 615, EESL 620, EESL 625, 12 credit hours in Spanish	EESL 689	EESL 690

<sup>1</sup> On earlier checklists, candidates took EHS 571. This has been replaced by EDU 500.

<sup>2</sup> EHS 600 is not required for candidates pursuing ESL or dual certification (ESL/French and ESL/Spanish). Instead, they take EESL 620.

<sup>3</sup> On checklists for candidates admitted in 2012 (spring, summer, fall), EHS 556 and EDR 551 were for only one credit hour.

<sup>4</sup> On French and Spanish checklists for students admitted prior to spring 2012, the reading course was EDR 551 and students did not take EESL 610.

<sup>5</sup> In secondary teaching fields (English, math, science, social science), candidates are required to take the 600-level methods course during their internship semester. In French and Spanish, candidates must take EHS 611 after EESL 610 and before their internship semester.

<sup>6</sup> Only in the Fall term (*Because scheduling is subject to change, candidates must maintain ongoing contact with their SOE faculty advisors.*)

<sup>7</sup> Only in the Spring term (*Because scheduling is subject to change, candidates must maintain ongoing contact with their SOE faculty advisors.*)

<sup>8</sup> In both Fall and Spring (*Because scheduling is subject to change, candidates must maintain ongoing contact with their SOE faculty advisors.*)

<sup>9</sup> On earlier checklists, music students took EMU 690 instead of EHS 690. Although the prefixes are different, this is the same course.

## Content Area Courses in each of the Teaching Fields (TF)

Teaching Field		ALSDE-approved courses at the 500-600 level in each of the Teaching Fields (TF) <sup>1</sup> You should meet with your advisor before selecting content courses in your teaching field (TF). You must adhere to stipulations listed below in order to meet requirements on your checklist.
<b>SECONDARY (6-12)</b>		
<b>English Language Arts</b>		Based on courses taken before and after admission to AMP, students meet ALSDE certification requirements by taking a course in each area: literature, grammar, writing, theater, speech, & print/broadcasting/journalism. <b>AMP degree requirement</b> = 12 graduate credit hours <sup>2</sup> with 9 hours from English & 3 hours from another area <b>Theater:</b> THR 520 or THR 562 (offered during alternating summers) <b>English:</b> 3 courses with an EH prefix selected in conjunction with SOE faculty advisor. Recommended: Grammar (EH552), Shakespeare(EH576), Writing (EH502,504,533), Multicultural Lit (EH592), YAL(EDR 541)
<b>Mathematics</b>		12 credit hours in math: Courses with an MA prefix selected in conjunction with SOE faculty advisor
<b>Science</b>	Biology	12 credit hours in biology: Courses with a BY prefix selected in conjunction with SOE faculty advisor
	Chemistry	12 credit hours in chemistry: Courses with a CH prefix selected in conjunction with SOE faculty advisor
	Physics	12 credit hours in physics: Courses with a PH prefix selected in conjunction with SOE faculty advisor
	<b>General</b>	Based on courses taken before and after admission to AMP, students meet ALSDE certification requirements by having taken a course in each of these areas: biology, chemistry, physics, and earth/space. <b>AMP degree requirement</b> = 12 graduate credit hours with courses <sup>2</sup> from at least 2 areas: <b>Biology:</b> Courses with a BY prefix selected in conjunction with SOE faculty advisor <b>Chemistry:</b> Courses with a CH prefix selected in conjunction with SOE faculty advisor <b>Physics:</b> Courses with a PH prefix selected in conjunction with SOE faculty advisor
<b>Social Science</b>	History	12 credit hours in history: Courses with an HY prefix selected in conjunction with SOE faculty advisor
	<b>General</b>	Based on courses taken before and after admission to AMP, students meet ALSDE certification requirements by having taken a course in each of these areas: history, economics, government (PSC, MPA), and geography. <b>AMP degree requirement</b> = 12 graduate credit hours with courses <sup>2</sup> from at least 2 areas: <b>History:</b> Courses with HY prefix selected in conjunction with SOE faculty advisor to complete any gaps in Western Civ I and II (or World History I and II) and also in U.S. History I and II; <b>Economics:</b> EC 520, EC 540 <sup>4</sup> <b>Anthropology:</b> ANTH 605, 606, 607, 609, 655, 657, 660, 664, 675 <b>Political science:</b> MPA 601, 605, 662, 668 <b>Psychology:</b> PY 702, 703, 704, 705, 707, 708, 709 <b>Criminal justice:</b> JS 540, 541, 544, 583, 601, 603 <b>Sociology:</b> SOC 716, 740, 755, 759, 760, 775, 778
<b>SINGLE-SUBJECT (K-12)</b>		
<b>Visual Arts</b>		12 credit hours of advisor-approved courses in major fields of art (painting, sculptor, printmaking, drawing, photography, ceramic sculptor, time-based media, graphic design, art history); and also 3 hours in studio art (for art history majors) or in art history (for majors other than in art history)
<b>Music: choral &amp; instrumental</b>		MU 615 and either MU 629 or MU 630 3 hours in music theory from among the following: MU 545, MU 548, MU 555, MU 558 3 hours in music history from among the following: MU 561, MU 564, MU 566 2 hours in applied music - MUP (student's chosen field: either voice or a specific instrument) 2 hours in music ensemble from among the following: MUP 520, MUP 535, MUP 536
<b>Foreign Languages</b>	French	EESL 610 <sup>34</sup> (first term—fall or spring) and 12 credit hours in French (FR). One graduate French course is offered each term (fall & spring). Since these courses might conflict with other courses, candidates may consider studying abroad for a summer. NOTE: Candidates cannot receive credit towards certification for a 500-level course that has the same title as a 400-level course or that meets concurrently with a corresponding 400-level course that they used towards their Class B certificate.
	Spanish	EESL 610 <sup>34</sup> (first term—fall or spring) and 12 credit hours in Spanish (SPA) Usually 2 graduate Spanish courses are offered in fall and spring, and one course in the summer. Students cannot receive credit towards teacher certification for a 500-level Spanish course that has the same title as a 400-level course or that meets concurrently with a 400-level course that they used towards Class B.
<b>ESL</b>		EESL 610 <sup>34</sup> (first term—fall or spring), EESL 613 <sup>5</sup> (first term—summer), EESL 615 <sup>35</sup> , EESL 620 <sup>5</sup> , EESL 625 <sup>34</sup> , EESL 660, EEC 674 <sup>345</sup>
<b>Dual Certification</b>	ESL/French	EESL 610 <sup>34</sup> (first term—fall or spring), EESL 613 <sup>5</sup> (first term—summer), EESL 615 <sup>35</sup> , EESL 620 <sup>5</sup> , EESL 625 <sup>34</sup> , EESL 660, and 12 credit hours in French (FR). Same comment as above for French.
	ESL/Spanish	Same ESL courses as above and 12 credit hours in Spanish (SPA). Same comment as above for Spanish.

<sup>1</sup> Some courses may have UG prerequisites. If candidates have not yet had the prerequisite UG courses, they must take them first.

<sup>2</sup> Before taking a graduate content course at another institution, candidates must first receive SOE approval.

<sup>3</sup> Usually in Fall    <sup>4</sup> Usually in Spring    <sup>5</sup> Usually in Summer (scheduling is subject to change)

NOTE: If you have already completed graduate courses in your targeted TF and/or obtained an earlier graduate degree, you might be able to use some of these courses towards your alternative Class A teacher certification from the ALSDE. This possibility does not apply to courses taken in the completed graduate degree through which you met the ALSDE's 2.5 GPA requirement. This possibility also does not apply to education courses taken at another institution. Since each applicant's situation is different, individual approval must be sought. After submitting your application for admission to UAB, send your transcripts and course syllabi electronically to Dr. Joe Burns ([jburns@uab.edu](mailto:jburns@uab.edu)), Director of the SOE Office of Student Services. In your email, ask Dr. Burns for help in submitting your request to the ALSDE. Do this before starting to take AMP courses. That's because the content courses that you took before seeking admission to the AMP will count towards the 5-course limit that you can take before being admitted to the AMP.

NOTE: After completing an MA & 18 hours of graduate courses in a single TF (not a comprehensive field), you will be eligible to teach that TF in a community college.

## Recommended Course Maps

The course maps provided below are based on checklists for secondary teaching fields (6-12). Most represent an average of 3 courses per term (fall, spring, summer) which is what many candidates take when working part-time. Candidates should try to follow the plan for the semester in which they start. *If you work full-time, you might want to take only 1 or 2 courses per term. If you are not working, you might want to consider being a full-time student and take 4 courses a term.*

A similar course distribution should be followed by candidates in single-subject K-12 teaching fields.

**All candidates must take EDU 500 and EHS 600 during their first term at UAB.**

ESL and dual-certification candidates take EDU 500 and EESL 610 (or EESL 613) in their first term.

*NOTE: EHS 600 is NOT on the ESL and dual-certification checklists.*

### 150 hours of Field Experience in secondary school classrooms\*

Detailed information about field experiences is provided at the [Clinical Placements](#) website.

*Candidates in K-12 teaching fields must do about half of these placements in K-5 and the other half in 6-12.*

**EHS 600\* (40 hours), ECY 600\* (20 hours), 500-level methods\* (50 hours), EDR 551\* (30 hours), and EHS 597 (10 hours).**

	Students who start in Fall (part-time)	Students who start in Spring (part-time)	Students who start in Summer	
			(part-time)	(full-time)
<b>Fall</b>	EDU 500 Education as Profession EHS 600* Curriculum Content course			
<b>Spring</b>	ECY 600* Special Education EHS 556 Classroom Management Content course <i>Student Teaching App. (EB 232)</i>	EDU 500 Education as Profession EHS 600* Curriculum 2 Content courses <i>Student Teaching App. (EB 232)</i>		<i>Student Teaching App (EB 232)</i>
<b>Summer</b>	EPR 511 Measurement EHS 597* Diversity 2 Content courses	ECY 600* Special Education EHS 556 Classroom Management EHS 597* Diversity	EDU 500 Education/Profession EHS 600* Curriculum Content course	EDU 500 Education/Profession EHS 600* Curriculum ECY 600* Special Education 2 Content courses
<b>Fall</b>	500-level methods* EDR 551 Reading <i>Application for Degree (EB 232)</i>	EPR 511 Measurement 500-level methods* EDR 551 Reading	ECY 600* Special Education 500-level methods* EHS 556 Classrm Management	500-level methods* EPR 511 Measurement EHS 556 Classrm Management EDR 551 Reading EHS 597* Diversity
<b>Spring</b>	600-level methods EHS 690 Seminar EHS 691 Internship <i>Certification App (EB 232)</i>	600-level methods EHS 690 Seminar EHS 691 Internship <i>Application for Degree (EB 232)</i>	EPR 511 Measurement EDR 551 Reading Content course <i>Student Teaching App (EB 232)</i>	600-level methods EHS 690 Seminar EHS 691 Internship <i>Application for Degree (EB 232)</i>
<b>Summer</b>		2 Content courses <i>Certification App (EB 232)</i>	2 Content courses EHS 597* Diversity <i>Application for Degree (EB 232)</i>	2 Content courses <i>Certification App (EB 232)</i>
<b>Fall</b>			600-level methods EHS 690 Seminar EHS 691 Internship <i>Certification App (EB 232)</i>	

Projected Schedule for Methods Courses (subject to change)

**Fall:** EHS 565 (math), EHS 566 (English), EHS 567 (science), EHS 611 (foreign languages), EDA 583/584 (art)

**Spring:** EHS 612 (English), EHS 615 (science), EHS 616 (math), EDA 680 (art)

**Fall & Spring:** EHS 568 (social science), EHS 614 (social science), EESL 630 (ESL)

## Useful Acronyms for AMP Students

<b>AECTP</b> Alabama Educators Certification Testing Program	<b>K-12</b> From Kindergarten to Grade 12
<b>ALSDE</b> Alabama State Department of Education	<b>MAT</b> Miller Analogies Test
<b>AMP</b> Alternative Master's Program	<b>OSS</b> Office of Student Services, Suite EB 232
<b>C&amp;I</b> Department of Curriculum & Instruction	<b>P-12</b> From Pre-School to Grade 12
<b>EB</b> Education Building, 901 13 <sup>th</sup> Street South, Birmingham	<b>PLT</b> Principles of Learning and Teaching (Praxis Test)
<b>ESL</b> English as a Second Language	<b>SAC</b> Special Alternative Certification
<b>GPA</b> Grade Point Average	<b>SOE</b> School of Education
<b>GRE</b> Graduate Record Exam	



## Student Teaching Internship

**Internship seminar:** EHS 690 or EESL 689

**Internship course:** EHS 691, EESL 690, EDA 690, or EMU 691

1. Prior to the internship, candidates should read the [Student Teaching](#) website and the handbook posted at this site.
  2. Candidates must meet ALSDE regulations in effect at the time of student teaching and/or employment as hired intern.
  3. In January prior to the academic year in which candidates anticipate doing student teaching, they **must**:
    - a. Meet with their faculty advisor to ensure eligibility for student teaching;
    - b. Submit a *Student Teaching Application* **in person** to the SOE's Clinical Placements office located in the Education Building, Suite 232 (975-5777, [dhedge@uab.edu](mailto:dhedge@uab.edu)), by January 31<sup>st</sup>, one term prior to fall internship and one full year prior to spring internship, and
    - c. Update this application immediately if the targeted semester or projected employment has changed.
  4. After the Student Teaching application has been submitted, the Office of Student Services conducts a student teaching eligibility check and then notifies candidates of any missing items or ineligibility. As their internship approaches, candidates will receive specific details of student teaching obligations, such as mandatory attendance of all student teachers at orientation sessions for their respective internship term (either fall or spring).
  5. **In order to be eligible for student teaching**, candidates **must** have . . .
    - a. been unconditionally admitted to SOE's alternative TEP upon admission to UAB's Graduate School,
    - b. not taken more than 5 program courses prior to having been unconditionally admitted to AMP,
    - c. posted their 150-hour Field Experiences log on their electronic portfolio,
    - d. completed all courses in the AMP (with the possible exception of one or two content courses),
    - e. passed the "new" Praxis - Principles of Learning and Teaching (PLT) test, and
    - f. met all requirements stipulated by Offices of Student Services (EB 232) & Clinical Experiences (EB 232).
  6. Candidates **must** do their student teaching full-time for 15 weeks, which is almost the entire length of a school semester. They will be placed with cooperating teachers who are full-time teachers exclusively in the targeted teaching field, have taught within the targeted teaching field full-time for at least 3 years, and preferably hold Class A certification in this teaching field. Candidates will be observed approximately 3 or 4 times by a UAB supervisor. For K-12 subjects, one placement will be for 7½ weeks in an elementary school and another for 7½ weeks in a secondary school. Candidates in K-12 teaching fields will be observed at least twice in each of these two settings.
  7. Another option for meeting this Student Teaching requirement is to be employed full time in a SACS-accredited school. Such employment must be for teaching the entire day in the teaching field of the targeted certification area. For candidates in K-12 teaching fields, this can be done as follows:
    - a. Candidates in K-12 teaching fields need to be teaching approximately half the time (e.g., 2 periods a day) in one or more elementary grades (K-6) and teaching the other part of the time in one or more secondary grades (6-12), or vice versa. This can be done while employed at a middle school for teaching in at least one elementary grade level (e.g., 5<sup>th</sup> or 6<sup>th</sup> grade) and in at least one secondary grade level (e.g., 7<sup>th</sup> grade) or as an itinerant teacher at two or more schools (e.g., an elementary school and a high school). These hired interns will enroll in their internship course during either the Fall semester or the Spring semester.
    - b. Employment as a full time teacher during the school year at either the elementary or secondary level and placement as a student teacher at the other level for at least 2 periods a day for a full semester (such as in art or music) or during a summer program in a public school that is at least 6 weeks long or the equivalent and where there are at least 15 students per class. (NOTE: This latter option is usually for ESL.) Such placements must be approved far in advance by the advisor, program director, and student teaching director.
- NOTE: Interns are not allowed to teach any other subject outside of the area of their certification.
8. Candidates **must** enroll in a corresponding internship seminar concurrently with their internship course.
  9. Candidates should periodically go to the following websites and become informed about any updates:

[Field Experiences](#) and [Student Teaching Internship](#)

## Employment as a Teacher while in the AMP

**Job Hunting:** UAB's Career and Professional Development Services sponsors an Education Career Fair each spring. Current students and recent graduates are encouraged to participate. Additional information is provided [here](#)

**Special Alternative Certification (SAC):** Upon being unconditionally admitted to the AMP, you are highly qualified and eligible for Special Alternative Certification (SAC) from the ALSDE. When a school offers you a teaching position, the school will guide you in submitting a SAC application to the ALSDE by September 30<sup>th</sup>. If admitted to the AMP, you should be hired with a SAC and not with any other type of certification. You must renew the SAC for each year of employment up to three years. The **Form 1st SAC** is [here](#). After finishing the AMP, you will be eligible for Class A certification and must submit the corresponding application to UAB's SOE.

### Eligibility for a SAC

Your eligibility for a SAC is based on ALSDE codes in effect at the time you are hired. Because the ALSDE codes change frequently, you should be proactive regarding your own SAC eligibility. To do so, you should visit [this ALSDE website](#) and click on Form 1<sup>st</sup> SAC. To be eligible for employment as a teacher with the SAC, you **must**...

- Be unconditionally admitted to AMP in the teaching field for which you have been offered a teaching job (see p. 9).
- Obtain a passing score on the PLT exam for the intended grade level: #0624 for grades 7-12 (score 153) and #0622 for grades K-6 (score 145). Candidates in K-12 fields may take either of these exams.
- If in doubt, inquire about your eligibility for a SAC by contacting the ALSDE: 334-353-8567;
- Have official transcripts from all colleges attended, including UAB, sent to the Director of the Office of Student Services, 1720 2<sup>nd</sup> Ave. South-EB 232, Birmingham AL 35294-1250.
- Write "Eligible for Special Alternative Certificate" on the employment application and/or on your cover letter/email.
- Submit the SAC application (*This process must be initiated by the school system. The school administrator will ask you as a hired teacher and AMP student to complete the first part of the SAC application online, print it, sign it, and give it to the school's HR office. The HR office completes and signs the section for school officials and will ask you to take it to UAB. You will give the form to the SOE Office of Student Services (EB 232) where it is signed by UAB's Certification Officer and sent back to the school.*)
- Be sure that you will be assigned to teach in your certification teaching field 100% of the day (from bus duty to bus duty) while teaching with the SAC.
- After completing your first year of teaching with the SAC, visit your school system's HR office and submit an application to the ALSDE for your second SAC. After completing your second year of teaching with a SAC, again visit your HR office and submit an application to the ALSDE for your third SAC.
- Complete the AMP and graduate with a master's degree by the end of your third year of teaching.
- After completing your third year of employment with a SAC and/or upon graduating from the AMP, you must submit an application for alternative Class A certification to the SOE Office of Student Services. After verifying this application, the SOE will forward your application to the ALSDE.

*NOTE: These regulations are open to interpretation by individual school districts and subject to change as determined by the ALSDE. For example, some school districts simply will not consider an AMP student for a teaching position even though this potential teaching candidate is eligible for a SAC and thus is highly qualified.*

### Other alternatives to teacher certification offered by the ALSDE (scroll down to Alternative Certification Approaches)

The ALSDE offers several other alternative approaches to certification for uncertified teaching candidates who are offered teaching positions in accredited schools. These approaches are as follows:

- a) **Alternative Baccalaureate Certification (ABC):** The ABC approach allows schools to hire uncertified candidates who have passed three exams (AECTP Basic Skills, Praxis II in targeted teaching field, and PLT), obtained background clearance, and met all other ALSDE regulations. In your first year of teaching with an ABC, you must take 2 of 4 designated courses and then submit an application for your 2<sup>nd</sup> ABC through your school's HR office. In your second year of teaching, you must take the other 2 designated courses and submit an application for your 3<sup>rd</sup> ABC through your school's HR office. Upon completing your third year of teaching with an ABC, you will be eligible for a Class B teaching certificate and must submit the corresponding application through your school's HR office. *NOTE: If you have been admitted to the AMP in a teaching field but are hired to teach in another field, you must immediately withdraw from the AMP and pursue the ABC in the field for which you have been hired.*
- b) **Emergency Certification.** This is the only emergency teacher certificate offered by the ALSDE. This approach allows schools to hire uncertified teachers who are not eligible for either the SAC or the ABC. It also allows schools to do hiring after September 30<sup>th</sup> of uncertified teachers who are eligible for either the SAC or ABC. A person can receive Emergency Certification only once in his/her lifetime and just for up to one year. *NOTE: Many school administrators refer to the SAC as emergency certification, but it is not. If you have been admitted unconditionally to the AMP and are hired before the start of a school year, you should make sure that the school is processing a SAC on your behalf and **NOT** an Emergency Certificate.*
- c) **Certification by Test (CBT).** The CBT approach allows certified teachers to become certified in additional teaching fields. After finishing your second year of full time teaching in any teaching field for which you are certified and after passing the Praxis in another teaching field, you are eligible for Class B certification in this other teaching field. You should submit your CBT application directly to the ALSDE.

## Required Applications and their Deadlines

### **1) Application(s) for Admission** Graduate School (LHL G03) [Apply Yourself](#)

Projected Term for Admission	Degree-Seeking Admission* Requirements are explained on pages 3-5.	Non-Degree Seeking Admission* Official transcripts must be submitted to the Graduate School
<b>Spring 2014</b> (1 <sup>st</sup> week of January)	November 1, 2013	December 16, 2013
<b>Summer 2014</b> (1 <sup>st</sup> week: May/June)	April 1, 2014	April 28, 2014
<b>Fall 2014</b> (3 <sup>rd</sup> week of August)	July 1, 2014	mid August, 2014

\*Requires official transcripts and is subject to change; updates will be posted here: [Graduate School Deadlines](#)

### **2) Application for Student Teaching Internship** Clinical Placements: Suite 232 [Student Teaching Application](#)

In order to student teach in fall 2014 or spring 2015, you must submit an internship application by **January 31, 2014**.

**Eligibility:** In the semester prior to your projected internship, the Office of Student Services will verify your eligibility.

To be eligible for doing your student teaching internship, you must have a passing score on the following Praxis test:

#### **Principles of Learning and Teaching (PLT) #0624 (grades 7-12) with a score of 153**

*Instead of taking the PLT #0624, candidates in K-12 teaching fields may take the PLT #0622 (grades K-6) with a score of 145.*

You should take the PLT about one semester before you start your internship; click [here](#) to register.

About three weeks after you take the PLT, you should access your score report online.

*Although you will be listing UAB as a score report recipient, you MUST post your PLT score report onto your SOE*

*TaskStream account in order for your student eligibility to be verified prior to your internship semester.*

To be eligible to student teach, you must post the following reports onto Task Stream: AECTP score, Praxis II content score, and background clearance. **NOTE: The PLT is NOT required for submitting the student teaching application.**

### Graduate School's [Application for Degree](#)

All SOE graduate students must submit their Application for Degree to the OSS (Suite 232) by the SOE deadlines\*\*.

Anticipated Graduation	**SOE Deadline: OSS - Suite 232	Graduate School Deadline***
<b>Fall 2013</b>	August 1, 2013	September 6, 2013
<b>Spring 2014</b>	December 5, 2013	January 17, 2014
<b>Summer 2014</b>	April 1, 2014	May 16, 2014

\*\*\*This deadline is for the OSS (Suite 232) to send the SOE graduate students' Applications for Degree to LHL G03.

The School of Education (SOE) recommends students to UAB's Graduate School for graduating with a master's degree.

After approving the recommendation, the Graduate School awards the master's degree.

### **Requirements:**

Completion of degree program (based on the corresponding certification checklist) with GPA of at least 3.0

Electronic assessment portfolio (*TaskStream*) – *to be explained and started in the EDU 500 course*

Satisfactory completion of key assessments - *to be explained and started in EDU 500*

Satisfactory professional dispositions throughout program - *to be explained and started in EDU 500*

Internship seminar and internship course – *in conjunction with a full semester of student teaching*

### **4) Application for Certification** Suite 232 Detailed information is provided here: [Certification Handbooks](#)

Anticipated Graduation	Due Date for Preferential Processing
<b>Fall 2013</b>	November 30, 2013
<b>Spring 2014</b>	April 26, 2013
<b>Summer 2014</b>	July 26, 2014

The SOE recommends candidates to the ALSDE for **Class A Teacher Certification** in the targeted teaching field.

After approving the recommendation, the ALSDE issues the certification.

### **Requirements**

Completion of the certification checklist (without any course substitutions)

150 contact hours of [field experiences](#) prior to the student teaching internship

[Student teaching](#) internship: 15 weeks fulltime in the teaching field of targeted certification area

Fulfillment of all criteria stipulated by the ALSDE in its teacher certification codes and regulations

## “To-Do” List

		Check off
<b>Preparing for Admission (summary of pages 2-4)</b>		
1.	Participate in an information session for prospective AMP applicants: a) Contact Dr. Spezzini ( <a href="mailto:spezzini@uab.edu">spezzini@uab.edu</a> 205-934-8357) and indicate plan to attend b) Attend Mondays/Thursdays, 5:00-5:45 pm, in EB 100 (Education Bldg., 900 14 <sup>th</sup> St. South)	____ ____
2.	Receive this Information Packet for Prospective AMP Applicants: a) Complete the Inquiry Sheet on page 13 and give this Inquiry Sheet to Dr. Spezzini b) Read the Information Packet	____ ____
3.	Send transcripts via email to Dr. Spezzini to ensure a 2.5 GPA. If your targeted teaching field is English Language Arts, English as a Second Language, Mathematics, General Science, or General Social Science, your transcripts must also be checked for prerequisite courses.	____
4.	Meet all admission requirements: a) Locate a cumulative 2.5+ GPA on degree-issuing transcript from a regionally accredited institution b) Have fingerprints taken <a href="http://www.cogentid.com/AL">www.cogentid.com/AL</a> (Check background clearance at ALSDE's teacher certification site: <a href="#">Background clearance</a> ) c) Order official transcripts from all colleges attended (even if just one course) and have them sent to UAB's Graduate School and also to the SOE's Office of Student Services	____ ____ ____
5.	Register to take the required admission exams so that the score reports are available before the application deadline. The information to register for these exams is provided on pages 3 and 4.	____
6.	<b>Obtain passing scores on admission exams:</b> Before registering for an exam, you should access requirements in effect on the test date at <a href="#">testing requirements</a> and <a href="#">scores</a> (scroll to “tests required”). It is your responsibility to obtain current information. a) Basic Skills test—AECTP (scores of 5 in reading, 4 in math, and 3 in writing) b) Praxis II in teaching field <a href="#">register here</a> and access scores on line [ <i>ESL applicants take MAT or GRE</i> ] c) <b>ESL applicants only:</b> MAT (388+) or GRE (290+ current) <i>Praxis is required for student teaching.</i>	____ ____ ____
7.	Take any pending prerequisite content courses (listed on page 3), at a community college or apply to UAB <a href="#">Apply Yourself</a> and take these courses as a non-degree seeking graduate student	____
8.	If you plan to teach science or mathematics, contact CORD for information about the Noyce scholarships provided by CESAME ( <u>C</u> ollaboration for <u>E</u> xcellence in <u>S</u> cience <u>A</u> nd <u>M</u> ath <u>E</u> ducation): <a href="#">CESAME</a> (205)934-5171 <a href="mailto:ccord@uab.edu">ccord@uab.edu</a>	____
<b>Applying for Admission (summary of page 5)</b>		
9.	Submit your degree-seeking application by the deadline (Nov. 1 <sup>st</sup> for spring, April 1 <sup>st</sup> for summer, July 1 <sup>st</sup> for fall), list 3 people as references, and pay \$45 preferably online. <i>It's OK if you have not yet received your test scores by these dates; what's important is having already taken the tests.</i>	____
10.	Periodically check the status of your application and accompanying materials by clicking <a href="#">here</a>	____
11.	If needed, follow up with the three people that you listed for submitting recommendation forms.	____
12.	Submit TB test and immunization records to One Stop Shop Services. For more information <a href="#">click here</a> or inquire via email at <a href="mailto:submitmyshots@uab.edu">submitmyshots@uab.edu</a>	____
13.	After receiving your admission email from the Graduate School, do the following: a) Process your BlazerID <a href="#">here</a> b) Follow all other instructions in the admission letter	____ ____
14.	Contact Dr. Spezzini <a href="mailto:spezzini@uab.edu">spezzini@uab.edu</a> if you have any questions.	____
15.	<b>Applicants who are non-native speakers of English</b> Contact the Graduate School and sign up for the oral and written language assessments.	____
16.	<b>International applicants</b> a) Meet all other criteria on this website: <a href="#">International students</a> b) Take the internet-based TOEFL or the IELTS. c) Apply to Intensive English Program (IEP) at <a href="#">English Language Institute</a> d) Pass Level 5 on the ELI placement test or successfully complete Level 5 courses in the IEP	____ ____ ____



## **Inquiry Sheet from Prospective AMP Applicants**

**I'm interested in (circle):** Math - Science - Social Science - English - ESL - French - Spanish - Visual Arts - Music

Full Name \_\_\_\_\_ Preferred Name/Nickname \_\_\_\_\_

Date of Birth \_\_\_\_\_ Home E-mail \_\_\_\_\_ Work E-mail \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_ Work Phone \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ zip \_\_\_\_\_

Undergraduate degree: major \_\_\_\_\_ minor \_\_\_\_\_ college/univ. \_\_\_\_\_ year graduated \_\_\_\_\_

Graduate: degree \_\_\_\_\_ major \_\_\_\_\_ minor \_\_\_\_\_ college/univ \_\_\_\_\_ year graduated \_\_\_\_\_

Current Employment: \_\_\_\_\_

**Prerequisites:** Cumulative GPA of 2.5 (unrounded) on a degree-issuing transcript (UG or higher) from a regionally-accredited college  
Completion of prerequisite content courses in teaching field (English, Math, General Science, General Social Science, ESL)  
Passing score on all 3 parts of the AECTP Basic Skills  
Passing score on the Praxis II for the targeted teaching field (*except* ESL) required by the ALSDE on the date of the exam  
*Applicants to the AMP in ESL:* Passing score on the MAT or GRE  
*Non-native speakers of English:* Take the Graduate School language assessments  
*International students:* Take TOEFL or IELTS, apply to UAB's ELI [www.uab.edu/eli](http://www.uab.edu/eli), and pass Level 5 after arriving at UAB

### **Alternative Master's Program (AMP) with completed field experiences\***

<b>EDU 500</b> Teaching as a Profession (Fa/Sp/Su)	- pre-requisite or co-requisite for all other courses
<b>EHS 600*</b> Curriculum and Methods (Fa/Sp/Su)	- pre-requisite/co-requisite for all other courses [ESL take EESL 610]
<b>ECY 600*</b> Intro to Exceptional Learners (Fa/Sp/Su)	- ECY 300 cannot be taken to fulfill this requirement
<b>EHS 556</b> Classroom Management (Fa/Sp/Su)	[Music students take MU 521]
<b>EPR 511</b> Measurement & Evaluation (Fa/Sp/Su)	- to be taken after EHS 600
<b>EDR 551*</b> Reading in the Content Areas (Fa/Sp/Su)	[ESL, French and Spanish students take EESL 640]
<b>EHS 597*</b> Current Issues: Diversity	
<b>Methods* courses:</b> 6+ credit hours in teaching field	500-level (Fall term) must be taken before 600-level (Spring term)
<b>Content courses:</b> 12+ credit hours in teaching field	as indicated on certification checklist and approved by advisor
<b>Other courses:</b> as stipulated on certification checklist	varies according to targeted teaching field
<b>*Field Experiences:</b> 150 contact hours in schools	prerequisite for student teaching internship
<b>Internship Course:</b> EESL 691, EESL 690, EDA 690, EMU 691, or EFL 691 and also the <b>Internship Seminar:</b> EHS 690 or EESL 689	

### **I am aware of the following:**

- 1) Applicants should read and follow the stipulations in this information packet and keep themselves informed regarding any changes.
- 2) All regulations described in this information packet are valid only up until the date on this packet.
- 3) Before registering for an exam, applicants should check the ALSDE website for current exam codes and scores: <http://www.ets.org/praxis/al>
- 4) Policies are established by the ALSDE, these policies are subject to change, and all candidates must abide by all such changes.
- 5) Admission [applications](#) MUST be submitted to UAB by the deadline: it's usually OK for exam scores to arrive a few days after the deadline.
- 6) Applicants may take any missing prerequisite content courses at a community college or at UAB as non-degree seeking graduate students. Upon submitting a non-degree seeking application, they should mark EDUCATION as their intended major and OTHER as the reason.
- 7) After candidates have obtained a UAB email, they must check it frequently and always use it in official communication with UAB.
- 8) Candidates cannot take more than 5 AMP courses before being unconditionally admitted to the AMP. This may include graduate content courses in the teaching field taken at another institution and approved by the ALSDE prior to being unconditionally admitted to the AMP.
- 9) AMP candidates must take all education courses on their certification checklist (**no substitutions**) and follow all procedures in effect during their program in order to be awarded a master's degree from UAB and alternative Class A teacher certification from the ALSDE.
- 10) If recommended by a course instructor or the program director, candidates must take an academic writing course: GRD 726 and/or 727.
- 11) Candidates must always demonstrate a high level of [professional dispositions](#) worthy of entering the teaching profession.
- 12) Candidates must do 150 hours of [field experiences](#) in classroom placements approved by course instructors (prior to the internship).
- 13) Candidates must confer with their SOE faculty advisor or their program director whenever they have questions concerning their program.
- 14) Advisors and program directors give advice but they are not responsible for a candidate's program or progress towards degree.
- 15) When doing their student teaching [internship](#), candidates must adhere to the ALSDE policies and regulations in effect at that time (and not those in effect on the date of this advising packet).
- 16) If AMP candidates are hired as teachers with the Special Alternative Certificate (SAC), they must teach 100% in their teaching field for meeting requirements of both the SAC and their internship placement.
- 17) If candidates are in a K-12 certification field and hired with a SAC, their teaching position must include both elementary and secondary with the minimum equivalence of at least 2 periods a day at each level. If not, they must student teach for 2 periods a day during one semester (art and music) or during a full summer school program (ESL) in placements approved by UAB's clinical placements office.
- 18) Candidates must maintain a 3.0 GPA throughout their program at UAB and have a graduate GPA of 3.0 at the time of graduation.
- 19) To be eligible for starting their student teaching internship, candidates must first pass the Principles of Teaching and Learning Praxis.
- 20) Candidates must submit an [Application for Degree](#) to the Office of Student Services (OSS) about 6 months before their anticipated graduation. Failure to do so will delay their graduation by at least one semester.
- 21) To become certified, candidates must submit an Application for Certification ([Certification Handbooks](#)) to the OSS during their final semester.

**Prospective Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_