

Become a Certified E.S.L. Teacher

Teacher Certification issued by the Alabama State Department of Education (ALSDE)

Class Alt A certification in English for Speakers of Other Languages (ESOL), grades PK-12

DUAL OPTION: Class Alt A certification in ESOL/Spanish or in ESOL/French, grades PK-12

Master of Arts in Education (MAEd): English as a Second Language (ESL)

Alternative Master's Program (AMP) in UAB's School of Education (SOE)

Program Coordinator: Dr. Josephine Prado jprado@uab.edu

Overview of Admission Requirements

Bachelor's degree in any major from regionally accredited college and have a GPA of 2.5 or higher posted on your undergraduate transcript (or 3.0 GPA on your master's degree transcript)

AMP packet: read packet, complete final page, and email it to Dr. Prado at jprado@uab.edu

Official transcripts: sent by all colleges attended to soetranscripts@uab.edu

Background clearance: Check [here](#) (type your name and scroll to bottom). If clearance is not listed, go to this [site](#), scroll to **Background Clearance—Fingerprint Review**, and follow instructions.

Passing score (155) on #5362 Praxis Subject Assessment-ESOL: <https://praxis.ets.org/>

If you do not initially pass the ESOL Praxis, apply for admission as a non-degree seeking student. Then take one or two ESL graduate courses that will help you prepare for passing the ESOL Praxis. After passing the Praxis, seek admission to AMP.

Dual Certification: Passing score on Spanish Praxis (168 on #5195) or on French Praxis (162 on #5174)

Program Completion (usually in 2 or 3 years)

Delivery: All courses are taught online.

Field Experiences (associated with some courses): UAB-arranged placements or in own classroom.

Student Teaching Internship (final semester): UAB-arranged placement or in own classroom.

Advising: Meet with faculty advisor each semester and carefully follow projected course plan.

Course Registration: early November for Spring and late March for Summer and Fall

Financial Aid: Be a degree-seeking student and enroll in 5+ graduate credit hours per term.

Inquire at UAB's financial aid office regarding the TEACH grant.

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Frequently Asked Questions

What is this program called?

At UAB, this initial certification program is called the Alternative Master's Program (AMP). The AMP is synonymous with "fifth-year program." Fifth-year means that certification candidates are starting a teacher certification program after having completed a four-year undergraduate program; it does not mean that they start and finish this program in one year. Some candidates are able to complete the AMP in 5 or 6 terms, i.e., about 2 years. However, other candidates have extensive responsibilities (e.g., full time teaching positions) and often need 3 years (or more) to finish the AMP.

Where is the School of Education located?

The SOE is housed in the Education-Engineering Complex (EEC) at 1150 Tenth Avenue South, Birmingham, AL. It is near two public schools (Glen Iris and EPIC). It is also within easy walking distance of street parking (metered and free): <https://www.uab.edu/education/home/about/location-directions-parking>

What is the difference between *candidate* and *student*?

The words *candidate* and *student* are in this packet. *Candidate* refers to current and future SOE students. The word *student* usually refers to learners in instructional settings being taught by SOE candidates.

Am I eligible for the TEACH grant?

If you wish to learn about seeking the TEACH Grant at UAB, inquire at finaid@uab.edu. Be sure to include your Blazer ID or student number. To be considered for the TEACH Grant, you must apply to FAFSA. You must have at least a 3.25 GPA or have scored above the 75% percentile on an approved placement exam.

<https://studentaid.gov/understand-aid/types/grants/teach>

The Teacher Education Assistance for College and Higher Education (TEACH) Grant is different from other federal student grants because it requires you to agree to complete four years of qualifying teaching as a condition for getting the grant; and if you don't complete your teaching service obligation, the grant will turn into a loan that you must repay in full, with interest. The TEACH Grant Program provides grants of up to \$4,000 a year to students who are completing or plan to complete course work needed to begin a career in teaching. As a condition for receiving a TEACH Grant, you must sign a TEACH Grant Agreement to Serve in which you agree (among other requirements) to teach in a high-need field for at least four complete academic years within eight years after completing (or ceasing enrollment in) the course of study for which you received the grant. High-need fields are English language acquisition, foreign languages, STEM, reading, special education, and other field identified as high-need by a school or state agency.

Where can I find information about ...?

School of Education: www.uab.edu/education

Academic Calendar: <https://www.uab.edu/students/academics/academic-calendar>

Tuition and Fees: <https://www.uab.edu/cost-aid/cost/detailed-tuition-fees>

Financial Aid: <https://studentaid.gov/understand-aid/types/grants/teach>

SOE Scholarships: <https://www.uab.edu/education/home/students/school-of-education-scholarships>

SOE Student website: <https://www.uab.edu/education/home/students>

Technology support: askIT@uab.edu

Class Schedule: google UAB class schedule

Class Registration and Tuition Payments: google UAB BlazerNet

When will my courses be offered?

Our anticipated course calendar is provided below. Projected course plans are provided on page 4. This calendar and the corresponding course plans are subject to change based on enrollment and/or other circumstances,

Courses	Fall	Spring	Summer	Fall & Spring	Fall & Summer	Fall, Spring, Sum
EESL	510, 515, 560	525, 530	512, 513, 540	589/590		<i>elective</i>
Other	EHS 556	odd years - EFL 539		<i>Span & Fren</i>	EPR 511	ECY 600

EFFECTIVE PAIRING (e.g., to share the same field experience placement between two courses)


ECY 600 Exceptional Learners with EESL 530 or EFL 539 (Spring) or with EESL 512 or EESL 540 (Summer)

NOTE

EPR 511 Assessment with EESL 560 (Fall) or EESL 512 (Sum): EPR 511 must be taken after either EESL 530 or EFL 539

Class Alt A Certification Checklist

English for Speakers of Other Languages (ESOL)

	STATE OF ALABAMA DEPARTMENT OF EDUCATION TEACHER EDUCATION AND CERTIFICATION	ALSBE Approved EPP: _____ Initials: <u>ASB</u> Approved: _____ Expired: _____ Revised: _____																																																																									
9.16.22 B0 Candidate's Name _____ Issued to candidate on _____ by _____	Program: English for Speakers of Other Languages (P-12) Total Hours 40-43																																																																										
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Institution: UNIVERSITY OF ALABAMA AT BIRMINGHAM		Date Approved: <u>06/07/2022</u> Date Expires: <u>06/30/2028</u> Revisions: _____																																																																									
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Program Admission Requirements to the Alternative Class A Certification Program in English for Speakers of Other Languages (P-12) Program																																																																											
<p>Prospective students should NOT begin any coursework without first seeking advisement from the program faculty advisor (call 934-5371). Students who ignore this admonition assume responsibility for their own mistakes.</p> <p>For unconditional admission to the Alternative Class A Certification in English for Speakers of Other Languages (P-12), candidates must</p> <ol style="list-style-type: none"> 1) have a passing score on the Praxis subject test in English for Speakers of Other Languages; 2) have an unrounded cumulative 2.50 GPA on a bachelor's degree transcript (or 3.0 on master's degree transcript) from a regionally accredited institution and a suitable background clearance; and 3) meet any other criteria as required by the UAB Graduate School. 																																																																											

To provide schools with educators prepared to meet the changing needs of today's society, the ALSDE frequently updates its codes. Hence, UAB also periodically updates its certification checklists. If an updated certification checklist offers advantages to already admitted candidates, they may request switching to a newer certification checklist.

COURSE PLANS *(subject to change)*

Class Alt A certification in ESOL

Prerequisite: Passing score on ESOL Praxis

PLAN	Candidates who start Fall 2024	Candidates who start Spring 2025	Candidates who start Summer 2025
Fall 2024	EESL 510 Second Language Acquisition EHS 556 Classroom Management		
Spring 2025	EESL 530 Methods for Teaching ESL ECY 600 Special Education	EESL 530 Methods for teaching ESL ECY 600 Special Education	
Sum. 2025	EESL 512 Curriculum, Programs, Policies EESL 513 ESL in Multicultural Society	EESL 512 Curriculum, Programs, Policies EESL 513 ESL in Multicultural Society	EESL 512 Curriculum, Programs, Policies EESL 513 ESL in Multicultural Society
Fall 2025	EESL 515 Grammar for ESL Teachers EESL 560 Effective Teaching/Learning	EESL 510 Second Language Acquisition EHS 556 Classroom Management	EESL 510 Second Language Acquisition EHS 556 Classroom Management
Spring 2026	EESL 525 Phonology for ESL teachers EESL elective <i>Student Teaching Application: March 1st</i>	EESL 525 Phonology for ESL Teachers EESL elective	EESL 525 Phonology for ESL teachers EESL 530 Methods for Teaching ESL
Sum. 2026	EESL 540 Reading/Writing EPR 511 Measur. <i>[if needed, internship site]</i> <i>Application for Degree: July 1st</i>	EESL 540 Reading/Writing EPR 511 Measurement	EPR 511 Measurement ECY 600 Special Education
Fall 2026	EESL 589 Seminar (1 credit hour) EESL 590 Internship (6 credit hours) <i>Certification App. (EEC 311): Nov. 1st</i>	EESL 515 Grammar for ESL teachers EESL 560 Effective Teaching/Learning <i>Student Teaching Application: Oct. 1st (?)</i> <i>Application for Degree: Nov. 1st</i>	EESL 515 Grammar for ESL teachers EESL 560 Effective Teaching/Learning <i>Student Teaching Application: Oct. 1st (?)</i>
Spring 2027		EESL 589 Seminar (1 credit hour) EESL 590 Internship (6 credit hours) <i>Certification App. (EEC 311): Apr. 1st</i>	EESL 589 Seminar (1 credit hour) EESL 590 Internship (6 credit hours) <i>Application for Degree: Apr. 1st</i>
Sum. 2027		<i>[if needed, summer internship site]</i>	EESL 540 Reading/Writing EESL elective <i>[if needed, internship site]</i> <i>Certification App. (EEC 311): Aug. 1st</i>


Dual Class Alt A certification in ESOL/Spanish and in ESOL/French

Prerequisite: Passing scores on ESOL and Spanish Praxis exams or on ESOL and French Praxis exams

PLAN	Candidates who start Fall 2024	Candidates who start Spring 2025	Candidates who start Summer 2025
Fall 2024	EESL 510 Second Language Acquisition EHS 556 Classroom Management 1st Spanish or French course		
Spring 2025	EFL 539 Methods: World Languages 2nd Spanish or French course	EFL 539 Methods: World Languages 1st Spanish or French course	
Sum. 2025	EESL 512 Curriculum, Programs, Policies EESL 513 ESL in Multicultural Society	EESL 512 Curriculum, Programs, Policies EESL 513 ESL in Multicultural Society	EESL 512 Curriculum, Programs, Policies EESL 513 ESL in Multicultural Society
Fall 2025	EESL 515 Grammar for ESL Teachers 3rd Spanish or French course	EESL 510 Second Language Acquisition EESL 515 Grammar for ESL teachers	EESL 510 Second Language Acquisition 1st Spanish or French course
Spring 2026	EESL 525 Phonology for ESL teachers EESL 530 Methods for Teaching ESL	EESL 530 Methods for teaching ESL 2nd Spanish or French course	EESL 530 Methods for teaching ESL 2nd Spanish or French course
Sum. 2026	EESL 540 Reading/Writing ECY 600 Special Education EPR 511 Measurement	EESL 540 Reading/Writing ECY 600 Special Education EPR 511 Measurement	EESL 540 Reading/Writing ECY 600 Special Education EPR 511 Measurement
Fall 2026	EESL 560 Effective Teaching/Learning 4th Spanish or French course <i>Student Teaching Application: Oct. 1st</i> <i>Application for Degree: Nov. 1st</i>	EESL 560 Effective Teaching/Learning EHS 556 Classroom Management 3rd Spanish or French course	EESL 515 Grammar for ESL teachers EHS 556 Classroom Management 3rd Spanish or French course
Spring 2027	EESL 589 Seminar (1 credit hour) EESL 590 Internship (6 credit hours) <i>Certification App. (EEC 311): Mar. 1st</i>	EESL 525 Phonology for ESL Teachers 4th Spanish or French course <i>Student Teaching Application: Mar. 1st</i>	EFL 539 Methods: World Languages EESL 525 Phonology for ESL Teachers
Sum. 2027	<i>(if needed, summer internship placement)</i>	<i>(if needed, summer internship placement)</i> <i>Application for Degree: July. 1st</i>	<i>(If a summer internship placement is needed, it must take place the following summer.)</i>
Fall 2027		EESL 589 Seminar (1 credit hour) EESL 590 Internship (6 credit hours) <i>Certification App. (EEC 311): Oct. 1st</i>	EESL 560 Effective Teaching/Learning 4th Spanish or French course <i>Student Teaching Application: Oct. 1st</i> <i>Application for Degree: Nov. 1st</i>
Spring 2028			EESL 589 Seminar (1 credit hour) EESL 590 Internship (6 credit hours) <i>Certification App. (EEC 311): Mar. 1st</i>

Dual Class Alt A Certification Checklist

ESOL and Spanish (same for ESOL and French)

	STATE OF ALABAMA DEPARTMENT OF EDUCATION TEACHER EDUCATION AND CERTIFICATION	ALSBE Approved EPP: _____ Initials: <u>03/14</u> Approved: _____ Revised: _____
9.16.22 B0 Candidate's Name _____ Issued to candidate on _____ by _____	Program: Spanish and English for Speakers of Other Languages (P-12)	Total Hours 52-55
ALTERNATIVE CLASS A PROGRAM CHECKLIST		
Institution: UNIVERSITY OF ALABAMA AT BIRMINGHAM		Date Approved: <u>06/09/2022</u> Date Expires: <u>06/30/2028</u> Revisions: _____

PROFESSIONAL STUDIES 22-25	TEACHING FIELD 24
(If a required course is listed for more than one of the following categories, credit should be indicated only for the first entry.)	
Teaching Field Specific Methods Course(s): <u>EESL 530 Methods and Materials for Teaching ESL</u> 3 <u>EFL 539 Methods I: World Languages</u> 3	(At least 1/3 of the program shall be in teaching field courses) <u>12 hours of Spanish at the 500/600 level</u> 12 <u>EESL 510 Second Language Acquisition</u> 3 <u>*EESL 513 Teaching ESL in a Multicultural Society</u> 3 <u>EESL 515 Grammar and Linguistics for ESL Teachers</u> 3 <u>EESL 525 Phonology for Second Language Teachers</u> 3
Learner Development, Learner Differences, and Learning Environments: <u>EESL 512 Curriculum, Programs, and Policies</u> 3	Internship: <u>EESL 589 Internship Seminar</u> 1 <u>EESL 590 Internship in Second/Foreign Languages P-12</u> 6 <i>The internship will be teaching Spanish and English for Speakers of Other Languages and shall be divided between early childhood/elementary and middle/secondary grades.</i>
Professional Learning and Ethical Practice: <u>EHS 556 Classroom Management</u> 3	ADDITIONAL COURSES 6 Using Assessment Data to Improve Student Learning: <u>EPR 510 or EPR 511 Measurement and Evaluation</u> 3
Leadership and Collaboration: <u>EESL 560 Effective Teaching and Learning</u> 3	Literacy (including technology): <u>EESL 540 Teaching New Languages through Reading and Writing</u> 3 (Technology standards are addressed in the methods courses).
*Survey of Special Education Course: Survey of Special Education Course (required if not completed previously). <u>ECY 600 Introduction to Exceptional Learners</u> 0-3 *If course was completed prior to unconditional admission to Alt-A program, another approved diversity course is required.	Diverse Populations: Special needs addressed in ECY 600 and English learner needs in EESL 513.
<u>EESL 513 Teaching ESL in a Multicultural Society</u> *Diversity standards met in EESL 513 (listed in teaching field)	ALSDE Requirements for Alternative Class A Certification in Spanish and English for Speakers of Other Languages (P-12) Once a candidate has completed checklist requirements and has met all admission, exit, and certification requirements, the candidate will be eligible for Alternative Class A certification in both Spanish and English for Speakers of Other Languages (P-12). To be eligible for this certification, the candidate must: <ul style="list-style-type: none"> submit a completed application for certification during the last term of enrollment in the Alternative Class A for Spanish and for English for Speakers of Other Languages (P-12) (and no later than 60 calendar months following completion of this degree program) obtain a passing score on the Praxis Subject Test in Spanish and also in English for Speakers of Other Languages successfully complete all courses on the Alternative Class A program checklist and meet the criteria of UAB's Graduate School for completing the corresponding master's degree program, earning an overall GPA of 3.25 meet all requirements for the Alabama Educator Certification Assessment Program (AECAP)
Program Admission Requirements to the Alternative Class A Certification Program in Spanish and in English for Speakers of Other Languages (ESOL) (P-12) Prospective students should NOT begin any coursework without first seeking advisement from the program faculty advisor (call 934-5371). Students who ignore this admonition assume responsibility for their own mistakes. For unconditional admission to the Alternative Class A Certification in Spanish and English for Speakers of Other Languages (P-12), candidates must: <ol style="list-style-type: none"> 1) have a passing score on the Praxis subject test in Spanish; 2) have a passing score on the Praxis subject test in English for Speakers of Other Languages; 3) have an unrounded cumulative 2.50 GPA on a bachelor's degree transcript (or 3.0 on master's degree transcript) from a regionally accredited institution and a suitable background clearance; and also 4) meet any other criteria as required by the UAB Graduate School. 	Dean of Education: <u>Michelle Robinson</u> Date: <u>10/14/2022</u>

OBSERVATION: The information in the packet that you are reading corresponds to UAB policies and procedures in effect on the date of this packet. More recent versions of this packet take precedence over what might be stated here.

This packet also represents codes and regulations mandated by the ALSDE.

Clinical Experiences for ESL Candidates in Alternative Master's Program (AMP)

150 hours of Field Experiences plus a full semester of Student Teaching

Possible plan	Clock Hours			Course Assignments and Related Activities: Sites will be designated by the course instructor
	Elementary	Secondary	Other	
EESL 510 <i>Second Language Acquisition</i>			30+	Co-teaching* UAB's Community English Classes (ESL "lab school") or teaching another community ESL center for students who live over an hour away or being in a hired ESL teaching position ➔ Must successfully pass EESL 007 (zero credit, zero tuition)
EESL 512 <i>Curriculum, PP</i>		30+		5 days in EL program & teaching 1 class* (1 st summer in MAEd/ESL)
EESL 530 <i>ESL Methods</i>		30+		Designing unit & teaching 3 lessons*; Providing support to EL teacher
EESL 540 <i>Reading/Writing</i>		8		Providing individualized literacy instruction with an EL
	22+			Helping EL teacher and teaching 3 literacy lessons*
EESL 560 <i>Effectiveness</i>	30+			Teaching and Assessing ELs: learner impact project
ECY 600 <i>Special Education</i>				Special education setting which can be the same for one of ESL courses
	52+	68+	30+	Students do not need to divide elementary and secondary hours equally. They simply need to do about half in an elementary setting and half in a secondary setting no more than 30 hours with adult ELs.

**Each candidate will be observed teaching at least one lesson in each course (EESL 512, EESL 530, EESL 540) for a total of 3+ observations prior to student teaching. These observations will be done by a UAB course instructor.*

***Dual certification candidates must also complete 50 clock hours of clinicals in EFL 539 World Language Methods.*

Field Experiences for Hired AMP candidates

Just like all other AMP candidates, hired AMP candidates must meet with their advisor, follow the recommended course schedule, maintain high academic standards, and submit quality work on time. If you are hired as a full-time ESL teacher, most field experiences will be in your own classroom. However, you must also do other field experiences such as the following:

- Two prep periods per month observing master teachers in your own school. These observations must be arranged with the support of the candidate's principal or AP (8 hours per semester) and documented as such.
- One full day (8 hours) each semester in a school that is different from where you work, i.e., location (urban, rural, suburban), grade level (middle vs. high), and socio-economic status. This placement must be arranged by the course instructor. These experiences can take place on your personal day or during fall or spring break.
- Teaching and other instructional support in English learner summer programs during at least two summers.

Student Teaching Internship for all AMP candidates

1. All candidates (incl. hired teachers) must submit a student teaching application a semester before taking EESL 590. Application: <https://www.uab.edu/education/home/teacher-education-program/student-teaching-middle-nav-students>
2. To be approved for starting their internship, candidates must have completed ALL required courses with education prefixes (e.g., ECY, EPR, EHS). During the internship semester, candidates are not allowed to take any courses. With one-year advance approval, ESL candidates can take one or two EESL-prefix courses after completing their internship.
3. Candidates **must** do their student teaching internship full-time for 15 weeks, which is almost the entire length of a school semester. They will be placed with cooperating teachers who are full-time teachers exclusively in ESL, have taught ESL full-time for at least 3 years, have a master's degree and ESL certification, and preferably hold Class A certification in ESL. In ESL, one placement will be for 7½ weeks in an elementary school and another for 7½ weeks in a secondary school.
4. If your employment as a teacher is more than 50 miles away from UAB, you will need to pay a distance fee to cover additional supervision expenses.
5. Another option for meeting this Student Teaching requirement is to be employed full time in a SACS-accredited school. Such employment must be for teaching ESL the entire day:
 - a. Candidates need to be teaching ESL for about half the time in one or more elementary grades (K-6) and the other half in one or more secondary grades (6-12). This can be done while employed at a middle school for teaching at least one elementary grade level (e.g., 5th or 6th grade) and at least one secondary grade level (e.g., 7th grade) or as an itinerant teacher at two or more schools (e.g., elementary school and high school). Hired interns will enroll in their internship course during either the Fall semester or the Spring semester.
 - b. Employment as a full-time teacher during the school year at either the elementary or secondary level and placement as a student teacher at the other level during a summer program in a public school that is at least 6 weeks long or the equivalent and with at least 5 students per class. Such placements must be approved several months in advance by the advisor, program director, and student teaching director. NOTE: Interns are not allowed to teach any other subject outside of the area of their certification.

Teaching with Different Certification Approaches

A. Seeking employment

1. Education Career Fair is sponsored each March or April by UAB's Career & Professional

Development Services for students and alumni: <http://www.uab.edu/students/cpd/>

2. School district websites (link: *certified positions*) and the **ALSDE's statewide job search listing**. Go here and login/apply: https://ats1.atenterprise.powerschool.com/ats/application/search/job_search_frame?APPLICANT_TYPE_ID=00000001&COMPANY_ID=00008500. In response to job application's question: "Do you hold certification," consider responding "Yes." If admitted to the AMP, select "First Alternative Certification" from drop down menu. If not, select "Emergency Certification."

B. Being hired as a teacher while pursuing the AMP: *Interim Employment Certificate in a Teaching Field (IEC)*

After being unconditionally admitted to UAB's AMP, you are eligible to be hired with an **Interim Employment Certificate (IEC)**.

The IEC is not an emergency certificate (though perhaps seen as such). Inform yourself about IEC by visiting this ALSDE website

<https://www.alabamaachievers.org/teacher-center/teacher-certification/other-approaches/>, scroll to Interim Employment Certificate,

click application, read <https://www.alabamaachievers.org/2022/08/interim-employment-certificate/>, and click **Form IE-1**.

When a principal (or assistant principal) offers you a teaching position, follow these steps:

1. If you have been admitted unconditionally to the AMP and are being hired for a teaching position in your certification area, you should be hired with the IEC and not with any other type of certification. If you wish to be eligible for an IEC, be sure that you will be teaching in your certification field for most of day. *NOTE: Some school districts do not consider AMP candidates for teaching positions even though these candidates are eligible for an IEC.*
2. Request an official academic transcript (in progress and with current courses) from UAB's transcript ordering website: <http://www.uab.edu/students/one-stop/grades/academic-transcripts>. Indicate for your transcript to be sent **electronically** to our SOE Office of Student Services at SOEtranscripts@uab.edu. When prompted (even if requesting electronic transcript), provide a mailing address: SOE Teacher Certification, 1720 2nd Ave South-EEC 311, Birmingham AL 35294-4460; Tel 205-934-7530.
3. Ask your school district's human resource (HR) officer to send an email to Ms. Tashara Walker (tawalker@uab.edu), the certification specialist in UAB's SOE Office of Student Services. In this email, your school's HR official will provide your full name, the last 4 digits of your SSN, and the teaching field and grade span that you will be teaching as well as the HR mailing address. Your HR officer will ask Ms. Walker to complete a Supplement SAI form and to mail it to the school's address.
4. Ms. Tashara Walker (tawalker@uab.edu), UAB's certification specialist in SOE's Office of Student Services, will mail the SAI form and all other required materials to the address provided by your school's HR officer.
5. Your school's HR officer will send your IEC application to the ALSDE. If approved, your IEC will be issued by the ALSDE.
6. You may teach full time for three years with an IEC. After teaching one year with IEC-1 and completing designated courses at UAB, visit your school's HR office and apply to the ALSDE for IEC-2. After teaching a second full year (with IEC-2), and completing designated UAB courses, again visit your school's HR office and apply to the ALSDE for IEC-3. After teaching a third full year (or any time before), you must have completed AMP and graduated. An individual who has not completed all of the requirements for Class A certification by the expiration of the IEC-3 is ineligible to continue seeking certification via the IEC approach. The IEC-1, IEC-2 and IEC-3 must be completed within four consecutive school years.

C. Other ALSDE approaches that lead to initial teacher certification (*These approaches are NOT available through UAB.*)

These certification approaches are initiated by the hiring school. The school's HR office sends the application to the ALSDE.

Applicants should contact the ALSDE (and not a university or school of education) about "Provisional Certificates".

Certified teachers can add another certification through "Certification Based on Test" (CBT).

1) *Provisional Certification in a Teaching Field (PCTF)*:

<https://www.alabamaachievers.org/2022/08/provisional-certificate-in-a-teaching-field/>

PCTF is provisional certification for certain single subjects in K-12 grades (French, Spanish) but not for ESOL. If hired with PCTF, you can take required PCTF courses at UAB: ECY 300/600 exceptional learners, EPR 411/511 assessment; EHS 456/556 classroom management, and methods (e.g., EFL 539 world languages). The PCTF allows schools to hire uncertified candidates who have passed the Praxis subject assessment, obtained background clearance, and met ALSDE regulations. By the end of their first year of teaching, PCTF teachers must have taken two of four required courses and submitted application for a 2nd PCTF through the school's HR office. By the end of their second year, PCTF teachers must have taken the final two courses and submitted application for a 3rd PCTF. In their third year of teaching, PCTF teachers must pass an assessment and submit a PCTF application through their school's HR office. [NOTE: PCTF used to be called ABC.]

2) *Emergency Certification*: <https://www.alabamaachievers.org/2022/06/emergency/>

In lieu of certified teachers, schools can hire uncertified applicants to teach. If you have been admitted to the AMP and are hired to teach full-time in the teaching field of your AMP, emergency certification is usually not your best option. However, if a school hires you outside of your AMP certification area or if you are ineligible for IEC or PCTF, the school will request emergency certificate on your behalf. Emergency certification is valid for two years and can be renewed for another two years.

3) *Adjunct Instructor Permit*: For employment as a teacher half-time or less. Adjunct instructors are not eligible for benefits.

4) *Other Approaches*: These ALSDE websites describe other approaches for becoming certified:

<https://www.alabamaachievers.org/teacher-center/teacher-certification/alternative-certificates/>

https://www.alabamaachievers.org/wp-content/uploads/2022/11/TEA_2022111_Overview-of-Alabama-s-Educator-Certification-Approaches_V1.0.pdf

Requirements for Seeking Admission to UAB for Pursuing AMP

1) Becoming Informed

- a) Read this information packet and mark questions that you may have. Reread the packet and look for answers to your questions.
- b) Visit the website for the Department of Curriculum and Instruction www.uab.edu/education/ci and other SOE websites.
- c) Examine your certification checklist on page 3 (or page 5).

2) Cumulative, unrounded Grade Point Average (GPA) of 2.5 —GPA is set and regulated by the ALSDE; it is not negotiable.

- a) The ALSDE requires an unrounded cumulative GPA of 2.5 for admission to initial certification programs such as the AMP.
- b) Cumulative GPA of at least 2.5 on the transcript issuing a BA/BS degree (or 3.0 GPA on transcript issuing a graduate degree).
- c) Transcript with the GPA that provides eligibility for AMP admission must be from a regionally accredited college (e.g., SACS).
- d) NOTE: GPA cannot be “raised” by taking additional courses after graduation. In this case, another degree must be earned.

3) Official Transcripts sent to the School of Education (SOE)

- a) Request official transcripts from all colleges attended (incl. dual enrollment), even if just one course is on this other transcript.
- b) Have official transcripts from each college attended (except for UAB) emailed to SOEtranscripts@uab.edu
(OR mailed to **SOE Office of Student Services (OSS)**, 1720 2nd Ave. South—EEC 311; Birmingham, AL 35294-4460)
- c) **International Transcripts:** *Course-by-course evaluation with GPA and, also, with awarding of degree (Basic, about \$160+).*
VERY IMPORTANT: *The ALSDE will only accept foreign transcripts after being evaluated by one of the following services:*
Center for Applied Research, Evaluation, and Education, <http://www.iescaree.com/>
Educational Credential Evaluators, <https://www.ece.org/>
International Education Evaluations, <https://myiec.org/>
International Education Research Foundation, <https://ierf.org>
Josef Silny and Associates, www.jsilny.com
World Education Services, www.wes.org

4) Background Clearance with the ALSDE

- a) You must have fingerprints done with a company designated by the AL State Department of Education.
- b) Go to <https://www.alabamaachieves.org/teacher-center/teacher-certification/>, scroll down to **Background Clearance Based on Fingerprint Review**, and follow instructions.
- c) Access ALSDE’s background clearance (earlier & newly issued): <https://tcert.alsde.edu/Portal/Public/Pages/SearchCerts.aspx>

5) Exams required by the ALSDE for unconditional admission: SUBJECT TO CHANGE (valid on date of this packet)

- a) **Admission exam to UAB’s AMP: Praxis Subject Assessment** (formerly called Praxis II) 800-772-9476
➔ *GRE and MAT are NOT required by UAB for admission to AMP. The Core Skills test was eliminated many years ago.*
- b) **Preparation:** Read Praxis website, view videos, learn rules (e.g., valid photo ID, no jewelry, signed statement, locker), Free Study Companion, and purchase study guide for targeted exam <https://www.ets.org/praxis/prepare/materials/5732>.
Also available are study materials from Khan Academy: <https://www.ets.org/praxis/prepare/khan/>
- c) **Testing sites in the Birmingham area:** UAB (936 19th Street South, B’ham) <https://www.uab.edu/testing/> Click *National Tests*; Prometrix (601 Beacon Parkway West, Homewood); and Jeff State Community College (Carson Road, Center Point).
For some of the Praxis subject assessments, at-home testing is available.
- d) **Registration:** <http://www.ets.org/praxis/register>. Your registration name must be **identical** to the name on your valid photo ID. Because dates fill quickly, you must register ASAP. Be sure to take exams at least one month before UAB’s application deadline.
- e) **Score Reports:** When registering for these exams, request for score reports to be sent to UAB and to the ALSDE. After the test, a score usually appears on the screen. Though *unofficial*, this probably represents your official score. Depending on your subject test, you can access your score online from 1 to 3 weeks after taking the test. Your score reports will not be mailed. Be sure to download and save electronic and paper copies for your own files. Fees are charged to reorder reports.
- f) **ALSDE’s Test Codes and ALSDE Passing Scores:** https://www.ets.org/praxis/al/al_teacher_ed
Scroll down to “Tests Required for Specific Certification Areas” and, in the drop-down menu, click on your subject.

Admission as a Degree-Seeking Student

1. **Create Application Account/Portal with the Graduate School at:** www.uab.edu/graduate
 - a) Click APPY at the top right and then follow instructions.
 - b) During this first stage of the application process, you will be creating your Applicant Portal.
 - c) After this, go to the online application dashboard where you will now begin your application (and all future applications).
 - d) If you need help, please contact the Graduate School at 205-934-8227 or by emailing gradschool@uab.edu.
2. **Select Master's degree.** After that, select your program from among the following options, always followed by Alternative MA program:

English as a 2nd Language-Alternative Master's Program
Concentration: ESL cert., ESL & French, ESL & Spanish (*certification P-12*)

Term: e.g., Summer 2024, Fall 2024, Spring 2025, Summer 2025, ... (*TERM will appear after you select a concentration.*)

Admission Exams: Select the exams that you have taken or plan to take (e.g., Praxis Subject).
 If you have already received your unofficial exam score reports, upload-a PDF. If not, submit without uploading a score report.

Education Background: Identify all community colleges, colleges, and universities that you have attended (if even on another transcript)

Transcripts: Expedite your application by uploading a PDF of your unofficial transcripts from all colleges attended (except for UAB)

Personal Essay (statement of purpose, academic interests, career goals, relevant background experience): Upload essay as a PDF.

Resume/CV: Update your resume or Curriculum Vitae (CV), save it as a PDF, and then upload it.

References (*waive right*): Include names and emails of three recommenders. UAB will automatically email the reference form to them.
 NOTE: Reference forms should **NOT** be completed by parents or close relatives, even if they have a different last name.

In-state Residency: If you believe you are a resident of Alabama, respond "yes" to **Do you claim to be a resident of Alabama?** Provide the following information: birth state, high school graduation state, dates resided in Alabama, address, and reason for relocating to Alabama. If you are classified as a non-resident and believe this is false, you can submit a residency reclassification form.

Disciplinary and Criminal History: Respond to all questions and provide explanations if needed.

Application Fee: \$50. Pay online using a credit card or debit card. If you need help, contact the Graduate School.
3. **100% Complete** Once payment is submitted, you must go back to the application, sign electronically, and click SUBMIT button to send your application to the Graduate School. After your application is successfully submitted, you will receive a confirmation email.
4. Be sure to submit your application by the deadline for when you want to start. (NOTE: Official test scores can arrive a few days later.)
November 15 (admission to spring) **April 15** (admission to summer) **July 15** (admission to fall)
5. **Interview:** When called for a Zoom interview, applicants should be professionally dressed (such as when doing a job interview).
6. **Application Status:** Check your application account periodically and/or contact the Graduate School, 205-934-8227, gradschool@uab.edu.
7. **Program Review:** After ALL materials arrive at the Graduate School, the application is reviewed by the targeted program in the SOE.
8. **Admission email:** After your application is processed, you will receive an email from the Graduate School with the subject line: "UAB Graduate School Admission Decision". This email prompts you to go to your application account and retrieve this letter, which includes the following:
 Your student number (letter "B" followed by 8 digits) *NOTE: You will need this number for identification purposes.*
 Your program (e.g., High school AMP, Elementary AMP) and, if applicable, your concentration (e.g., Math)
 Your status as an Alabama resident (with in-state tuition) or as a non-resident (with out-of-state tuition)
9. **BlazerID:** Go to BlazerNet Central: <https://idm.uab.edu/bid/reg> and process your BlazerID (or reactivate a former BlazerID).
 Your BlazerID also serves as your UAB email. Check your UAB email regularly and use it in official communication with UAB.
 If you have linked your new UAB email to your home email, check frequently to make sure this connection is working properly.
10. **Faculty Advisor:** After being admitted as a degree-seeking student, you should contact your faculty advisor: Dr. Prado or Dr. Spezzini.
11. **Financial Aid** (if needed): To be eligible for a student loan, graduate students must enroll in at least 5 graduate credit hours for that semester.
12. **HEALTH:** All non-online students (degree-seeking and non-degree seeking) must obtain medical clearance. After you are admitted, you will receive an email about obtaining medical clearance. It will have links to UAB's Student Health and Wellness (SHW) website and to the Patient Portal: <http://www.uab.edu/studenthealth/medical-clearance>. Links to these SHW webpages are also available on your BlazerNET account.
 You must meet the medical clearance deadline. If not, you will be blocked from registering for class.
Which immunizations do you need? To find out, go to [Medical Clearance](#) and answer these questions:

-When did/will you matriculate (begin classes) at UAB?	<u>Summer term 2016 or later</u>	<u>Prior to summer term 2016</u>
-Are you a clinical or non-clinical student?	<u>Non-clinical (no patient contact)</u>	<u>Clinical (patient contact)</u>
-Are all of your courses completely online?	<u>Yes, all courses are completely online.</u>	<u>No, at least one class will be on campus.</u>
-Are you a United States citizen?	<u>Yes, I am a U.S. citizen.</u>	<u>No, I am not a U.S. citizen</u>

Level 1 Immunization. Most AMP students are classified as Level 1 immunization: **MMR** (Measles, Mumps, Rubella), **Tdap** (Tetanus, Diphtheria, Acellular Pertussis), **Varicella** (Chickenpox/Shingles); and **TB** (Tuberculosis) screening. Immunizations and TB screening are available at SHW (1714 Ninth Avenue South) for a fee. Make an appointment by calling 205-934-3581 or by accessing the Patient Portal at <http://www.uab.edu/studenthealth/services/immunizations-and-tb-tests>. If you have questions, contact medclearance@uab.edu

Submitting health records. Click "Forms" on Patient Portal. Then click "Immunizations entry form" and "Add immunization record."
 Upload scanned documents as JPEG, JPG, PNG, or GIF. Or, fax forms to 205-996-7468.

Test-Taking Tips

- 1) Free Webinars:** ETS offers free live webinars to help candidates succeed as they prepare for teacher licensure. These webinars offer in-depth information, examples of study plans, and the opportunity to ask questions. Topics include test overviews, free resources for test preparation, and tips for reducing test anxiety. Registration opens approximately two weeks prior to the webinar date, and we encourage candidates to participate and register early. <https://www.ets.org/praxis/prepare>
- 2) Study materials:** Students should study for a Praxis test by purchasing study materials, which can usually be purchased directly from by the Educational Testing Service. In fact, they are usually offered online after registering for the Praxis. Test preparation materials can also be bought at the UAB bookstore and other major bookstores. Students are encouraged to take several practice tests (included in purchased test preparation materials) in a secluded area and by setting a timer for the allotted time. Excellent study materials are available at these websites: <https://www.ets.org/praxis/site/test-takers/resources.html> and <https://www.mometrix.com/academy/praxis-test/>.
- 3) Disability Support:** If students have a disability, they should register with UAB's Disability Support Services (205) 934-4205. This takes time. So, if students plan to seek a disability designation at UAB, they must start this process at least 3 months before the test date. Once students have been designated by UAB's Student Disability Services as having a disability, they will be allowed to take the Praxis with accommodations. The exact accommodation depends on the type of disability.
- 4) Arriving on Time:** Test takers should arrive at the test center at least 30 minutes before the test is scheduled to start. Test-takers must be inside the designated testing room before the time indicated on the instructions. For example, if test-takers are told to arrive by 10:30, this means that the door of the testing room closes at 10:30 and no one else is permitted to enter. Another option is to register for at-home testing. However, when doing so, you are responsible for any technology glitches.
- 5) Default Response:** If test takers do not know the answer to a question, they should mark a pre-selected default response (e.g., "C") rather than leaving it blank.

Non-Degree Seeking Status

UAB Graduate School, 205-934-8227 gradschool@uab.edu

Applicants (secondary & K12 single subject) who do not meet degree-seeking application deadline and wish to start taking courses that semester.

- 1. Instructions:** Read the instructions for non-degree seeking students at <http://www.uab.edu/graduate/nondegreestudents>
- 2. Non-degree application:** Submit a non-degree seeking application five business days before the start of the targeted term.
- 3. Degree choice:** After clicking "Start new application", respond to the four key questions as follows:
 - a. For which of the following are you applying? **Non-Degree Seeking**
 - b. Intended Program of Study: **Education Non-Degree**
 - c. Concentration: **Not Applicable – the selected program does not offer concentration options**
 - d. Term: Select the term when you would like to start as a non-degree seeking student.
- 4. Payment:** Pay \$40 online (debit card or credit card) and click SUBMIT.
- 5. Transcripts:** Non-Degree students must submit a copy of their transcript from a regionally accredited university showing that a bachelor's degree or higher has been awarded. This transcript may be unofficial and must be uploaded within the application prior to submission. If you would like to submit an unofficial copy of your transcript after submission, please send it via email to gradschool@uab.edu. Your application cannot be processed until the Graduate School has received a copy of your transcript. If official transcripts are submitted, these will serve later for degree-seeking admission.
- 6. Acknowledgement of non-degree policies:** <https://www.uab.edu/graduate/students/current-students/academic-policies-progress/forms> (third link). This is required for finalizing admission as a non-degree seeking student.
- 7. Fingerprints:** Follow instructions in this packet on page 2, step 4. You must have background clearance to do field experiences. Your first field experience often takes place in the first semester, and this requires background clearance.
- 8. Admissions:** Once you have completed your application by paying the fee and submitting a copy of your unofficial transcript showing a bachelor's degree or higher has been awarded from a regionally accredited university, the Graduate School will process your application within 1-3 business days. Once an admission decision has been rendered, you will be notified via email and will need to log back into the application dashboard to view your decision. You will find crucial information within your decision letter, such as a link to complete the Acknowledgement of Non-Degree Policies form, your BlazerID, and information regarding required overrides that are required for non-degree seeking students to enroll.
- 9. No financial aid:** When taking courses as a non-degree seeking student, you are NOT eligible for student loans.
- 10. After having degree-seeking status,** submit form "Change Non-Degree Credit to Degree-Seeking Credit" to use completed courses for your degree: <https://www.uab.edu/graduate/students/current-students/academic-policies-progress/forms>

Professional Dispositions, Field Experiences, Diversity, edTPA, and more

1) Professional Dispositions

Throughout the AMP, candidates must demonstrate a high level of professional dispositions worthy of the teaching profession. Inappropriate dispositions will result in being exited from the SOE. The first dispositions assessment usually takes place in your first semester. Subsequent disposition assessments take place until reaching the internship semester.

Good teacher candidates ...

- display positive traits related to personality, motivation, decision making, communication, and critical thinking;
- have poise, use acceptable manners and mannerisms, are neat and appropriate in appearance, are personable, possess a sense of humor, are enthusiastic, and display personal energy, vitality, and good social skills;
- are able to clearly articulate their motives and rationale for entering the teaching profession;
- demonstrate the ability to make decisions in a rational and logical manner;
- clearly articulate or explain their ideas and speak clearly and correctly using standard English; and
- demonstrate the ability to think critically.

2) Field Experiences and Diversity

Candidates must complete 150-220 clock hours of field experiences to be eligible for their student teaching internship. These field experiences, which are similar to labs and rotations in other professions, are an integral part of many AMP courses. The placements, which are arranged by the course instructor, provide candidates with experience working in diverse settings with respect to grade levels, rural/suburban/urban, socio-economic status, and special needs students.

3) edTPA: educator Teacher Performance Assessment

The ALSDE requires edTPA as a final assessment for issuing teacher certification. UAB has a dedicated team and well-established curriculum to support all students through the edTPA process. As of the first semester, AMP candidates begin learning about edTPA. Candidates submit their edTPA portfolio during their student teaching internship.

4) Class Schedules and Registration

Schedules are posted in October (spring term) and March (summer and fall terms). Candidates should register as soon as possible. However, before doing so, all candidates must consult with their faculty advisor. Schedules are subject to change. If courses do not have minimum enrollment, they will be canceled.

5) Duration: How long will it take to complete the AMP?

There is no single answer. Much depends on your program and on the number of classes you take each semester. Full time students typically finish in 5 or 6 semesters (i.e., 2 years). Part-time students often take 3 years. UAB's limit is 5 years.

6) Employment: Is it possible to work full time while completing the program?

The answer depends on your targeted teaching field, your work schedule, your goals, and the specific courses involved. Many courses require school-based field experiences that must be completed during the hours that public schools are in session. It is important to discuss your situation with your faculty adviser as early as possible in your program.

Is it possible to work full time during the student teaching internship?

Being a full-time ESL teacher with the Interim Employment Certification (IEC) is the only employment permitted while student teaching. In our ESL program, most ESL interns have full-time employment as ESL teachers in a public school. If students do not have a full-time ESL teaching position by the time of their internship semester, they will need to take a leave of absence from their non-teaching jobs (both part-time and full-time) in order to do 15 weeks of full time student teaching. It is important to decide very early in your program if you will be able to meet this internship commitment.

7. Seeking Employment as a Teacher

ALSDE: https://ats1.atenterprise.powerschool.com/ats/application/search/job_search_frame?APPLICANT_TYPE_ID=00000001&COMPANY_ID=00008500. **School district websites** (link: *certified positions*).

Education Career Fair is sponsored each April by UAB's Career & Professional Development Services for students and alumni: <http://www.uab.edu/students/cpd/>

Student Teaching Internship

1. By the middle of the semester prior to the projected semester for doing student teaching, candidates **must**:
 - c. **Submit a *Student Teaching Application*** by following instructions at:
<https://www.uab.edu/education/home/component/rsform/form/61:student-teaching-application?Itemid=1123>
 All candidates **MUST** submit this application, even those with full time teaching positions.
 - d. **Update** your application immediately if your targeted semester or teaching employment has changed.
 2. Candidates must meet regularly with their advisor to make sure they stay on track for doing their student teaching as indicated in their student teaching application.
 3. Before starting internship and throughout the internship semester, candidates must read the Student Teaching **website**:
<https://www.uab.edu/education/home/teacher-education-program/student-teaching-middle-nav-students>
 4. Candidates must meet **ALSDE regulations** in effect at time of student teaching and/or employment as a hired intern.
 5. **To be eligible for this student teaching internship**, candidates **must** have . . .
 - been **unconditionally admitted** to the AMP which occurs upon admission to UAB's Graduate School,
 - **completed all courses** in the AMP (with the possible exception of one or two secondary content courses), and
 - **met all requirements** stipulated by OSS (EEC 311) and the Office of Clinical Experiences (EEC 219-D).
 6. About four months before the start of the candidate's targeted internship semester, the Office of Student Services (OSS) conducts a student teaching **eligibility check** and then notifies the candidate of any missing items. As their internship approaches, candidates receive specific details of student teaching obligations, such as mandatory attendance of all student teachers at orientation sessions for their respective internship term (either fall or spring).
 7. Candidates must enroll in the internship course and also the corresponding internship seminar. They should select the number of credit hours listed on their certification checklist. The seminar guides interns with the edTPA process.
 8. Candidates must do their student teaching internship **full-time for 15 weeks**, which is almost the entire length of a school semester. They will be placed with cooperating teachers who are full-time teachers exclusively in the targeted teaching field, have taught within the targeted teaching field full-time for at least 3 years, and preferably hold Class A certification in this teaching field. Candidates will be formally observed about 4 or 5 times by a UAB supervisor. For K-12 subjects, one placement will be about 7½ weeks in an elementary school and another one about 7½ weeks in a secondary school. Candidates in K-12 teaching fields will be observed at least twice in each of these two settings.
 9. Another option for meeting this Student Teaching requirement is to be hired full time in a SACS-accredited school. If hired as a teacher, your employment should be **less than 50 miles** from UAB in order for the School of Education to provide on-site supervision of your student teaching internship. If your employment site is further than 50 miles away, you must consult as soon as possible with the Director of Clinical Experiences, Dr. Vanessa Vega (vevega@uab.edu).
 10. Employment as a full-time teacher during the internship semester must be for teaching the entire day in the teaching field of the targeted certification area. For candidates in K-12 teaching fields, this can be done as follows:
 - a. Candidates in K-12 teaching fields need to be teaching approximately half the time in one or more elementary grades (K-6) and teaching the other half of the time in one or more secondary grades (6-12), or vice versa. This can be done while employed at a middle school for teaching at least one elementary grade level (e.g., 5th or 6th grade) and at least one secondary grade level (e.g., 7th grade or higher) or as an itinerant teacher at two or more schools (e.g., an elementary school and a high school). These hired interns will enroll in their internship course during either the Fall semester or the Spring semester of their employment year.
 - b. Interns can be employed as a full time teacher during the school year at either the elementary or secondary level and then placed as a student teacher at the other level for at least half a day for a full semester (such as in art or music) or during a summer program in a public school that is at least 6 weeks long (or the equivalent) and where there are at least 15 students per class. Such placements must be approved several months in advance by the advisor, the program director, and the student teacher director. NOTE: The summer option is usually only for ESL interns who teach during a school district's English learner summer program.
- NOTE: Interns **must be employed with the IEC** and cannot teach any subject outside of their certification area.
11. All student teacher candidates (including those in hired positions) should visit the following website before and during their internship semester and keep themselves informed about any updates: [Student teaching internship](#)

Applications and Deadlines

1) Application for Admission Graduate School (LHL G03) www.uab.edu/graduate click **APPLY** (green top)

Projected Term for Admission	Degree-Seeking Admission* (pages 2 and 3)
Summer (starts May and June)	April 15
Fall (starts late August)	July 15
Spring (starts early January)	November 15

**Subject to change*

2) Application for Student Teaching Internship

<https://www.uab.edu/education/home/teacher-education-program/student-teaching-middle-nav-students>

Hired interns must also submit a student teaching application by the midpoint of the preceding semester.

Failure to submit a student teaching application by the deadline will postpone student teaching by one semester.

Eligibility to be approved to student teach:

Eligibility for student teaching is posted at the above website. As candidates are nearing completion of their coursework, they should check this website for any updates in the eligibility requirements.

3) Application for Degree. Graduate School's <http://www.uab.edu/graduate/online-forms>

Click on "Forms Used to Complete Graduate Study." Then scroll and click "Application for Degree – Master's and EdS".

SOE graduate students must submit their Application for Degree and pay the graduation fee (\$60) about **six months before they intend to graduate**. Failure to do so will delay their graduation by at least one semester.

Anticipated Graduation	SOE Deadlines
Spring	<i>November 1st</i>
Summer	<i>April 1st</i>
Fall	<i>July 1st</i>

Information and instructions are provided at this website:

<https://www.uab.edu/education/home/students/important-deadlines-for-current-students>

SOE students must meet SOE deadlines and not the Graduate School's.

The School of Education (SOE) recommends students to UAB's Graduate School for graduating with a master's degree.

After approving the recommendation, the Graduate School awards the master's degree.

4) Application for Certification Office of Student Services (OSS): EEC 311 (Tel 205-934-7530)

During the student teaching semester, candidates receive detailed information about the certification application process.

Anticipated graduation	Due date for submitting to OSS
Spring	<i>April 1st</i>
Summer	<i>August 1st</i>
Fall	<i>November 1st</i>

Basic information is provided at the bottom of this website:

<https://www.uab.edu/education/home/students/important-deadlines-for-current-students>

If students have specific questions regarding certification, they should contact Ms. Tashara Walker tawalker@uab.edu

The SOE recommends candidates to the ALSDE for alternative **Class A Teacher Certification** in the targeted teaching field. After approving the recommendation, the ALSDE issues the certification. This process may take several months. Certification eligibility expires if candidates do not submit application within 60 months of graduation.

Requirements

- Completion of the certification checklist without substitutions
- Field experiences (as determined by the program) prior to the student teaching internship
- Student Teaching internship: 15 weeks fulltime in the teaching field of targeted certification area
- Fulfillment of all criteria stipulated by the ALSDE in its teacher certification codes and regulations.

Tuition (2023-24)

UAB homepage (www.uab.edu): Type “tuition” in Search box.

<https://www.uab.edu/students/paying-for-college/detailed-tuition-and-fees>

Online courses	Each semester hour of coursework	Each 3-hour course
In-state & out-of-state	\$555	\$1,665

Face-to-Face classes	Each semester hour of coursework	Each 3-hour course
In-state residents	\$468	\$1,404
Out-of-state residents	\$1,142	\$3,426

Fees (2023-24): The most common fees are as follows:

field supervision \$100, internship \$75, lab (clinical) \$50; graduation \$60; transcript \$10;

payment plan \$25, late payment \$50, reinstatement \$50 - \$150

Links to Important Information

Academic Calendar: <https://www.uab.edu/students/academics/academic-calendar>

Technology support: askIT@uab.edu

Class Schedule: google UAB class schedule

Class Registration and Tuition Payment: google UAB BlazerNET

Financial Aid: <https://studentaid.gov/understand-aid/types/grants/teach>

SOE Scholarships: <https://www.uab.edu/education/home/students/school-of-education-scholarships>

SOE Student website: <https://www.uab.edu/education/home/students>

“To-Do” List *(Summary of page 2)*

		Check
1.	Read this AMP information packet (preferably twice), complete page 14, and send this signed page to Dr. Prado. Keep this information packet for future reference.	—
2.	Look at your transcript from a regionally accredited college and make sure you have a 2.5 cumulative GPA unrounded for your undergraduate degree, or a 3.0 GPA for a graduate degree. Please note that your GPA cannot be raised by taking courses AFTER graduating.	—
3.	Meet all admission requirements: <ul style="list-style-type: none"> a) Have your fingerprints taken at an agency indicated by the ALSDE. Your background clearance will post at the ALSDE teacher certification site: https://tecert.alsde.edu/Portal/Public/Pages/SearchCerts.aspx b) Order official transcripts from all colleges attended (even if just one course) and have them sent to the SOE’s Office of Student Services at SOEtranscripts@uab.edu 	— —
4.	Take the ESOL Praxis #5362 so that the score report is received at UAB, preferably before the application deadline. Access the updated information: https://www.ets.org/praxis/al/al_teacher_ed (scroll to “tests required for specific areas”). Register for the Praxis subject test in your teaching field at http://www.ets.org/praxis/register and access your scores online	—

Applying for Admission *(Summary of page 3)*

5.	Submit degree-seeking application at https://www.uab.edu/graduate/ by clicking APPLY at top right, before deadline (November 15 for spring, April 15 for summer, July 15 for fall): list 3 people as references and pay fee online.	—
6.	Periodically check status of application at Application webpage . If needed, follow up with your references.	—
7.	After receiving your admission email from the Graduate School, do the following: <ul style="list-style-type: none"> a) Process a BlazerID at www.uab.edu/blazerid. If returning to UAB, you must reactivate your BlazerID. b) Follow all other instructions in the admission letter c) Obtain medical clearance: http://www.uab.edu/studenthealth/medical-clearance 	— — —
8.	Applicants who are non-native speakers of English (regardless of citizenship): Take language exam, TOEFL or IELTS.	

I am interested in learning more about the AMP in ESL

Name: First & Middle _____ (preferred _____); Last _____ (former _____)

Date of Birth _____ Home email _____ Work email _____

Home Phone _____ Cell _____ Work Phone _____

Home Address _____ City _____ State _____ zip _____

Undergraduate degree: major _____ minor _____ college/univ. _____ year graduated _____

Graduate: degrees _____ major _____ minor _____ college/univ. _____ year graduated _____

Former graduate courses, if any: _____

Current employment: _____

Experiences teaching or tutoring, if any: _____

Experiences with other cultures, if any: _____

Read

I have read this AMP Information Packet and am aware of the following:

- 1) Applicants should read and follow the stipulations in this AMP information packet and keep themselves informed regarding any changes.
- 2) All schedules, procedures, regulations, and test scores described in this AMP packet are **valid only up until the date on this packet**.
- 3) For information about other approaches to certification (e.g., emergency), candidates must contact the ALSDE and not a university.
- 4) Before registering for an exam, applicants should check the ALSDE website for current exam codes and scores.
- 5) Policies are established by the ALSDE; these policies are subject to change; and all candidates must abide by all such changes.
- 6) Admission application MUST be submitted to UAB by the deadline: It is usually OK for exam scores to arrive a few days after the deadline.
- 7) When communicating with UAB staff by email, candidates should use professional email etiquette, identify themselves, and provide some background. After obtaining a UAB email, they must check it frequently and always use it in official communication.
- 8) Candidates cannot take more than 12 credit hours with non-degree status.
- 9) AMP candidates must take all education courses on their certification checklist at UAB (**no substitutions**) and follow all procedures in effect during their program in order to be awarded a master's degree from UAB and alternative Class A teacher certification from the ALSDE.
- 10) If recommended by a course instructor or the program director, candidates must take an academic writing course: e.g., GRD 727.
- 11) Candidates must demonstrate a high level of professional dispositions worthy of the teaching profession. Failure to do so will result in being exited from the SOE.
- 12) Candidates must maintain a 3.25 GPA. The Graduate School exits candidates after the second semester of academic probation (below 3.0).
- 13) Before the internship, candidates must successfully complete all field experiences (150-220 hours) in placements arranged by instructors.
- 14) Candidates must confer with their SOE faculty advisor or program director whenever they have questions concerning their program.
- 15) Advisors and program directors give advice, but they are not responsible for a candidate's program or progress towards degree.
- 16) When doing their student teaching internship, candidates must adhere to the ALSDE policies and regulations in effect at that time (and not those in effect on the date of this information packet).
- 17) If AMP candidates are hired with the Interim Employment Certificate (IEC), they must teach almost the entire day in their teaching field for meeting requirements of the IEC. During their internship, they must be hired with an IEC and teach 100% of the day in their teaching field.
- 18) If candidates are in a P-12 field and hired with an IEC, their teaching position during internship must include both elementary and secondary with at least half a day at each level. If not, they must also student teach half a day for a semester or during an approved summer program.
- 19) To do the internship, prospective student teachers and hired interns MUST submit a **Student Teaching Application** by the middle of the semester before intending to do student teaching, and they must meet all requirements on their checklist and the student teaching website.
- 20) Candidates must submit their **Application for Degree** online at least **6 months before they plan to graduate**. Failure to do so will delay their graduation by at least one semester.
- 21) Candidates must submit an **Application for Certification** to the OSS in their final semester. Certification eligibility expires in 60 months.
- 22) To be eligible for certification upon graduating, candidates must have at least a **3.25 GPA** on their degree-issuing transcript.
- 23) During their internship semester, applicants must pass all components on edTPA, a nationally scored multi-faceted assessment, in order to be eligible for certification. If moving to another state, applicants must have earned scores on the edTPA and Praxis required by that state.
- 24) Upon discontinuing studies for more than a year, even with leave of absence, candidates must follow the program in effect upon re-entry.
- 25) To be considered for admission to the AMP, candidates must meet several criteria which include the following prerequisites:
- 27) Cumulative unrounded 2.75 GPA on degree-issuing undergraduate transcript from regionally accredited college (or 3.0 for MA degree).
- 28) Fingerprints taken at one of the ALSDE's designated places and background clearance posted on the ALSDE certification portal.
- 29) Passing score on the Praxis subject assessment in the targeted teaching field as required by the ALSDE at the time of admission.
- 30) *Non-native English speakers:* Provide score report from TOEFL or IELTS.

Sign: _____

Date: _____