UAB SCHOOL OF EDUCATION
The University of Alabama at Birmingham

Information Packet
ONLINE - Educational Specialist (EdS) in TESOL - ONLINE

https://www.uab.edu/education/esl/eds

If you have a master's degree (or higher) and want to become better prepared for teaching English learners, consider an Educational Specialist degree (EdS) in Teaching English to Speakers of Other Languages (TESOL). The EdS-TESOL provides advanced preparation in the teaching and learning of English as a Second Language (ESL) and English as a Foreign Language (EFL). At UAB, the EdS-TESOL is for K-12 teachers who have a master's degree in education. If you also have Alabama's Class A certification in any teaching field, you can earn Class AA certification in English for Speakers of Other Languages (ESOL). The EdS-TESOL is also for educators who have a master's degree and teach ESL to adult learners.

When pursuing this EdS-TESOL, you will learn state-of-the-art instructional strategies for meeting the evolving needs of linguistically and culturally diverse learners, collaborative skills for serving as reflective practitioners to guide change, and mentoring techniques for positively influencing student achievement and institutional improvement. Through this advanced degree, you will become prepared to assume mentorship and leadership roles to guide others in meeting the English-learning needs of students in P-12 and adult settings. You will also develop your capacity to serve as an effective change agent in roles such as lead teacher, division head, instructional coach, professional development facilitator, and program specialist.

UAB's EdS-TESOL is classified by the National Center for Education Statistics with the 13.1401 code, *Teaching English as a Second or Foreign Language*. This Classification of Instructional Programs defines programs that "focus on the principles and practice of teaching English to students who are not proficient in English or who do not speak, read or write English, and that may prepare individuals to function as teachers and administrators in such programs." Under this code, UAB's EdS-TESOL program offers two tracks: Certification Track and Professional Track.

1) The EdS-TESOL's **Certification Track** is for educators who hold a master's degree and Class A certification issued by the Alabama State Department of Education (ALSDE) for any instructional field and any grade span. Upon completing this program, graduates earn an EdS-TESOL and are eligible for the ALSDE's Class AA certification (grades P-12) in English for Speakers of Other Languages (ESOL). In the ALSDE's current code (updated Fall 2021), Class AA certification in ESOL can be pursued by Alabama educators who hold Class A certification in any instructional field.

2) The EdS-TESOL's **Professional Track** is for educators who hold a master's degree in education, ESL, or a related area but do **not** have ALSDE-issued Class A certification in an instructional field. Upon completing this program, graduates earn an EdS-TESOL. This track is designed for the following groups of professionals: a) educators in other states or countries who teach ESL to children or adults, and b) Alabama educators who teach ESL to adults or who work in schools but hold ALSDE-issued Class A certification in a non-instructional field.

With its online delivery, the EdS-TESOL is accessible across Alabama, the Southeast, and beyond. Educators from states aligned with the State Authorization Reciprocity Agreements take UAB's online courses by paying the same graduate tuition and online fees as do their Alabama classmates.

TESOL Faculty
Dr. Josephine Prado, Associate Professor and Program Coordinator: jprado@uab.edu
Dr. Susan Spezzini, Professor: spezzini@uab.edu
Dr. Lori Edmonds, Assistant Professor: lmedmond@uab.edu

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Ed.S. TESOL Certification Track: Checklist (30-36 credit hours)

This track leads to P-12 Class AA certification in ESOL from the ALSDE.

Prerequisite: Valid Class A certification from the ALSDE in any teaching field.

STATE OF ALABAMA DEPARTMENT OF EDUCATION
TEACHER EDUCATION AND CERTIFICATION

ALSBE
Approved EPP / Approved 06/09/2022
Initials 024 / Expired 06/30/2026
Revised 11/21/2023

11.06.23
B0_____

Candidate's Name: _____

Issued to candidate on_____ by_____

Program: **English for Speakers of Other Languages (P-12)**

Total Hours: **30-36**

CLASS AA PROGRAM CHECKLIST FOR TEACHING FIELD

Institution: UNIVERSITY OF ALABAMA AT BIRMINGHAM

Date Approved: _____
Date Expires: _____
Revisions: _____

Teaching Field: 12-15

(At least 1/3 of the program shall be in teaching field courses)

TRACK ONE (candidates w/Class A in non-ESOL tchg field):   12-15 hs.
EESL 610 Second Language Acquisition *(if not already taken)*   0-3
EESL 612 Curriculum, Programs, and Policies   3
EESL 615 Grammar and Linguistics for ESL Teachers   3
EESL 625 Phonology for Second Language Teachers   3
EESL 640 Teaching New Languages through Reading and Writing   3
(EESL 647 *if EESL 640 was used towards an earlier degree*)

TRACK TWO (candidates with Class A in ESOL):   12 hs.
EESL 647 Instruction and Assessment: Reading and Writing   3
EESL 657 Instruction and Assessment: Listening and Speaking   3
Advisor-approved ESL electives from among the following courses   6
   EESL 617 Teaching English in a Global Context (3 hours)
   EESL 627 Teaching Adult Language Learners (3 hours)
   EESL 637 Methods Tchg English as International Language (3 hrs.)
   Advisor-approved courses in ESL or related to ESL (3 - 6 hours)
   National Board Certification in English as New Language by enrolling
   in EESL 681 National Boards and EESL 677 Field Studies (6 hrs.)

Survey of Special Education Course
Required if not previously completed:
ECY 600 Introduction to Exceptional Learners (3 hours)   0-3
*If ECY 600 is needed, this course can serve as the elective. *If course was taken for prior level certification, another approved diversity course is required. * EDC 732 fulfill the diversity course requirement.*

Diversity: 3
*EDC 732 Culturally/Linguistically Responsive Instruction   3

Program Admission Requirements for Class AA in English for Speakers of Other Languages (P-12)

To be admitted to this Class AA program in English for Speakers of Other Languages (ESOL), P-12, candidates must be eligible for admission to the UAB Graduate School and for admission to one of the following Class AA tracks:

Track 1: Candidates must hold a valid Alabama Class A Professional Certificate issued by the ALSDE in a teaching field other than English for Speakers of Other Languages (ESOL), P-12.

or

Track 2: Candidates must hold a valid Alabama Class A Professional Certificate issued by the ALSDE in English for Speakers of Other Languages (ESOL), P-12.

Additional Courses: 15-18
Track One or Track Two   3-6 hs.

TRACK ONE (candidates w/Class A in non-ESOL teaching field)
EESL 630 Methods and Materials for Teaching ESL   3
   (EESL 637 if EESL 630 was used towards earlier degree.)
EESL 690 Internship in Second/Foreign Languages, P-12   3
   NOTE: The internship will be teaching English for Speakers of Other Languages and shall be divided between early childhood/elementary and middle/secondary.

TRACK TWO (candidates with Class A in ESOL)
EESL 687 Teaching English for Specific Purposes   3

Elective: choose one of the following courses   3 hs.
EESL 613 Teaching ESL in a Multicultural Society (3 hours)
EESL 641 Teaching Emergent Bilinguals in ECE settings (3 hours)
EESL 670 Engaging Families and Communities (3 hours)
EDC 695 Coaching for Effective Instruction (3 hours)
EPR 608 Intro to Statistical Methods (3 hours)
or advisor-approved education coursework (3 hours) at 600+ level

Research: take both of the following courses   6 hs.
EPR 594 Introduction to Educational Research Design   3
EPR 596 Intro to Qualitative Methods in Educ. Research   3

Capstone   3 hs.
EESL 680 Research in ESL/EFL   3

ALSDE Requirements for Class AA Certification in English for Speakers of Other Languages (P-12)

Once the candidate has completed checklist requirements and met all admission, exit, and certification requirements (including any testing required of Track One candidates as indicated in the ALSDE Code), the candidate will be eligible for Class AA certification in teaching English for Speakers of Other Languages, P-12.

Other certification requirements include:

- Candidates must successfully complete all courses on the Class AA program checklist for the respective track, meet the criteria of UAB's Graduate School for completing the corresponding degree program, and earn a minimum GPA of 3.50 for all courses on this Class AA checklist, as verified on the candidate's official transcript.
- None of the credit hours in this program can have been used for prior level certification in the same field.
- If candidates used a course for credit in a Class A program, they cannot retake this same course for credit in this Class AA program.
- A candidate obtaining initial certification in English for Speakers of Other Languages (ESOL), P-12 at the Ed.S level, must take and pass the Praxis subject exam in English for Speakers of Other Languages of the Alabama Educators Certification Testing Program (AECAP) as a precondition for certification.
- Candidates must take a survey of special education course (if not completed previously).

Dean of Education: _____
Date: 11.17.23

jprado@uab.edu 205-975-5045 • spezzini@uab.edu 205-934-8357
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EdS-TESOL Certification Track: Course Plans
Prerequisite: Valid Class A certification from the ALSDE in any teaching field.

Course Calendar

Course Rotation	Fall	Spring	Summer	Spring & Summer	Fall, Spring, Sum
EESL prefix	610, 615, 680, 687	625, 630, 657	612, 640, 647, 690	---	electives
Other Courses	---	EDC 732 (S'26)	---	EPR 596	EPR 594

NOTE: If candidates did not take a special education course during their BA or MA, they must take ECY 600 as their EdS elective.

Course Plan #1

Certification Track 1: Candidates hold Class A certification in non-ESOL teaching field and pursue Class AA certification in ESOL

PLAN	Candidates who start Fall 2024	Candidates who start Spring 2025	Candidates who start Sum. 2025
Fall 2024	**EESL 610** Second Language Acquisition **EESL 615** Grammar for ESL Teachers		
Spring 2025	**EESL 625** Phonology for ESL teachers **EESL 630** Methods for Teaching ESL	**EESL 630** Methods for Teaching ESL **EPR 594** Intro to Research Design	
Sum. 2025	**EESL 612** Curriculum, Programs, Policies **EPR 594** Intro to Research Design	**EESL 612** Curriculum, Programs, Policies **EESL 640** Reading/Writing	**EESL 612** Curriculum, Programs, Policies **EESL 640** Reading/Writing
Fall 2025	**EESL 680** Research in ESL **EESL 687** English for Specific Purposes	**EESL 610** Second Language Acquisition **EESL 615** Grammar for ESL Teachers	**EESL 610** Second Language Acquisition **EESL 615** Grammar for ESL Teachers
Spring 2026	**EDC 732** Cult. & Ling. Responsive Instr.' **EPR 596** Qualitative Research *Application for Degree: April 1st*	**EDC 732** Cult. & Ling. Responsive Instr. **EESL 625** Phonology for ESL teachers	**EDC 732** Cult. & Ling. Responsive Instr. **EESL 630** Methods for Teaching ESL
Sum. 2026	**EESL 640** Reading/Writing **EESL 690** Internship (3 credit hours) *Praxis and Application for Certification*	**EPR 596** Qualitative Research **EESL 690** Internship (3 credit hours) *Application for Degree: July 1st*	**EESL 690** Internship (3 credit hours) **EPR 594** Intro to Research Design
Fall 2026		**EESL 680** Research in ESL **EESL 687** English for Specific Purposes *Praxis and Application for Certification*	**EESL 680** Research in ESL **EESL 687** English for Specific Purposes *Application for Degree: Nov 1st*
Spring 2027			**EESL 625** Phonology for ESL teachers **EPR 596** Qualitative Research *Praxis and Application for Certification*

Course Plan #2

Certification Track 2: Candidates hold Class A certification in ESOL and pursue Class AA certification in ESOL.

PLAN	Candidates who start Fall 2024	Candidates who start Spring 2025	Candidates who start Summer 2025
Fall 2024	**EESL 687** English for Specific Purposes **EPR 594** Intro to Research Design		
Spring 2025	**EESL 625** Phonology for ESL teachers **EESL 657** Instr./Assess: Listening/Speaking	**EESL 625** Phonology for ESL teachers **EESL 657** Instr./Assess: Listening/Speaking	
Sum. 2025	**EESL 647** Instr./Assess: Reading/Writing **EPR 596** Qualitative Research	**EESL 647** Instr./Assess: Reading/Writing **EPR 594** Intro to Research Design	**EESL 647** Instr./Assess: Reading/Writing **EPR 594** Intro to Research Design
Fall 2025	**EESL 680** Research in ESL **Elective** *Application for Degree: Nov 1st*	**EESL 680** Research in ESL **EESL 687** English for Specific Purposes	**EESL 687** English for Specific Purposes **Elective**
Spring 2026	**EDC 732** Cult. & Ling. Responsive Instr. **Elective** *Application for Certification*	**EDC 732** Cult. & Ling. Responsive Instr. **Elective** *Application for Degree: April 1st*	**EDC 732** Cult. & Ling. Responsive Instr. **EESL 657** Instr./Assess: Listening/Speaking *EESL 625 offered only in spring*
Sum. 2026		**EPR 596** Qualitative Research **Elective** *Application for Certification*	**EPR 596** Qualitative Research **Elective** *Application for Degree: July 1st*
Fall 2026			**EESL 680** Research in ESL **Elective** *Application for Certification*

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EdS-TESOL Professional Track (non-certification): Course Plans & Checklist

In this track, candidates come from diverse backgrounds (no prior ESL courses vs. MA-TESOL), teach in diverse settings (kindergarten vs. adult), and have diverse career goals. To meet their unique needs, candidates follow distinct course plans. On the one hand, PK-12 teachers without any ESL courses would follow Course Plan #1 (except for EESL 697). On the other hand, adult ESL teachers with an MA-TESOL could follow Plan #2. Other candidates might merge Plans #1 and #2. Regardless of plan, candidates must meet all criteria on this checklist:

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Ed.S. TESOL: Professional Track/non-cert (30-36 credits)

This track does **not** lead to ESOL teacher certification issued by the ALSDE.

Prerequisite: Master's degree in Education, TESOL, or a related area

Categories and Courses (All categories are required for degree completion.)	Credits
PRE-REQUISITE: 0-3 credits (required if not previously taken) 　　EESL 610 *Second Language Acquisition* (3 credits)	0-3
TEACHING FIELD (ESL): 12 credits (select 4 courses from the following) 　　EESL 612 *Curriculum, Programs and Policies* (3 credits) 　　EESL 613 *Teaching ESL in a Multicultural Society* (3 credits) 　　EESL 615 *Grammar and Linguistics for ESL Teachers* (3 credits) 　　EESL 617 *Teaching English in a Global Context* (3 credits) 　　EESL 620 *Special Topics: Heritage Language Instruction* (3 credits) 　　EESL 625 *Phonology for Second Language Teachers* (3 credits) 　　EESL 627 *Teaching Adult Language Learners* (3 credits) 　　EESL 630 *Methods and Materials for Teaching ESL, P-12* (3 credits) 　　EESL 637 *Methods Teaching English as an International Language* (3 credits) 　　EESL 640 *Teaching New Languages through Reading or Writing* (3 credits) 　　EESL 641 *Teaching Emergent Bilinguals in Early Childhood* (3 credits) 　　EESL 647 *Instruction and Assessment: Reading and Writing* (3 credits) 　　EESL 657 *Instruction and Assessment: Listening and Speaking* (3 credits) 　　EESL 660 *Effective Teaching and Learning* (3 credits) 　　EESL 670 *Engaging Families and Communities* (3 credits) 　　EESL 687 *English for Specific Purposes* (3 credits) 　　Advisor-approved graduate courses in ESL (3-6 credits) 　　National Board Certification in English as New Language: Receive (6 credits) 　　　　by enrolling in **EESL 677** *Field Studies* and **EESL 681** *National Boards*	12
DIVERSITY: 3 credits 　　EDC 732 *Culturally and Linguistically Responsive Instruction* (3 credits)	3
RESEARCH: 6 credits 　　EPR 594 *Introduction to Educational Research Design* (3 credits) 　　EPR 596 *Introduction to Qualitative Methods in Education Research* (3 credits)	6
ADDITIONAL COURSES: 9 credits (select 3 courses from the following) 　　EDC 695 *Coaching for Effective Instruction* (3 credits) - OR 　　EESL 677 *Field Studies* (3 credits) - OR 　　EPR 608 *Statistical Methods and Action Research* (3 credits) - OR 　　Advisor-approved ESL graduate courses from the teaching field category (3-9 credits) - OR 　　Advisor-approved education course(s) at the 600+ level (3-9 credits)	9
CAPSTONE 　　EESL 680 *Research in ESL/EFL*	3
RESIDENCY: 0 credits (pass/fail) 　　EESL 600 *TESOL Residency*	0
PRACTICUM: 0-3 credits 　　If students have not yet completed an ESL internship, practicum, or equivalent as determined 　　by the ESL advisor/program director, they must take the following course: 　　　　EESL 697 *ESL Practicum* (3 credits)	0-3
	30-36

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Admission Requirements

1) Becoming Informed
a) Arrange to meet with the Program Coordinator by emailing: jprado@uab.edu.
b) All educators are encouraged to visit UAB's website for ESL education programs www.uab.edu/esl.
c) Read this information packet.

2) Official Transcripts
a) 3.0 cumulative GPA on degree-issuing master's transcript from a regionally accredited college
b) Request official transcripts from all colleges attended, even if you took just one course and it appears on another transcript.
c) Have official transcripts from each college attended (except for UAB) emailed to SOEtranscripts@uab.edu
OR mailed to SOE Office of Student Services (OSS), 1720 2nd Avenue South—EEC 311; Birmingham, AL 35294-4460

3) Admission Exams
The SOE is no longer requiring the GRE or MAT as a prerequisite for admission to the EdS-TESOL.

4) Certification Track (online): leads to Class AA certification in ESOL issued by the ALSDE
Prerequisite: Master's degree with valid Class A certification from the ALSDE in an instructional field.
The Certification Track is for teachers who hold master's-level certification (i.e., Class A) issued by the ALSDE in ESOL or another instructional field. This track leads to the ALSDE's EdS-level teacher certification (i.e., Class AA) in ESOL. If not already used, teachers may use already-earned National Board Certification in English as a New Language for elective credits in the EdS-TESOL by enrolling in one or two designated courses. The ALSDE code was revised in Fall 2021 to allow Alabama educators with master's level certification (Class A) in any instructional field to pursue entry-level ESOL certification at the EdS level and earn the ALSDE's Class AA certification in ESOL.

5) Professional Track (online): does not lead to certification from the ALSDE
Prerequisite: Master's degree in education or TESOL or in an area related to TESOL
The Professional Track is for K-12 teachers who have a master's degree in education and perhaps certification from the ALSDE in a non-instructional field or an ESOL endorsement from another state. This track is also for educators who teach ESL/EFL to adult learners and/or coordinate ESL/EFL programs in one or more of this profession's diverse array of settings. Such settings could include intensive English programs on college campuses, workplace-situated English classes, English for Specific Purposes, community programs, refugee centres, and online instruction. When pursuing the EdS-TESOL, most graduate students focus their coursework on their own professional interests and/or the needs of their respective institutions. This student-centered focus can range from P-12 schools, parent clinics, and rural community outreach to intensive English programs, academic support, and post-doctoral writing.

Important Links

School of Education: www.uab.edu/education

Academic Calendar: https://www.uab.edu/students/academics/academic-calendar

Tuition and Fees: https://www.uab.edu/cost-aid/cost/detailed-tuition-fees

Financial Aid: https://studentaid.gov/understand-aid/types/grants/teach

SOE Scholarships: https://www.uab.edu/education/home/students/school-of-education-scholarships

SOE Student website: https://www.uab.edu/education/home/students

Technology support: askIT@uab.edu

Class Schedule: google UAB class schedule

Class Registration and Tuition Payments: google UAB BlazerNet

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Applying for Degree-Seeking Admission

1. **Create Application Account/Portal with the Graduate School at:** www.uab.edu/graduate (click Apply Now at the far left)
   a) Click on "Sign up" which is at the bottom of the screen below the "Sign in" button (*if first graduate application since 2017*)
   b) Enter first name, last name, and email address on the sign-up page, and click submit.
   c) After you receive an email from the Graduate School, follow instructions and create your Application Portal password.
   d) After this, go to the online application dashboard where you will now begin your application (and all future applications).
   e) If you need help, please contact the Graduate School at 205-934-8227 or by emailing gradschool@uab.edu.

2. **Select Education Specialist degree.** After that, select TESOL and then your track/concentration. After that, then the rest of the application:

   > Teaching English to Speakers of Other Languages, *Concentration:* Certification track or Professional track

   Term: Summer 2024, Fall 2024, Spring 2025, Summer 2025, Fall 2025 (*TERM will appear after you select a concentration.*)

   Admission Exams: Admission exams are no longer required (starting with admission to Summer 2023).

   Education Background: Identify all community colleges, colleges, and universities that you have attended.

   Transcripts: Expedite your application by uploading a PDF of your unofficial transcripts from all colleges attended (except for UAB)

   Personal Essay (statement of purpose, academic interests, career goals, relevant background experience): Upload essay as a PDF.

   Resume/CV: Update your resume or Curriculum Vitae (CV), save as a PDF, and upload.

   References (*waive right*): Include names and emails of three recommenders. UAB will automatically email them the reference form.
   NOTE: Reference forms should **NOT** be completed by parents or close relatives, even if they have a different last name.

   In-state Residency: If you believe you are a resident of Alabama, respond "yes" to ***Do you claim to be a resident of Alabama?*** Provide the following information: birth state, high school graduation state, dates resided in Alabama, address, and reason for relocating to Alabama. If you are classified as a non-resident, you can submit a residency reclassification form.

   Disciplinary and Criminal History: Respond to all questions and provide explanations if needed.

   Application Fee: $50. Pay online using a credit card or debit card. If you need help, contact the Graduate School.

3. **100% Complete** Once payment is submitted, you must go back to the application, sign electronically, and click SUBMIT button to send your application to the Graduate School. After your application is successfully submitted, you will receive a confirmation email.

4. Be sure to submit your application by the deadline for when you want to start. (NOTE: Official test scores can arrive a few days later.)
   November 15 (admission to spring)   **April 15** (admission to summer)   **July 15** (admission to fall)

5. **Interview:** When called for a Zoom interview, applicants should come professionally dressed (such as when doing a job interview).

6. **Application Status:** Check your application account periodically and/or contact the Graduate School, 205-934-8227, gradschool@uab.edu.

7. **Program Review:** After ALL materials arrive at the Graduate School, the application is reviewed by the targeted program in the SOE.
   After all materials have arrived, it usually takes from 2 to 10 weeks for an application to be fully processed (goal = ASAP).

8. **Admission email:** After your application has been processed, you will receive an email from the Graduate School with the subject line: "UAB Graduate School Admission Decision". This email will prompt you to go to your application account and retrieve your letter:
   Your student number (letter "B" followed by 8 digits) *NOTE: You will need this number for identification purposes.*
   Your program (i.e., TESOL) and your concentration (i.e., certification or professional)
   Your status as an Alabama resident (with in-state tuition) or as a non-resident (with out-of-state tuition for F2F classes)

9. **BlazerID:** Follow the instructions in your admission letter with respect to processing a BlazerID (or reactivating your inactive BlazerID).
   Go to BlazerNet Central: www.uab.edu/blazerid and immediately process your BlazerID (or reactivate a former BlazerID).
   Your BlazerID serves as your UAB email. *(Alias emails are available.)*
   You should check your UAB email regularly and must always use it in official communication with UAB.

10. **Faculty Advisor:** After being admitted, you should contact a faculty advisor: Dr. Spezzini, spezzini@uab.edu.

11. **Financial Aid** (if needed): To be eligible for a student loan, graduate students must enroll in at least 5 graduate credit hours in a given semester.

12. **HEALTH:** All non-online students (degree-seeking and non-degree seeking) must obtain medical clearance. After you are admitted, you will receive an email about obtaining medical clearance. It will have links to UAB's Student Health and Wellness (SHW) website and to the Patient Portal: http://www.uab.edu/studenthealth/medical-clearance. Links to these SHW webpages are also available on your BlazerNET account.
    You must meet the medical clearance deadline. If not, you will be blocked from registering for class.
    Which immunizations do you need? To find out, go to Medical Clearance and answer these questions:

-When did/will you matriculate (begin classes) at UAB?	Summer term 2016 or later	Prior to summer term 2016
-Are you a clinical or non-clinical student?	**Non-clinical (no patient contact)**	Clinical (patient contact)
-Are all of your courses completely online? (Select)	Yes, all courses are completely online.	No, at least one class will be on campus.
-Are you a United States citizen?	Yes, I am a U.S. citizen.	No, I am not a U.S. citizen

    Level 1 Immunization. Most AMP students are classified as Level 1 immunization: **MMR (Measles, Mumps, Rubella), Tdap (Tetanus, Diphtheria, Acellular Pertussis), Varicella (Chickenpox/Shingles); and TB (Tuberculosis) screening.** Immunizations and TB screening are available at SHW (1714 Ninth Avenue South) for a fee. Make an appointment by calling 205-934-3581 or by accessing the Patient Portal at http://www.uab.edu/studenthealth/services/immunizations-and-tb-tests. If you have questions, contact medclearance@uab.edu
    Submitting health records. Click "Forms" on Patient Portal. Then click "Immunizations entry form" and "Add immunization record." Upload scanned documents as JPEG, JPG, PNG, or GIF. Or, fax forms to 205-996-7468.

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APPLICATION DEADLINES

Application(s) for Admission Graduate School (LHL G03) www.uab.edu/graduate click on *APPLY NOW*

Projected Term for Admission	Degree-Seeking Admission*
Spring (starts first week of January)	November 15
Summer (terms start in May and June)	April 15
Fall (starts last week in August)	July 15

Subject to change: Updates will be posted at Graduate School Deadlines

Application for Degree.
SOE graduate students must submit their Application for Degree online about **six months before they intend to graduate**. Failure to do so will delay their graduation by one semester. At the Graduate School website, select: Forms Used to Complete Graduate Study. Scroll down to Application for Degree, complete, pay the degree fee ($60) online, and submit.

Application for P-12 Class AA Certification in ESOL (Only for students in the Certification Track)
Certification-seekers must submit applications to the SOE's Office of Student Services halfway through their final semester. Detailed information is provided at this website: http://www.uab.edu/education/studentservices/home/teacher-certification

TUITION AND FEES (2023-24)

Go to www.uab.edu and type "tuition" in Search: https://www.uab.edu/students/paying-for-college/detailed-tuition-and-fees

Online courses	Each semester hour of coursework	Each 3-hour course
In-state & out-of-state	$555	$1,665

Fees (2023-24): field supervision $100, internship $75, laboratory $50; payment plan $25, late payment $50, reinstatement $50 - $150

NON-DEGREE SEEKING STATUS

UAB Graduate School, 205-934-8227 gradschool@uab.edu

1. Non-degree seeking status is for applicants who do not meet the degree-seeking application deadline and wish to start taking courses.
2. **Instructions:** Read the instructions for non-degree seeking students at http://www.uab.edu/graduate/nondegreestudents
3. **Non-degree application**: Go to the graduate admission application account that you created on UAB's Graduate School website (page 5, item 1) and submit a non-degree seeking application by the deadline: about five days before the start of the targeted term.
4. **Degree choice:** After clicking "Start new application", respond to the four key questions as follows:
    a. For which of the following are you applying?   Non-Degree Seeking
    b. Intended Program of Study   Education Non-Degree
    c. Concentration   *Not Applicable: selected program does not offer concentration options*
    d. Term: Select the term that you are interested in registering for as a non-degree seeking student.
5. **Payment:** Pay $50 online (debit card or credit card) and click SUBMIT.
6. **Transcripts:** Non-Degree students must submit a copy of their transcript from a regionally accredited university showing that a bachelor's degree or higher has been awarded. This transcript may be unofficial and can be uploaded within the application prior to submission. If you would like to submit an unofficial copy of your transcript after submission, please send it via email to gradschool@uab.edu. Your application cannot be processed until the Graduate School has received a copy of your transcript. If you submit an official transcript for non-degree seeking admission, you can use this same transcript later for degree seeking.
7. **Admissions:** Once you have completed your application by paying the fee and submitting a copy of your unofficial transcript showing a bachelor's degree or higher has been awarded from a regionally accredited university, the Graduate School will process your application within 1-3 business days. Once an admissions decision has been rendered, you will be notified via email and will need to log back into the application dashboard to view your decision. You will find crucial information within your decision letter, such as a link to complete the Acknowledgement of Non-Degree Policies form, how to process your BlazerID, and information regarding required overrides that must be issued to non-degree seeking students.
8. **No financial aid:** During the terms in which you take courses as non-degree seeking, you are NOT eligible for student loans.
9. Change Non-Degree Seeking Credit to Degree-Seeking Credit: Submit this form after you earn degree-seeking status.

jprado@uab.edu 205-975-5045 ● spezzini@uab.edu 205-934-8357
School of Education (SOE) ● University of Alabama at Birmingham (UAB)
1150 10th Ave. So., Birmingham, AL ● Education-Engineering Complex

I am interested in learning more about the EdS-TESOL

Names: First & Middle _____ (preferred_____); Last_____ (former_____)

Do you hold Class A certification issued by the ALSDE?   YES   NO   If so, please indicate the teaching field: _____

Do you hold master's level certification issued by another state? YES NO   If so, please indicate the state and field: _____

Targeted Track in the EdS-TESOL program (check or circle):
____Certification Track   ____ Professional Track (non-certification track)

Date of Birth_____ Home email_____ Work email_____
Home Phone_____ Cell_____ Work Phone_____
Home Address _____ City_____ State_____ zip_____
BA/BS degree: major_____ minor_____ college/univ._____ year graduated_____
Master's degree: major_____ minor_____ college/univ_____ year graduated_____
Other degree: _____ major_____ minor_____ college/univ_____ year graduated_____
Certification/Endorsement (if applicable) _____
Current Employment: _____
Former Employments: _____
Total years working in ESL/EFL/TESOL: _____

Prerequisites for both tracks
Minimum GPA of 3.0 on degree-issuing master's transcript from a regionally-accredited college

Prerequisite for the Certification Track
Valid Class A Certification in a teaching field issued by the Alabama State Department of Education (ALSDE)

Prerequisite for the Professional Track (non-certification)
Master's degree in education or TESOL or in an area related to TESOL

I am aware of the following:

1) *Applicants should read and follow the stipulations in this information packet and keep themselves informed regarding any changes.*
2) *All regulations described in this information packet are valid only up until the date on this packet.*
3) *Policies for the Certification Track are established by the ALSDE, these policies are subject to change, and all candidates must abide by all such changes.*
4) *Candidates must submit their admission applications to UAB's Graduate School by the deadline. However, it is usually OK for the recommendations to arrive a few days after the deadline.*
5) *When communicating with UAB faculty and staff by email, candidates should always use professional email etiquette, should fully identify themselves, and should also provide some background information.*
6) *After candidates have obtained a UAB email, they must check it frequently and always use it in official communication.*
7) *Candidates must maintain a 3.5 GPA in UAB's EdS program in order to continue from semester to semester and also to be eligible for earning an EdS degree. Certification Track candidates must have a 3.5 GPA upon graduating.*
8) *Candidates must take all courses on their program checklists and follow all procedures to earn an EdS degree from UAB and, if in the Certification Track, to also earn Class AA certification from the ALSDE.*
9) *If recommended by a course instructor or the program director, candidates must take GRD 727 Academic Writing.*
10) *Candidates must always demonstrate a high level of professional dispositions worthy of the teaching profession.*
11) *Candidates must confer with their SOE faculty advisor or with their program director whenever they have questions concerning their program. Advisors and program directors give advice but that they are not responsible for a candidate's program or degree.*
12) *Candidates must submit an Application for Degree online about six months before their anticipated graduation. Failure to do so may delay their graduation by a full semester.*
13) *Candidates in the Certification Track must submit an Application for Certification to the SOE Office of Student Services during their final semester. Eligibility for certification expires if application is not submitted within 60 months of graduation.*
14) *After conferral of their EdS degree, Alabama teachers should submit a request to UAB for an official transcript to be sent to their school district's HR office to begin the process of being categorized in a new salary bracket.*
15) *Upon discontinuing studies for more than a year, even with leave of absence, candidates must quality for and follow the program in effect upon seeking re-entry.*

Signature: _____   **Date:** _____