

**Graduate Certificate in Higher Education Administration
Part-Time Advising Sheet**

*Required courses are offered fall and spring only. Elective courses may vary. There are three required courses and two electives.

| Semester | Part-Time Students: Average of Two Courses (6hrs) Per Semester | Hours |
|--------------------|--|-----------|
| Fall | <u>Required</u> *HEA 600 Administration of Higher Education | 3 |
| | *HEA 610 History of Higher Education | 3 |
| | <u>Electives</u> HEA 680 Practical Issues & Challenges in Higher Education Administration; | (3) |
| | HEA 685 Special Topics | (3) |
| Spring | <u>Required</u> *HEA 620 Access and Equity in Higher Education | 3 |
| | <u>Electives</u> HEA 630 Higher Education Law; | (3) |
| | HEA 660 College Student Development; | (3) |
| | <u>Electives</u> HEA 640 Organization, Leadership, and Change; | (3) |
| Summer | HEA 660 College Student Development; | (3) |
| | HEA 670 Strategic Partnerships in Academic & Student Affairs; | (3) |
| | HEA 680 Practical Issues & Challenges in Higher Education Administration; | (3) |
| | | (3) |
| Total Hours | | 15 |