Minutes
Enabling Technologies Committee

UAB eLearning

Wednesday, February 8, 2017
Magnolia Office Park, Suite 200
1:30 – 2:30 PM

Attendees. Jacqueline Moss (Chair), Courtney Bentley, Jon Corliss, Sue Feldman, Elizabeth Fisher, Samira Laouzai, Dan Murphy, Lauren Rast, Scott Sorenson.

Absentees. Fernando Colunga, Dustin Johnson, Alicia Clavell McCall, Scott Phillips, Susan Spezzini, Nancy Wingo.

Guests. Valerie Dubose, John King, Kathy Mergl, Mike Morris.

Dr. Jackie Moss called the meeting to order at 1:30 PM.

Introductions
Attendees introduced themselves. The new Associate Dean of the School of Education, Dr. Courtney Bentley joined the Committee today. Valerie Dubose will serve as the proxy for Disability Support Services until the position is filled for Jessica Wright who relocated.

Minutes
The Committee reviewed draft Minutes of the December 14, 2016 meeting. A motion was made to approve followed by a second, with the Committee voting to approve the Minutes.

Academic Technologies
Technology Search, Monitor, and Replace Outline. Dr. Moss summarized the background that a thorough evaluation of academic technologies is needed before the vendor contract with UAB expires. John King, Officer of Administrative and Fiscal Affairs for eLearning and Professional Studies (eLPS), submitted to the Committee an outline for search, monitor, and replacement of academic technologies, going forward. Dr. Moss led discussion of the outline. The suggestion was made to develop a process that includes submitting requests to this Committee, avoiding overlap with UAB IT, by using a request form. eLPS researches accessibility of academic technologies while school admins vet terms and agreements. Contracts go through IT and Legal; however, some users on campus use technologies without obtaining a contract due to a conflict with State of Alabama laws. Once a user clicks “accept,” UAB Legal holds that individual liable for the terms and conditions of that technology. Only the folks in the Administration Building should accept a technology's terms and conditions per Scott Sorenson. Dr. Moss asked about the Digital Content Guidelines proposed by the eLearning Advisory Council. Additionally, she asked that the Committee revisit this outline at the next meeting.

Actions. 1) John will revise the outline based on today's discussion for the next meeting. 2) Cynthia will provide the Digital Content Guidelines from the eLearning Advisory Council for the next meeting.

University Matrix. Mike Morris, Instructional Technologist for eLPS, presented a handout comparing four higher education institutions in three areas: plan for evaluating new technologies,
plan for evaluating current technologies, and freeware. **Action.** Dr. Moss asked that the Committee discuss this topic in more detail at the next meeting.

**UAB Academic Technologies.** John confirmed that the Destiny contract will be renewed at the current end date of 3/18/17, integrating Canvas campus-wide and Canvas for Professional Studies. Dr. Moss asked that John prepare usage and cost for each of the academic technologies in-use at UAB.

Dr. Moss, Dr. Fisher and Samira met to review raw data from the academic technologies survey that ended 12/31/16, with 900 students and greater than 300 students participating. Their first impressions were the following:

- Not many faculty are using technology.
- There are many opportunities for faculty to get on-board.
- Those who use technologies are satisfied.
- Gradebook is a recurring issue in Canvas.

**Actions.** 1) John will provide a revised spreadsheet of university-wide academic technologies to include usage and cost for the next meeting; 2) Dr. Fisher will prepare a report of the technologies survey for the Committee to review.

Dr. Moss adjourned the meeting at 2:30 PM.

The next meeting of the Enabling Technologies Committee is Wednesday, April 12, 2017 at 1:30 PM in MOPS 200.