Executive Director's Report. State Authorization. Dr. Martha Bidez presented an overview of the State Authorization project for UAB. Dr. Lisa Reburn began the application process on September 11, 2013, tracking closely with the School of Nursing. Currently, UAB is approved in thirty-two states (including Alabama). Annual Report. Dr. Bidez shared the graphic design created by Eric Martin’s team that features five internal values of UAB Online (Respect, Service, Team Spirit, Integrity, Ownership) and five priority areas of the Strategic Plan (Quality Curriculum, University Success, Faculty Success, Student Success, Enabling Technology). This will be part of the President’s Strategic Plan meeting in August. Brochure. Dr. Bidez circulated a draft of the UAB Online brochure that has been designed by office staff for production by UAB Printing Services at a reasonable cost. DSS. Disability Support Services staff worked with Dr. Lisa Reburn, ADA Coordinator, to produce a tutorial in Health Stream consisting of six modules that are thirty minutes in length for all. This training is a helpful information source for faculty but it is not required. STEM Online Labs. Department chairs from Electrical Engineering, Biology, Chemistry, Physics, and Mathematics have joined an online STEM lab working group. They participated in the Late Nite Labs demonstration on campus in April. Research Support. Dr. Eta Berner from the School of Health Professions asked for a letter of support from Dr. Bidez with regards to big data for an NIH grant. Dr. Bidez and Division staff are available for research support as appropriate. Pearson. The final contract will be discussed with Richard Margison, Linda Lucas, Harlan Sands, Trish Racynski, and Helena Christine tomorrow in preparation for a meeting with Chancellor Witt and Trustee Sexton on Thursday. Dentistry. Dr. Nicolaas Geurs announced that a renowned dental implant surgeon whose health is declining would like to have his coursework go online internationally. The School of Dentistry plans to
develop an implant science degree, which would be an online master’s degree with no clinical component—the clinical would be performed in the dentist’s own setting. *Canvas.* Dr. Elizabeth Fisher summarized that Canvas leadership is working with CTL to outline roles and responsibilities. AskIT is responsible for login issues and password reset. *Guest.* Dr. Bidez introduced Dr. Suzanne Judd from the School of Public Health. She is replacing Cheryl Johnson as representative from Public Health.

**Gap Analysis.** Dr. Moss asked that Dr. Fisher provide an update. Dr. Fisher is using the Sloan-C scorecard matrix to collect all policies and procedures for UAB. The goal is to determine where policies are missing and where they are needed. She asked that faculty send any policies and procedures regarding distance education to her.

**Standing Committee Reports.** *Quality Curriculum.* Dr. Linda Moneyham summarized that the committee is implementing the Strategic Plan, synthesizing their work. The last couple of meetings have been rescheduled due to calendar conflicts. Dr. Bidez suggested that thought be given to restructuring the committee. *Policies and Procedures.* Dr. Donna Slovensky referred to the gap analysis project in-process by Dr. Fisher. *Enabling Technologies.* Nancy Wingo summarized the authentication selection process. ProctorU has been piloted and Proctor Free needs to be piloted by this summer. Drs. Pam Paustian and Maria Hopkins volunteered to participate. Discussion followed about the pros of Proctor Free based on their campus visit.

**Word on the Street.** *Canvas.* Faculty and students are having positive results with Canvas overall. There are small matters that need to be addressed such as interfacing with McGraw-Hill and re-grading quizzes. Canvas addresses issues and concerns which is very encouraging. The Canvas Success Team comprised of school instructional design administrators and Dr. Fisher on behalf of the Academic Advisory Council will communicate with Canvas to resolve matters of concern as needed. *Online Live Classroom.* Discussion about BlackBoard Collaborate, Adobe Connect, Polycom, and IITS resulted in Dr. Fisher and Nancy Wingo volunteering to research options.

**Outgoing Message.** Campus-wide implementation of Canvas is going well with minimal issues that are being resolved. Currently, the Academic Advisory Council and Standing Committees are moving into the implementation phase of the Strategic Plan. A new authentication software will be piloted this summer with a final decision to be made by August.

Dr. Moss adjourned the meeting at 11:05 a.m.