Attendees. Jacqueline Moss (Chair), Alicia Clavell, Fernando Colunga, Jon Corliss, Elizabeth Fisher, Samira Laouzai, Dan Murphy, Scott Sorenson, Meegie Wheat, Nancy Wingo, Jessica Wright.

Dr. Jackie Moss called the meeting to order at 1:30PM.

Member Roster
Dr. Moss asked that everyone introduce themselves since several new members has joined the Committee. New members include: 1) Alicia Clavell, Instructor, Management, Information Systems, and Quantitative Methods, Collat School of Business; 2) Fernando Colunga, President of the Undergraduate Student Government Association; 3) Scott Sorenson, Assistant Vice President of Process and Quality Management in UAB Information Technology (for this Committee, classroom technology support); 4) Dr. Susan Spezzini, Faculty Senate Representative to University-wide Committees; and 5) Jessica Wright, Assistive Technology Specialist with Disability Support Services.

Approve Minutes
Cynthia will distribute electronically the draft Minutes from April 13, 2016, for approval. Post-meeting Follow-up. The Committee approved the April 13th Minutes.

Online Tutoring
Deidre Murray, Manager of Online Special Programs, presented an overview of online tutoring. One of the standards for evaluation at UAB by the Online Learning Consortium (OLC) Scorecard was tutoring for online students. Dr. Kim Cunningham, Director of the Vulcan Materials Academic Success Center (VMASC), asked that Dr. Fisher, Interim Executive Director of eLearning and Professional Studies, pursue online tutoring since the VMASC does not have the capacity to do so. Providing equal services to all UAB students is a goal of the University, of SARA (State Authorization Reciprocity Agreement), and of SACSCOC. The Education Advisory Board (EAB) suggests that dedicated tutors for online students is beneficial. Three vendors are being vetted currently by eLearning and Professional Studies: Smarthinking, Tudor.com, and Upswing. Deidre presented a demo of Upswing. One of the vital pieces of their platform is that the sessions are recorded so that students can review that at any time, which can be important during exams. The committee decided that it would be beneficial to pilot Tutor.com and Upswing since they both offer the majority of options we need for our students. It was suggested that the pilot be for one semester. We will work to have the pilot in place for the fall 2016 semester. Recommendation. Dr. Fisher asked that pilot studies be conducted with students and faculty then the results be provided to the ETC.
**ProctorU**

UAB has engaged ProctorU for proctoring student exams online; however, wait-times for proctors, accuracy of logs, and time zone variants between proctors and students are among the issues that have caused complaints from faculty and students. In fact, the School of Nursing pulled ProctorU from their courses due to multiple complaints. The university contract expires on December 31, 2016. The ETC looked extensively for a proctoring vendor since part of the fee goes to eLearning and Professional Studies. **Actions.** 1) Conduct a campus-wide survey to obtain feedback on ProctorU. 2) Schedule ProctorU for a phone meeting with the ETC.

**Vetting Learning Technology**

Dr. Moss stated that many faculty members have heard about the ETC with the perception that it is a committee for vetting new technologies. However, Dr. Moss would like to approach Year 4 of the Strategic Plan as a new beginning with more structure and organization to the Committee, encouraging more faculty participation. For example, Dr. Moss is part of Healthcare Informatics that uses a structured method to review changes. Suggestions included the following: 1) reviewing a list of only university-wide software contract renewal dates since schools have their own contracts; 2) holding a Faculty Technology Fair to include students, for the evaluation of technology—both current and future and for use in Canvas that may require seeking funding; 3) involving Faculty Senate, Legal, etc. **Action.** Obtain a schedule of university-wide academic technologies and contract renewal dates for review at the next meeting.

Jessi Wright from Disability Support Services (DSS) has been tasked with reviving the DSS Existing and Emerging Technologies Committee whose role has been to ensure accessibility campus-wide. The President charged the Committee. Examples of involvement include contracts that include accessibility, iClickers issue, retrofit after the lawsuit, brick and mortar, etc. DSS would like to participate in the Faculty Technology Fair. She asked whether these two committees should consider merging. **Action.** Jessi will speak with Allison Solomon, Director of DSS, about whether or not the DSS Existing and Emerging Technologies Committee should merge with the eLAC ETC.

Dr. Moss qualified the role of the ETC as working with online, hybrid, and web-enhanced courses, making recommendations to the eLearning Advisory Council and the Provost, including end-users, and obtaining contracts that involve Legal and Instructional Technology.

**Zoom**

The School of Nursing (SON) was granted licenses to implement Zoom through a collaborative effort with the UA System Office—IITS. Zoom is a web-conferencing system similar to GoToMeeting. These Zoom licenses will initially be dedicated to automating student activities within the Nursing Clinical Simulation Labs. The system is used for Telehealth at several major universities. Five licenses will be configured for HIPAA compliant Telehealth applications. The system will be configured using an iPad on the wall for students to sign-in and complete a skills test, then Faculty will review the recorded sessions and post grade results for students. There are three options for faculty and student use that are being tested in the SON. One option uses OneDrive in Office 365. At least one incentive for using Zoom is reduced cost by leveraging existing technologies. The SON is vetting Zoom internally under the leadership of Dan Murphy who will report the results to the ETC. Dr. Moss wanted to inform the ETC about the SON’s use of Zoom.

Dr. Moss adjourned the meeting at 2:35PM.

The next meeting of the Enabling Technologies Committee will be on Wednesday, October 12th at 1:30PM in MOPS 200.