Minutes

Quality Curriculum Committee

Thursday, June 30, 2015
Magnolia Office Park, Suite 200
10:30-11:30AM

Present. Dr. Linda Moneyham (Chair), Dr. Elizabeth Fisher, Dr. Suzanne Judd, Dr. Karen Kennedy, and Dr. Lynn Kirkland.

Absent. Dr. Donald Burke, Dr. Maria Hopkins, and Ms. Tracy Lyons.

Guest. Dr. Dale Dickinson.

The Quality Curriculum Committee approved draft Minutes from the April 16th meeting.

The Committee continued working on the Strategic Plan Objectives implementation plan. Priority tasks include:

- Review of remaining strategic plan objectives for which strategies have not yet been developed (Objective 1.2, Performance Indicator 4; Objective 4.1, Performance Indicator 2).

- For Objective 1.2, Performance Indicator 4, it was agreed that Dr. Moneyham will provide the course assessment tool being developed by the School of Nursing for review as a possible course assessment tool.

- For Objective 4.1, Performance Indicator 2, the meeting focused on discussion of possible criteria and a process for recognition awards for online courses and teaching. Agreement was reached on the following points:
  - The award(s) will be focused on the quality of a course, not on the instructor.
  - The awards(s) will focus on courses that are “transformative” in that they advance the methods and quality of on-line instruction.
  - Criteria for the award will include: 1) evidence that the course methods and strategies demonstrate student engagement and a community of learning; and 2) that the strategies impact student outcomes.
  - Five awards will be proposed, with awards of $2,500 each, with a request made to the Provost’s office to support funding of these awards.
• Nominees will be asked to do a course self-assessment based on three major categories of the Quality Matters template (2014): 1) Course activities and learner interaction; 2) Assessment and Measurement; and 3) Instructional materials (evidence of the creation of original/innovative use of instructional materials).
• A committee will be appointed each year for review of nominations whose members will be from the eLearning Advisory Council.
• Dr. Moneyham will take the committee feedback and draft a description of the award, the criteria for selection, and the process for review of nominations and selection.

The next meeting of the Quality Curriculum Committee is Thursday, August 20th at 8:00AM.