Minutes
Enabling Technologies Committee

UAB eLearning

Wednesday, April 13, 2016
Magnolia Office Park, Suite 200
2:00–3:15 PM

Attendees. Nancy Wingo (chair), Elizabeth Fisher, Samira Laouzai, Dan Murphy, Scott Phillips and David Yother.


New Member. Jessica Wright has joined Disability Support Services as an Assistive Technology Specialist. She joins the ETC today, replacing Allison Solomon who temporarily served on the committee while filling the vacancy left by Carter Naftel.

Guest. Kathy Mergl attended to take Minutes on behalf of Cynthia Helms.

The meeting discussion focused on the following topics:

1. David Yother is retiring in January, 2017

2. How to get feedback from faculty?
   - Instructional Design Consortium
   - Canvas Admins
   - Add faculty members to ETC
   - Invite faculty to demos of specific tools of interest
   - Monthly roundtable meetings at CTL
   - Evaluations of software should include faculty feedback on features and ID/admin feedback on technical aspects including managing licenses.

3. Discussion on whether the ETC should be redefined to include both online and face-to-face. Should there be a new committee or Council that merges the Assistive and Enabling Technology and ETC?

4. David Yother is working with Kim Fort on supporting classroom technology needs. They will set up a committee. A separate meeting will be scheduled to discuss further.

5. There should be a procedure developed on vetting of new technology.
6. New technologies discussed:
   • **Yellowdig** – Donny Burke will test as a method to retain connection with alumni in ASEM program. **Action.** Provide update at the next ETC meeting.
   • **wēpa** – Used as cash machine but could be used to print out class schedules or course materials list. Suggest that it be reviewed by Canvas Admin group. **Action.** Samira will provide an update at the next ETC meeting.
   • **Zoom** – UA is looking at a contract this week per Dan Murphy. Could replace Citrix tools and bring Polycom online. Integrates with Kaltura instead of Amazon or Google drives. It is HIPAA compliant. Includes classroom features like Top Hat. Breakout rooms are available and has capability to accept payments. Question about whether UAB can piggyback onto the UA contract. Dan to follow up with his contacts. **Action.** Dan will provide an update at the next ETC meeting.
   • **Grammarly** – send to Admin group for review. **Action.** Samira will provide an update at the next ETC meeting.
   • **Squarecap** – send to Admin group for review. **Action.** Samira will provide an update at the next ETC meeting.

7. Existing technologies updates:
   • **ProctorU**
     i. Issues with long wait times
     ii. PU will not allow access to activity logs
     iii. Dan Murphy, Elizabeth Fisher and Samira Laouzai to meet separately on this issue. **Action.** Provide an update at the next ETC meeting.
   • **Canvas**
     i. Canvas Power User Group – Process developed by Jenelle Hodges and Cheryl Robinson and sent to IDC. Purpose is to vote on Canvas features as a group. Will be larger than 12 members.
     ii. Grow with Canvas event was well-planned but poorly attended. Issues may be timing.
     iii. Canvas new User Interface will go live on May 5.
     iv. Grading interface may produce error if undergraduate and graduate classes are cross-listed.
   • Pilot of Respondus LTI – tests can be taken on tablets.

8. **Dynamic Syllabus**
   • Faculty Senate Curriculum Committee resolution to support Student Government Association resolution on dynamic syllabus.
   • Pam Paustian, new QEP Director, recommends that dynamic syllabus is defined

9. **ETC Minutes from February 10, 2016 were approved.**

The next meeting of the Enabling Technologies Committee will be on Wednesday, June 8th at 1:30PM in MOPS 200.