Integrated Research Administration Portal
Using SPIN by InfoEd International, Inc.

UAB's Integrated Research Administration Portal (IRAP) includes a database of funding opportunities offered by over 6,000 governmental, private, and non-profit organizations worldwide. This Sponsored Programs Information Network (SPIN) database is provided by InfoEd and includes a search engine that allows queries using either basic keyword or advanced Boolean searches.

Accessing SPIN:

1. After logging into the IRAP Portal Dashboard from the UAB Administrative Systems page, click on Find Funding at the top of the screen.

Using Quick Search:

1. Type your search word(s) in the Search SPIN for ....box.
2. From the **Search** options, select whether you want the system to search for your word(s) in **Full Program**, **Title Only**, or **Sponsor Program No**.
3. From the **Results** options, select *50* if you want to limit the number of results that display per page.
4. If you enter more than one word in the search box, select whether you want each **Match** result to contain all of the search words (**All Words)**, at least one of the search words (**Any Words**), or an exact match of the phrase (**Exact Phrase**).
5. Click Search .

Advanced Search (if you need a more detailed search):

1. Click Advanced Search to the right of Search on the Quick Search or the search results page.
2. Define your search by entering information in free-text boxes and making selections from the choices displayed by clicking the hyperlinked search value titles and dropdown menus. The major categories – **My Funding Opportunity Interests, Funding Opportunity Text Search, Funding Opportunity Sponsor Search, and Additional Funding Opportunity Information** – can be expanded or hidden by clicking the (show) or (hide) at the left of the category title.
3. From the **Primary** and **Secondary Sort** dropdown menus, choose the order in which you want your results to be sorted.
4. From the **Return Results** dropdown menu, select the number of results you would like to view per page.
5. Click Run.

Search Results:

1. To see details of an announcement, click the program title of the opportunity displayed on the results page.

Running Reports:

1. Select the opportunities of interest by checking the box at the right of the result. Alternatively you may select all opportunities by checking the **Select All Programs from** box and choosing **This screen** or **Whole search**.
2. Select the display format (**Full Program**, **Summary Format**, **Custom Layout**, or **Deadline Date Format-All Dates**).
3. Select **Display to Browser/Print** in the **Destination Options**.
4. Click Build at the right of the page.

Learn More about SPIN Searches

For complete information about running, saving, and printing SPIN searches, please see Section 4. Funding Opportunities in the IRAP Handbook for UAB Faculty and Departmental Users available by clicking ? on the IRAP Portal Dashboard. This handbook also has information about the **Locate Experts** and **Funding Alerts** features.

AskIT Helpdesk - For Assistance: http://www.uab.edu/it/askit/

Personnel at the AskIT Help Desk are ready to assist you with technical problems and will direct any questions or concerns they cannot address to the appropriate module administrator.