

UAB Faculty Activities Committee

February 22nd, 2016

12:00 – 1:00 pm

SHPB-645

Members present: Suzanne Austin, Kenneth A Banasiewicz David Chaplin, Jon Corliss, Bob Garrie, Lauretta Gerrity, Jeff Graveline, Divya Kondepudi, Roy Koomullil, Timothy Kraft, Scott Plutchak, Kenneth Pruitt, Midge Ray, Jeff Reynolds, Larry Tyson, and Mary Warren

I. Welcome and Introductions

- a. Midge Ray welcomed the Faculty Activities Committee members and reviewed the meeting agenda. Members introduced themselves.

II. Approval of meeting notes

- a. The meeting notes from the October 5th, 2015 meeting were approved as distributed.

III. Update on the project

- a. **Oracle cleanup:** Jon Corliss gave an update on the Oracle cleanup. Central IT will be working with the team on implementing a new database so that the names of foreign institutions will now be available in Oracle. Communication with the Schools and departments about the Oracle data will begin in Mid-March requesting the faculty to look at their data and make any updates and corrections.
- b. **Version 4.17 released:** New software version was released on January 15th. Reporting capabilities are great in this version. Two more data sources have been added to the current list of data sources. A slight change in the look and feel is noticeable.
- c. **Pilot testing reports:** School of Engineering and School of Health Professions
 - i. **Performance Evaluations and CVs:** Currently we are loading five years of information from the CVs of the five testers from each of the two schools. We will use these to generate reports and testing for performance evaluations. Team will be performing real-time integration on testing to make sure security is implemented appropriately.
 - ii. **Developing model profiles:** We will be working on CV formats in the next phase. For example: School of Medicine has a standard CV. We are planning to come up with few sample CV formats and see how close we can come to what the schools and departments require.
- d. **Updated Webpage:** Midge and Divya gave an update on the Faculty Profiles webpage. Both mentioned updates have been made to the current webpage.

- i. **Online registration:** Upcoming faculty trainings and schedules can be viewed and registration completed under the “Faculty Profiles Training Calendar”.
 - ii. **List of schools that completed training:** The schools and departments which have been trained and are using faculty profiles can be viewed under “Current Schools and Departments using Faculty Profiles”.
- IV. **Update on Training:** Midge gave an update on the training and also mentioned the list of schools that are trained
 - a. **Completed:**
 - i. Education
 - ii. Library
 - iii. Optometry
 - iv. Engineering
 - v. SHP
 - vi. Dentistry
 - b. **In progress: the training sessions in progress are**
 - i. SOPH scheduled for March
 - ii. SOM- Department by department
 - iii. CAS- Department by department
- V. **Timeline for Performance Evaluations:** The timelines for performance evaluations for each school and departments were discussed and the deadlines for submitting the evaluations varies.
- VI. **Meetings to be continued once per term:** The next meeting will be scheduled in October.