

## **APPENDIX C.2**

### **Alternate Senator on the UAB Faculty Senate**

#### **Job Description**

1. Serves as Alternate Senator for the academic unit on the UAB Faculty Senate from September 1 through August 31 [2 year term] ([C IV.4](#), [B I.2](#))
2. Remains generally available to attend meetings of the Faculty Senate at the request of a Senator in the academic unit who is unable to attend a meeting, which are held on the second Tuesday of each month from 7:30 to 9:20 a.m. ([B I.3.e](#), [SR 4](#))
3. Encouraged to attend all meetings of the Faculty Senate which are held on the second Tuesday of each month from 7:30 to 9:20 a.m. ([SR 1-2](#))
4. Regularly participates as a member on at least one of the standing committees of the Faculty Senate ([C IV.6](#))
5. Represents the constituents in the academic unit in Faculty Senate deliberations at the request of a Senator in the academic unit who is unable to attend a meeting ([C IV.6](#))
6. Solicits input as needed from constituents in the academic unit ([C IV.6](#))
7. Assists the elections committee with review of nominees' credentials for the academic unit. ([B III.4](#))

Last revised March 2016. Last reviewed June 2020