
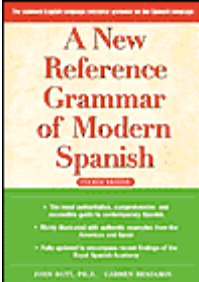


The University of Alabama at Birmingham
 School of Arts and Humanities
 Department of Foreign Languages and Literatures

SPA 206-1B | Introductory Spanish for the Professions
 This syllabus can be downloaded from www.uab.edu/foreignlang

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<p>Required Text: Jarvis, Ana C. and Luis Lebrede (2006), <i>Basic Spanish for Business And Finance</i>. Houghton Mifflin Company. ISBN 0-618-50574-1</p> 	<p>Highly Recommended Text: Benjamin, John and Carmen Butt (2004). <i>New Reference Grammar of Modern Spanish</i>. McGraw-Hill Companies. ISBN: 0071440496</p> 

I. COURSE DESCRIPTION AND OBJECTIVES This course emphasizes intensive conversation and acquisition of vocabulary for the professions while focusing on the Hispanic professional culture. **Prerequisite SPA 102 or equivalent.**

II. Specific Course Objectives include:

- To further develop communicative competence within the cultural context of the various regions of the Spanish-speaking world.
- To foster critical thinking skills, such as, problem-identification and solving, decision-making, anticipation and planning, client understanding, and negotiation techniques.
- To expand students' functional vocabulary, in particular, the language of the Hispanic professional world.
- To promote a better understanding of the Hispanic business culture.
- To develop professional basic writing skills.

III. ATTENDANCE AND CLASS PARTICIPATION

Regular attendance is necessary to learn a foreign language. Repeated absences, tardiness, passivity, and silence will definitely be reflected in your course grade. Class participation, contribution and actual speaking in the target language is crucial in order to learn a language, therefore class attendance is mandatory. Any absence is going to affect students' class participation and final grade. If under special circumstances, students need to miss classes, the following attendance policy will be applied

-3 day a week classes: 2% from the *final* grade is deducted for *each* absence above 3.

**More than 7 absences will result in an automatic "F".*

Example: 3 day a week class

Final grade = 90

6 absences (3 above maximum permitted) = $90 - 6 = 84\%$ final grade

8 absences = F

UAB Attendance and Excused Absence Policy for Undergraduate Programs

http://www.app.uab.edu/policy_change.asp#Attendance%20and%20Excused%20Absence%20Policy

IV. CLASSROOM POLICIES

1. Exams are ONLY taken on dates and times indicated on syllabus. Once the exam has started, students will not be allowed to leave the room unless they have finished and turned the exam in. If in case of **medical emergency** students miss an exam or quiz, they need to appeal directly to the instructor in order to be considered eligible for a make-up test no later than one day after having missed the exam (appropriate medical documentation must be presented).
2. Classes begin promptly at hours scheduled. **More than ten minutes late to class will be considered one absence**, as well as leaving early. On quiz and exam days, the oral part of the quiz or exam will not be repeated for latecomers.
3. No credit will be given for homework turned in late.
4. Phones and pagers should be turned off and put away while in class. Laptop computers may be used at the discretion of the instructor.

V. THE UAB ACADEMIC HONOR CODE

UAB expects all students to function according to the highest ethical and professional standards. Academic misconduct undermines the purpose of education. Unacceptable behaviors such as abetting, cheating, plagiarism, fabrication and misrepresentation are serious violations of the UAB Academic Honor Code and are punishable by a range of penalties.

For more information, please visit the UAB website at <http://www.catalog.uab.edu/UAB-Catalog2004-2006/>

VI. UAB DISABILITY SERVICES

UAB Disability Support Services (DSS) provides a broad array of services and technologies to make the UAB campus and a UAB education accessible for everyone.

Please visit the UAB DSS website at <http://students.uab.edu/services/>

VII. UAB EARLY ALERT SYSTEM (EAS)

EAS is designed to help students be more successful academically at UAB. If you receive an email with EAS in the title, please open it, read it and take advantage of the support that UAB offers to all students. UAB is committed to ensuring that students receive academic support and are aware of the resources available that will help assist them in successfully completing their degree program.

VIII. EVALUATION

4 chapter tests	40%
Oral Presentation	15%
Oral Exam	5%
Class preparation/participation	10%
Homework & Reading Assignments	10%
Portfolio	15%
Cultural Events	5%
	100%

IX. Exams

There will be four (4) chapter exams. Exams are not cumulative.

X. Oral Presentation

A group project that will demonstrate knowledge and use of content and themes covered throughout the semester. Project guidelines and rubric for grading will be distributed in class.

XII. Class preparation and participation

Your class preparation and participation are crucial in order to be able to take full benefit of class meetings. Please, always come to class prepared and on time. Ideal class participation can entail actively listening and participation in class, group and individual activities and assignments in the classroom without having to be called on by instructor. A positive disposition and obvious eagerness to learn is always a plus.

XIII. Homework & Reading Assignments

Homework for this course entails weekly activities from the textbook and the reading of articles found on the web. Textbook activities will be reviewed and checked for completion in class. Reading assignments involve selecting an article from a newspaper (virtual or paper) in Spanish (ie. [www. elmundo.es](http://www.elmundo.es)) and writing a 100-word summary of article in English. This will be turned in. You are required to attach the article to the report to receive credit.

XVI. Portfolio

Your portfolio will be professional in nature and serve as a resource and record of your work in the course. The portfolio will have 3 sections. The three sections will come from *Suplementos 1,2 y 3* from your textbook. Drafts of each section will be submitted according to the dates indicated in the class schedule and a final version will be turned in at the time of your oral presentation. Guidelines and rubric for grading will be provided.

XV. Oral Exam

There will be one oral exam given during the semester. Students will take the exam with a partner from the class. A sign-up sheet will be provided at the appropriate time.

XVI. Cultural Events

Students are required to participate in at least **TWO** cultural activities. The purpose of this requirement is to expose you to languages and cultural events beyond the classroom that correspond to personal preferences for cultural enrichment and to stimulate your Spanish acquisition beyond the classroom. One event will be designated and the other two will be optional. Students must formalize their attendance on a sign-up sheet at every event.

All schedules, topics and information available on the DFLL website.
www.uab.edu/foreignlang

Students Must Attend: Foreign Language for the Professions Panel
Thursday, Sept. 24, 2009 7:00 p.m. Hulsey Recital Hall

Other Options

- El club de español
- Foreign Language Film Series
- Spanish Speaking World Series
- Spanish Conversation Tables
- Other Department of Foreign Languages Sponsored Events.

NOTE For further information or inquiries about other Spanish for Specific Purposes courses offered in the Department of Foreign Languages at UAB, please contact:

Dr. Lourdes Sánchez-López,
Director, Spanish for Specific Purposes Program
Office HB 407G

Tel 934-8281, Email lourdes@uab.edu

Or visit:

<http://www.uab.edu/foreignlang/spanish.html>

Calendario* | Otoño | 2009

Agosto

Miér. 19/8	Introduction to the course Lección Preliminar Conversaciones Breves pg. 1-9
Viernes 21/8	Lección 1 El viaje de negocios Tarea: Vamos a practicar pp. 16-19
Lunes 24/8	Lección 1 El viaje de negocios Tarea: Un paso más pp. 20-21
Miér 26/8	Lección 1 El viaje de negocios Tarea: Artículo de la noticias #1
Viernes 28/8	Lección 2 En dos aeropuertos mexicanos Tarea: Vamos a practicar pp. 29-31
Lunes 31/8	Lección 2 En dos aeropuertos mexicanos Tarea: Un paso más pp. 32-33

Septiembre

Miér. 2/9	Lección 2 En dos aeropuertos mexicanos Tarea: Artículo de la noticias #2
Viernes 4/9	Lección 3 En el hotel Tarea: Vamos a practicar pp. 40-42
Lunes 7/9	<u>Labor Day; NO CLASS</u>
Miér. 9/9	Lección 3 En el hotel Tarea: Un paso más pp. 43-44
Viernes 11/9	Review for exam Tarea: Study for test & complete <i>Suplemento 1</i> of portfolio.
Lunes 14/9	Examen 1 (Lecciones 1-3) Entregar <i>Suplemento 1</i>
Miér. 16/9	Oral Exams
Viernes 18/9	Oral Exams
Lunes 21/9	Lección 4 Las comidas Tarea: Vamos a practicar pp. 51-54
Miér 23/9	Lección 4 Las comidas Tarea: Un paso más pp. 55-58
Viernes 25/9	Lección 4 Las comidas Tarea: Artículo de la noticias #3

* This calendar is subject to change at instructor's discretion

Lunes 28/9 Lección 5 Comprando para importar
 Tarea: Vamos a practicar pp. 64-66
 Un paso más pp. 67-68

Miér. 30/9 Lección 5 Comprando para importar
 Tarea: Artículo de la noticias #4
Opcional: pp. 75-77 (Crédito extra)

Octubre

Viernes 2/10 Lección 6 Vendiendo para exportar
 Tarea: Vamos a practicar pp. 84-87

Lunes 5/10 Lección 6 Vendiendo para exportar
 Tarea: Un paso más pp.88-89

Miér. 7/10 Review for exam
 Tarea: Study for test. ☐

Viernes 9/10 **Examen 2 (Lecciones 4-6)**

Lunes 12/10 Lección 7 Medios de comunicación
 Tarea: Vamos a practicar pp. 96-98

Miér 14/10 Lección 7 Medio de Comunicación
 Tarea: Un paso más pp. 99-100

Fall Break; NO CLASS

Lunes 19/10 Lección 8 El transporte de pasajeros
 Tarea: Vamos a practicar pp. 106-109

Miér. 21/10 Lección 8 El transporte de pasajeros
 Tarea: Un paso más pp. 109-11

Viernes 23/10 Lección 8 El transporte de pasajeros
 Tarea: Artículo de la noticias #5

Lunes. 26/10 Lección 9 El transporte de mercancías
 Tarea: Vamos a practicar pp. 118-121

Miér 28/10 Lección 9 El transporte de mercancías
 Tarea: Un paso más pp. 122-124

Viernes 30/10 Review for exam
 Tarea: Study for test.

Noviembre

Lunes 2/11 **Examen 3 (Capítulos 7-9) | Entregar *Suplemento 2***

Miércoles 4/11	Lección 10 Contratando personal Tarea: Vamos a practicar pp. 131-133
Viernes 6/11	Lección 10 Contratando personal Tarea: Un paso más pp. 134-137
Lunes 9/11	Lección 10 Contratando personal Tarea: Artículo de las noticias #6 Opcional: pp. 147-150 (crédito extra)
Miér. 11/11	Lección 12 Contabilidad de la empresa (11) Tarea: Vamos a practicar pp.169-171
Viernes 13/11	Lección 12 Contabilidad de la empresa (11) Tarea: Un paso más pp. 172-174
Lunes 16/11	Lección 12 Contabilidad de la empresa (11)
Miér. 18/11	Review for exam Tarea: Study for test. <input type="checkbox"/> Prepare for Proyecto Oral
Viernes 20/11	Examen 4 (Lecciones 10 & 12)
Lunes 23/11	Proyecto Oral Work Day
Miér. 25/11	Thanksgiving; NO CLASS
Viernes 27/11	Thanksgiving; NO CLASS
Lunes 30/11	Proyecto Oral (Entregar portafolio entero)
Diciembre	
Miér. 2/12	Proyecto Oral (Entregar portafolio entero)

Final Exam Week | No SPA 206 Exams Scheduled Final Exam Week.