***[TUITION SCHOLARSHIP LETTER (Trainees/GTAs/GAs)]***

[*Date*]

[*Type Recipient’s Name, Address*]

Dear Mr. / Ms. Student:

Congratulations! You have been awarded a tuition scholarship in the amount of [***enter $ amount***] for the regular terms beginning [*type date here, normally fall semester 202X*] through [*type date here, normally through summer semester 202X*], or until all degree requirements of [*name of graduate program*] have been met. As a condition of receiving this tuition scholarship,

1. You must register for and successfully complete at least 27 hours of approved graduate course work each year. **[Optional:** Any hours taken above [x] semester hours will be at your own expense.**]**
2. You must maintain an outstanding academic record.

No services are required to UAB as a condition of receiving this tuition scholarship. If you are placed on academic probation, this tuition scholarship will be terminated. This scholarship only applies to coursework taken as a requirement of [*name of graduate program*]. Any coursework taken outside of this program will be at your own expense, and may be subject to non-resident tuition rates.

I look forward to working with you in your academic pursuits. I hope you will accept this offer by signing this letter in the space below and returning it to me as soon as possible, but no later than [*type date here*].

Sincerely,

[*Type your name*]

[*Type your job title*]

Read and accepted:

|  |  |  |  |
| --- | --- | --- | --- |
| Student’s Signature:  |  | Date:  |  |