

Administrative System Classes

July		
7/3	Introduction to Oracle Administrative Systems	9:00am - 11:00am
7/3	Overview of the Oracle Finance System	1:00pm - 3:00pm
7/5	Tracking Payroll and Costing Actions with the Oracle Administrative Systems	9:00am - 11:00am
7/9	How to Request Oracle Responsibilities through ACF	9:00am - 10:00am
7/9	Surplus Property System	1:00pm - 3:00pm
7/10	HR Reporting: Retrieving, Viewing, and Exporting HR Data	9:00am - 11:00am
7/10	Understanding the Oracle General Ledger	1:00pm - 3:00pm
7/11	eLAS ORG Admin Training	9:00am - 11:00am
7/11	eLAS Requestor/Approver Training	2:00pm - 3:30pm
7/12	Essentials for Creating and Submitting Payment Requests	9:00am - 11:30am
7/17	HR Reporting: Salary, LD and Payroll Data	9:00am - 10:30am
7/17	GL Inquiry & Reporting	1:00pm - 3:00pm
7/18	Essentials for Creating and Submitting Requisitions	9:00am - 12:00pm
7/18	Effort Reporting: From New to Certified	1:00pm - 4:00pm
7/23	WAM and the Workflow Officer	9:00am - 10:00am
7/24	ACT Document Reasons-When, Why & Which to Use	9:00am - 11:00am
7/24	GL Journal Entries	1:00pm - 3:00pm
7/25	Requisitions and Payment Requests: Tracking and Follow Up	9:00am - 11:00am
7/26	Retroactive: What You Need to Know about Payroll and Costing	9:00am - 12:00pm
August		
8/1	Introduction to Oracle Administrative Systems	9:00am - 11:00am
8/6	How to Request Oracle Responsibilities through ACF	9:00am - 10:00am
8/6	Overview of the Oracle Finance System	1:00pm - 3:00pm
8/7	HR Reporting: Retrieving, Viewing, and Exporting HR Data	9:00am - 11:00am
8/7	Surplus Property System	1:00pm - 3:00pm
8/8	Tracking Payroll and Costing Actions with the Oracle Administrative Systems	9:00am - 11:00am
8/14	Essentials for Creating and Submitting Payment Requests	9:00am - 11:30am
8/14	Understanding Oracle Grants Accounting	1:00pm - 3:00pm
8/15	eLAS ORG Admin Training	9:00am - 11:00am
8/15	eLAS Requestor/Approver Training	1:00pm - 2:00pm
8/16	Effort Reporting: From New to Certified	9:00am - 12:00pm
8/20	WAM and the Workflow Officer	9:00am - 10:00am
8/21	ACT Document Reasons-When, Why & Which to Use	9:00am - 11:00am
8/21	GA Inquiry and Reporting	1:00pm - 3:00pm
8/22	Essentials for Creating and Submitting Requisitions	9:00am - 12:00pm
8/22	HR Reporting: Salary, LD and Payroll Data	1:00pm - 2:30pm
8/28	Retroactive: What You Need to Know about Payroll and Costing	9:00am - 12:00pm
8/28	Managing Accounts with Oracle	1:00pm - 3:00pm

September		
9/4	Overview of the Oracle Finance System	1:00pm - 3:00pm
9/5	Introduction to Oracle Administrative Systems	9:00am - 11:00am
9/5	Tracking Payroll and Costing Actions with the Oracle Administrative Systems	1:00pm - 3:00pm
9/10	Surplus Property System	1:00pm - 3:00pm
9/11	Effort Reporting: From New to Certified	9:00am - 12:00pm
9/11	Understanding the Oracle General Ledger	1:00pm - 3:00pm
9/12	HR Reporting: Salary, LD and Payroll Data	9:00am - 10:30am
9/13	Essentials for Creating and Submitting Payment Requests	9:00am - 11:30am
9/17	WAM and the Workflow Officer	9:00am - 10:00am
9/18	ACT Document Reasons-When, Why & Which to Use	9:00am - 11:00am
9/18	GL Inquiry & Reporting	1:00pm - 3:00pm
9/19	eLAS ORG Admin Training	9:00am - 11:00am
9/19	eLAS Requestor/Approver Training	2:00pm - 3:30pm
9/20	Essentials for Creating and Submitting Requisitions	9:00am - 12:00pm
9/25	Requisitions and Payment Requests: Tracking and Follow Up	9:00am - 11:00am
9/25	GL Journal Entries	1:00pm - 3:00pm
9/26	Retroactive: What You Need to Know about Payroll and Costing	1:00pm - 4:00pm