Achieve Results

Productivity

Make the Most of Your Time
Wednesday, October 25th, 9:00am - 11:30am

Practical Project Management
Wednesday, September 13th, 8:30am - 12:30pm
Thursday, November 30th, 8:30am - 12:30pm

Productive Work Habits
Thursday, November 2nd, 1:00pm - 4:00pm

Build Relationships

Communication

Developing Positive Relationships at Work
Thursday, September 7th, 1:00pm - 4:00pm
Wednesday, December 13th, 9:00am - 12:00pm

DISC – Understanding Your Personality Style
Wednesday, September 20th, 9:00am - 12:00pm
Thursday, December 7th, 1:00pm - 4:00pm

Effective Listening Skills
Wednesday, October 11th, 1:00pm - 3:30pm
Tuesday, December 5th, 9:00am - 11:30am

Emotional Intelligence
Tuesday, September 26th, 9:00am - 12:00pm
Tuesday, November 14th, 1:00pm - 4:00pm

Creating an Exceptional Customer Service Experience
Thursday, October 19th, 9:00am - 11:30am

Leadership/Management

Accountability Through Performance Management
Tuesday, September 19th, 9:00am - 11:00am

Achieving More By Setting Goals
Tuesday, October 3rd, 9:00am - 11:00am

Delegating Success
Thursday, September 21st, 9:00am - 11:00am
Tuesday, November 7th, 9:00am - 11:00am

Developing Others Through Coaching
Thursday, September 28th, 9:00am - 11:00am
Tuesday, November 14th, 9:00am - 11:00am

Giving Feedback That’s Heard
Friday, September 8th, 9:00am - 11:00am
Tuesday, October 24th, 9:00am - 11:00am

Managing Highly Effective Teams
Thursday, September 14th, 9:00am - 12:00pm
Thursday, November 16th, 9:00am - 12:00pm

New Supervisor: Going from Peer to Boss
Thursday, September 7th, 8:30am - 11:30am

The Manager’s Guide to Difficult Conversations
Tuesday, October 10th, 9:00am - 12:00pm
Thursday, December 14th, 9:00am - 12:00pm