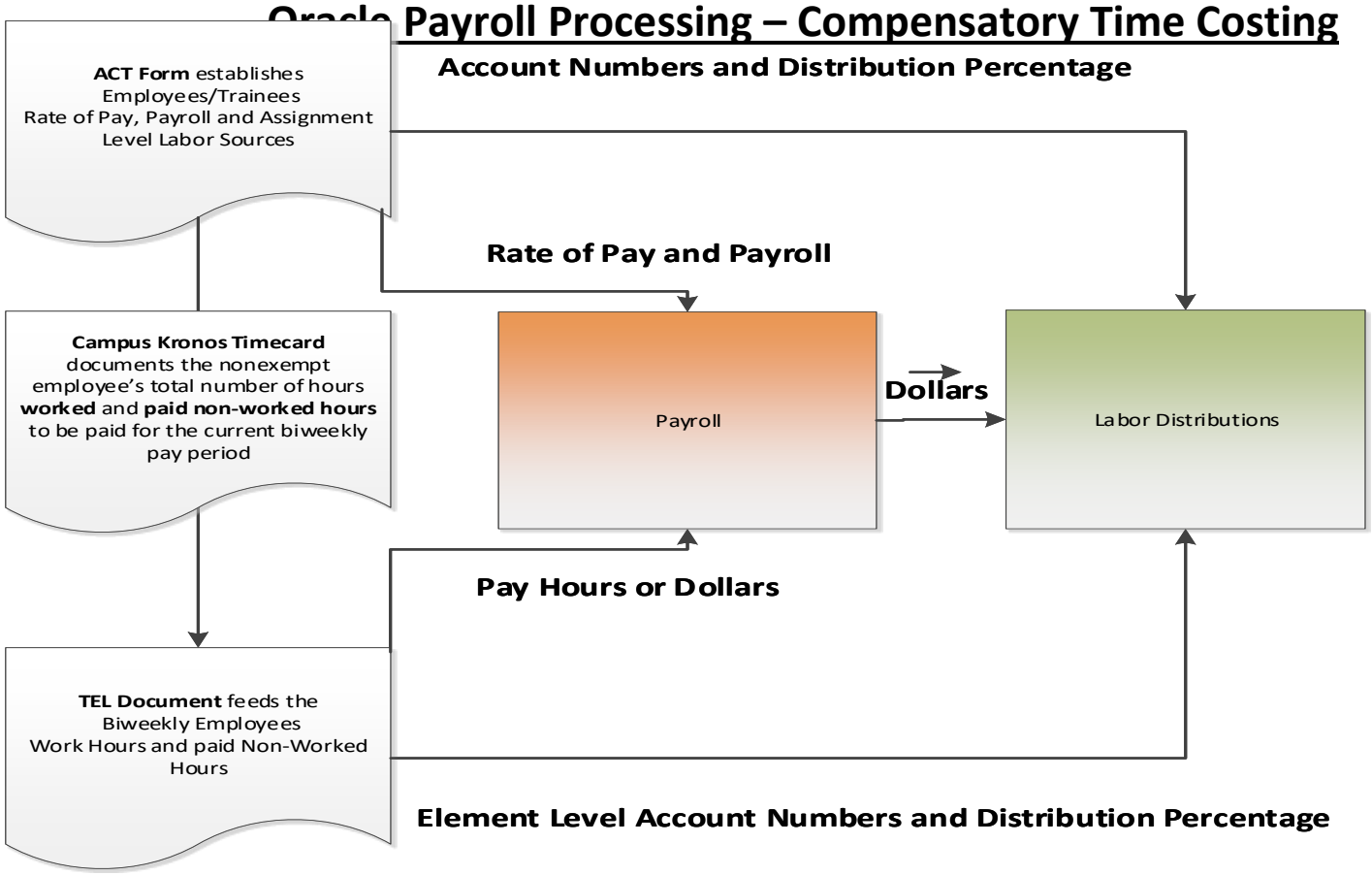
Oracle Payroll Processing – Compensatory Time Costing



Important Points to Note:

- **Comp time earned** will be charged at the time that the employee earns the comp time at the base rate of pay. When comp time is paid, it is **paid at the employees' average rate of pay** within the current pay period.
- Grant (GA) funded employees' TEL documents currently go down workflow in order to be approved. **Costing both worked, non-worked hours** will be allowed on these TEL documents. Costing comp time pay is not available.
- General Ledger (GL) only funded employees will not have the ability to cost on a TEL document or cost on a reprocessed TEL document. In order to correct costing, a **salary re-class** document must be processed.
- The Comp time earned and comp time pay elements **cannot be added to a TEL document** – this is added by the system, and cannot be edited outside of Campus Kronos.

Any further questions regarding costing can be directed to Payroll Services at (205) 934-4523.