

# UAB

## Hospital Management LLC Net Pay Calculator Guide



# UAB Net Pay Calculator

Is an interactive tool which allows employees to enter and select employee-specific information and determine the net pay amount for a specific payment.

***Disclaimer:** The net pay calculator is intended as a planning tool and the amounts may vary slightly from the actual pay distribution*

# Step One: Current UAB Employees

- Print your last pay slip (*available through Oracle Self Service Applications*), and enter the details as they appear on the pay slip into the calculator.
- Confirm the net pay amount reported on the calculator is approximately the same as the net pay amount reported on your pay slip.

# Step One: New Employees

- Enter your monthly/biweekly gross pay amount based on your letter of offer.
- Proceed to complete each screen making the desired selections. The calculator will display your “approximate” net pay amount.

# Go to: [www.uab.edu/payroll](http://www.uab.edu/payroll)



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### Payroll Services / Payroll Services Overview

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#### Welcome To Payroll Services

##### Public Hours:

Monday - Friday 9:00 am to 3:00 pm

Biweekly Pay Date: 8:00 am to 5:00 pm

Self Service Stations: Monday - Friday 8:00 am to 5:00 pm

Payroll Services is closed from 8:00 am to 9:00 am and from 3:00 pm to 5:00 pm for payroll processing.

To assist our different customers, Payroll Services is divided into two areas:

- Payroll Customer Service

- [Oracle Self Service Assistance](#)
- [Payslip Information](#)
- [Imputed Earnings](#) (Excess Insurance)
- [Other Imputed Earnings](#)
- [Tax Information](#)
- [Employee Salary Verification](#)
- [Third Party Agencies](#) (Involuntary Deductions)
- [Out of State Employees](#)
- [Other Deductions](#)



FOR PAYROLL SLIP  
INFO CLICK HERE



FOR W2 FORM  
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NET PAY CALCULATOR  
INFO CLICK HERE



Click on the **NET PAY CALCULATOR** button to open the calculator

Financial Affairs Administration

Accounting Services

Accounts Payable

Administrative Systems Training

Budget Administration

Controller

Cost and Space Analysis

Equipment Accounting

General Accounting

Grants and Contracts  
Accounting

Payroll Services

Procurement

Student Accounting

# Start Your Calculations:

**UAB Payroll Calculator - Start Your Calculations**

Enter your Earnings* here (Ex: 3400.78 ).	<input type="text" value="2084.04"/>
Enter amount of any Trainee* Awards.	<input type="text" value="0.00"/>
Enter excess Insurance (if known).	<input type="text" value="0.56"/>
<u>Enter Other Imputed Earnings</u>	<input type="text" value="0.00"/>

Pay Frequency:

Bi-Weekly

Monthly

Supplemental

\*Earnings - The Gross Amount, before taxes and deductions, expected each pay period  
\*Trainee - An Individual who is receiving an amount to aid in the pursuit of study or research

1. Enter the total pay earnings from your printed UAB pay slip or your expected gross earnings
2. Enter any excess Insurance amount or Other Imputed Earnings (if known)

# UAB Pay Slip

## Total Pay Earnings

Hours and Earnings				
Description	Start Date	End Date	Current Hours	Current Amount
Hosp Orient A-WK1				0.00
Hosp Orient B-WK1				0.00
Inserv Ed A-WK1				0.00
OTP A-WK1				0.00
OTP B-WK1				0.00
Pers Holiday-WK1				0.00
Work A-WK1			22.75	616.76
Work B-WK1			14.50	452.11
Hosp Orient A-WK2				0.00
Hosp Orient B-WK2				0.00
Inserv Ed A-WK2				0.00
OTP A-WK2				0.00
OTP B-WK2				0.00
Pers Holiday-WK2				0.00
Work B-WK2			4.50	140.31
Sick-WK2			24.00	650.64
Work A-WK2			8.25	223.66
**Excess Ins				0.56

Add ***all*** WK1 and WK2 earnings to determine Total Pay Earnings

## Excess Insurance

Hours and Earnings				
Description	Start Date	End Date	Current Hours	Current Amount
Hosp Orient A-WK1				0.00
Hosp Orient B-WK1				0.00
Inserv Ed A-WK1				0.00
OTP A-WK1				0.00
OTP B-WK1				0.00
Pers Holiday-WK1				0.00
Work A-WK1			22.75	616.76
Work B-WK1			14.50	452.11
Hosp Orient A-WK2				0.00
Hosp Orient B-WK2				0.00
Inserv Ed A-WK2				0.00
OTP A-WK2				0.00
OTP B-WK2				0.00
Pers Holiday-WK2				0.00
Work B-WK2			4.50	140.31
Sick-WK2			24.00	650.64
Work A-WK2			8.25	223.66
**Excess Ins				0.56

Excess Insurance Amount

# Start Your Calculations:

## UAB Payroll Calculator - Start Your Calculations

Enter your Earnings* here (Ex: 3400.78 ).	<input type="text" value="2084.04"/>
Enter amount of any Trainee* Awards.	<input type="text" value="0.00"/>
Enter excess Insurance (if known).	<input type="text" value="0.56"/>
<u>Enter Other Imputed Earnings</u>	<input type="text" value="0.00"/>
Pay Frequency:	
<input checked="" type="radio"/> Bi-Weekly	
<input type="radio"/> Monthly	
<input type="radio"/> Supplemental	

\*Earnings - The Gross Amount, before taxes and deductions, expected each pay period  
\*Trainee - An individual who is receiving an amount to aid in the pursuit of study or research

3. Select your current pay frequency

Click on **Start**



# Next select your *current* Health Plan options as reported on your printed pay slip

## UAB Payroll Calculator - Health Plans

	VIVA UAB	Viva Access	Blue Cross	Vision Plan	Basic Dental	Comprehensive Dental
Single	\$60.00	\$129.02	\$236.60	\$7.68	\$19.18	\$35.92
Family	\$300.78	\$535.02	\$964.20	\$24.44	\$49.10	\$91.68
Employee + 2 Dependents	\$199.44	\$360.88	\$626.60	\$15.42	\$35.74	\$66.76

Use New rates for next year

Select **None** if not applicable

Health Type	Select Health Plan	Vision Type	Select Vision Plan	Dental Type	Select Dental Plan
<input checked="" type="radio"/> Single	<input type="radio"/> Viva UAB	<input checked="" type="radio"/> Single	<input type="radio"/> Basic	<input checked="" type="radio"/> Single	<input type="radio"/> Basic
<input type="radio"/> Family	<input type="radio"/> Viva Access	<input type="radio"/> Family	<input checked="" type="radio"/> None	<input type="radio"/> Family	<input type="radio"/> Comprehensive
<input type="radio"/> Emp. + 2 Dep.	<input type="radio"/> Blue Cross Blue Shield	<input type="radio"/> Emp. + 2 Dep.		<input type="radio"/> Emp. + 2 Dep.	<input checked="" type="radio"/> None
	<input checked="" type="radio"/> None				

Continue

Back

Rates displaying are valid thru  
*December 31, 2013*  
**New rates begin**  
*January 1, 2014*

**current** Health Plan options can be found in the **Pre-Tax deductions** section of your UAB Pay Slip

Click **Continue** once selections have been made

# Now enter the *current* Benefits and Other Deductions as reported on your printed pay slip

**UAB Payroll Calculator - Benefits**

Click [here](#) to go to the UAB Benefits page

Benefits		
TRS 401 (a) Employee Tier 1	<input checked="" type="radio"/> 7.5	<input type="radio"/> Yes <input checked="" type="radio"/> No
TRS 401 (a) Police Tier 1	<input checked="" type="radio"/> 8.5	<input type="radio"/> Yes <input checked="" type="radio"/> No
TRS 401 (a) Employee Tier 2	<input checked="" type="radio"/> 6	<input type="radio"/> Yes <input checked="" type="radio"/> No
TRS 401 (a) Police Tier 2	<input checked="" type="radio"/> 7	<input type="radio"/> Yes <input checked="" type="radio"/> No
403 (b) % (Ex. 5 for 5%)	<input type="text"/>	
Flexible Spending Accounts	<input type="text"/>	
457 (b)	<input type="text"/>	

  

Other Deductions	
<u>PostDoc Dental</u>	<input type="text"/>
<u>Credit Union</u>	<input type="text"/>
<u>Benevolent Fund</u>	<input type="text"/>
<u>Parking</u>	<input type="text" value="5.50"/>
<u>Miscellaneous</u>	<input type="text"/>
<u>Roth 403 (b) &amp; 457 (b) %</u>	<input type="text"/>

Select **NO** to exclude TRS contribution

If applicable, enter 403 (b)/457 (b) percentage and Flexible Spending Account contributions as reported in the **Pre-Tax Deductions** section of your printed pay slip

If applicable, enter any other deductions as reported in the **Pre-Tax** or **After-Tax Deductions** section of your printed pay slip

Click **Continue** once deductions have been entered

# Finally, enter your *current* tax withholding information as reported on your printed pay slip

**UAB Payroll Calculator - Taxes**

**Federal Tax Information**

Select your filing status for federal withholding. This will determine how your federal tax will be withheld

Enter the number of allowances claimed from line 5 on Form W-4

Single  
 Married  
 Exempt

Exemptions:

Additional Amount you want withheld from each paycheck from line 6 on Form W-4:

**State Tax Information**

Select your filing status for state withholding. This will determine how your state tax will be withheld

Enter the number of allowances claimed from line 3 on Form A-4

Single  
 Married  
 Exempt  
 Zero  
 Head

Exemptions:

Additional Amount you want withheld from each paycheck from line 4 on Form A-4:

**Other Taxes**

Birmingham  
 Bessemer  
 County  
 FICA  
 FICA/HI

Type	Marital Status	Exemptions	Additional Amount
Federal	Single	0	0.00
Alabama	"S" Claiming \$1500 Exemption	0	0.00

Description	Current
Federal Tax	341.89
Social Security	128.87
Medicare	30.14
AL State Tax	78.56
Birmingham	20.84

Click **Done** once current tax withholdings have been entered

# Compare your results

Try different options.

Salary

Health

Benefits

Taxes

## UAB Payroll Calculator - Summary

Earnings	
Gross Amount	\$2,084.04
Awards	\$0.00
Excess Insurance	\$0.56
Other Imputed Earnings	\$0.00
Paytype	Bi-Weekly

Tax Withholding Status	
Fed Tax Type	Single
Federal Exemptions	0
Additional Fed Tax	\$0.00
State Tax Type	Single
State Exemptions	
Additional State Tax	

Tax Deductions	
Fed Tax Type	
State Tax	
City Tax	
Bessemer Tax	
County Tax	
FICA Tax	\$128.90
FICA/HI Tax	\$30.15

Sheltered Items & Deductions	
Health	\$0.00
Vision	\$0.00
Dental	\$0.00
TRS 401 (a) Employee Tier 1	\$0.00
TRS 401 (a) Police Tier 1	\$0.00
TRS 401 (a) Employee Tier 2	\$0.00
TRS 401 (a) Police Tier 2	\$0.00
403 (b)	\$0.00
Flex	\$0.00
Parking	\$5.50
457 (b)	\$0.00
Miscellaneous	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

Confirm the **net pay** amount reported on the calculator is **“approximately”** the same as the net pay amount reported on your printed pay slip

Total taxes: \$600.46	Sheltered Items & Deductions: \$5.50
<b>Your approximate Net Pay is:</b> <input type="text" value="\$1,478.08"/>	



# UAB Pay Slip

Pay Period and Salary					
Pay Period	Payment Date		Pay Rate		
Bi-Week	19-Jul-2013		27.11		
<b>Summary</b>					
Current or YTD			Net Pay		
Current			1477.68		
YTD			23339.59		
<b>Hours and Earnings</b>					
Description	Start Date	Amount	YTD Hours	YTD Amount	
Hosp Orien A-WK1		0.00	22.50	609.98	
Hosp Orien B-WK1		0.00	14.25	444.32	
Inserv Ed A-WK1		0.00	2.25	61.00	
OTP A-WK1		0.00	2.75	38.99	
OTP B-WK1		0.00	9.25	131.23	
Pers Holiday-WK1		0.00	12.00	325.32	
Work A-WK1		22.75	616.78	328.00	
Work B-WK1		14.50	452.11	205.50	
Hosp Orien A-WK2		0.00	22.50	609.98	
Hosp Orien B-WK2		0.00	15.25	475.50	
Inserv Ed A-WK2		0.00	7.50	203.33	
OTP A-WK2		0.00	14.50	208.25	
OTP B-WK2		0.00	14.75	211.82	
Pers Holiday-WK2		0.00	30.42	824.69	
Work B-WK2		4.50	140.31	177.50	
Sick-WK2		24.00	650.64	48.00	
Work A-WK2		8.25	223.68	273.50	
**Excess Ins			0.56	8.40	
<b>Rate Details</b>					
<b>Pre-Tax Deductions</b>					
Description	Current	YTD			
*Parking	5.50	77.00			
<b>Taxes</b>					
Description	Current	YTD			
Federal Tax	341.89	5755.14			
Social Security	128.87	2084.81			
Medicare	30.14	487.58			
AL State Tax	78.56	1269.50			
Birmingham	20.84	337.02			
<b>After-Tax Deductions</b>					
Description	Current	YTD			
Hospital Uniform	0.00	343.86			
<b>Tax Withholding Information</b>					
Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	0	0.00	0.00	0
Alabama	"S" Claiming \$1500 Exemption	0	0.00	0.00	0

Confirm the pay slip Net Pay amount is **“approximately”** the same as the calculator net pay amount. Slight variances are normal



## Step Two: Current UAB Employees

- Enter anticipated changes and the calculator will update the new “approximate” net pay amount.

# Compare your results

Try different options.

- Salary
- Health
- Benefits
- Taxes

## UAB Payroll Calculator - Summary

Earnings	
Amount	\$2,084.04
	\$0.00
Insurance	\$0.56
Computed Earnings	\$0.00
Paytype	Bi-Weekly

Sheltered Items & Deductions	
Health	\$0.00
Vision	\$0.00
Dental	\$0.00
TRS 401 (a) Employee Tier 1	\$0.00
TRS 401 (a) Police Tier 1	\$0.00
TRS 401 (a) Employee Tier 2	\$0.00
TRS 401 (a) Police Tier 2	\$0.00
403 (b)	\$0.00
Flex	\$0.00
Parking	\$5.50
457 (b)	\$0.00
Miscellaneous	\$0.00
Roth 403 (b) & 457 (b) %	\$0.00
Post Doc Dental	\$0.00
Credit Union	\$0.00
Benevolent fund	\$0.00

Tax Withholding Status	
Fed Tax Type	Single
Federal Exemptions	0
Additional Fed Tax	\$0.00
State Tax Type	Single
State Exemptions	0
Additional State Tax	\$0.00

Tax Deductions	
Fed Tax Type	\$341.98
State Tax	\$78.59
City Tax	\$20.85
Bessemer Tax	\$0.00
County Tax	\$0.00
FICA Tax	\$128.90
FICA/HI Tax	\$30.15

Total taxes: \$600.46

Sheltered Items & Deductions: \$5.50

**Your approximate Net Pay is:** \$1,478.08

Click on **Benefits** to modify benefit deductions and restart calculator



# Enter benefit option changes

**UAB Payroll Calculator - Benefits**

Click [here](#) to go to the UAB Benefits page

Benefits		
TRS 401 (a) Employee Tier 1	<input checked="" type="radio"/> 7.5	<input type="radio"/> Yes <input checked="" type="radio"/> No
TRS 401 (a) Police Tier 1	<input checked="" type="radio"/> 8.5	<input type="radio"/> Yes <input checked="" type="radio"/> No
TRS 401 (a) Employee Tier 2	<input checked="" type="radio"/> 6	<input type="radio"/> Yes <input checked="" type="radio"/> No
TRS 401 (a) Police Tier 2	<input checked="" type="radio"/> 7	<input type="radio"/> Yes <input checked="" type="radio"/> No
403 (b) %(Ex. 5 for 5%)	<input type="text" value="5.0"/>	
Flexible Spending Accounts	<input type="text"/>	
457 (b)	<input type="text"/>	

Other Deductions	
PostDoc Dental	<input type="text"/>
Credit Union	<input type="text"/>
Benevolent Fund	<input type="text"/>
Parking	<input type="text" value="5.50"/>
Miscellaneous	<input type="text"/>
Roth 403 (b) & 457 (b) %	<input type="text"/>

Verify **No** is selected to remove TRS contribution from calculation

If applicable, enter 403 (b) contribution percentage and all other deductions

Click on **Continue** once all deductions have been entered



## UAB Payroll Calculator - Summary

Try different options.

Salary

Health

Benefits

Taxes

Earnings	
Gross Amount	\$2,084.04
Awards	\$0.00
Excess Insurance	\$0.56
Other Imputed Earnings	\$0.00
Paytype	Bi-Weekly

403 (b) contribution amount has been updated

Marital Status	Single
Additional Fed Tax	\$0.00
State Tax Type	Single
State Exemptions	0
Additional State Tax	\$0.00

Tax Deductions	
Fed Tax Type	\$31.00
State Tax	\$74.00
City Tax	\$20.00
Bessemer Tax	\$0.00
County Tax	\$0.00
FICA Tax	\$128.90
FICA/HI Tax	\$30.15

Sheltered Items & Deductions	
Health	\$0.00
Vision	\$0.00
Dental	\$0.00
TRS 401 (a) Employee Tier 1	\$0.00
TRS 401 (a) Police Tier 1	\$0.00
TRS 401 (a) Employee Tier 2	\$0.00
TRS 401 (a) Police Tier 2	\$0.00
403 (b)	\$104.20
Flex	\$0.00
Parking	\$5.50
457 (b)	\$0.00
Miscellaneous	\$0.00
Roth 403 (b) & 457 (b) %	\$0.00
Post Doc Dental	\$0.00
Credit Union	\$0.00
Prepaid FICA	\$0.00

The "approximate" Net Pay amount now reflects changes in Benefits and Other Deductions

Total taxes: \$570.50

Sheltered Items & Deductions: \$109.70

Your approximate Net Pay is:

\$1,403.84



## UAB Payroll Calculator - Summary

Try different options.

Salary

Health

Benefits

Taxes

**For 2014 Health Plan rates, click on Health**

Earnings	
	\$2,084.04
	\$0.00
	\$0.56
Other Imputed Earnings	\$0.00
Paytype	Bi-Weekly

Tax Withholding Status	
Fed Tax Type	Single
Federal Exemptions	0
Additional Fed Tax	\$0.00
State Tax Type	Single
State Exemptions	0
Additional State Tax	\$0.00

Tax Deductions	
Fed Tax Type	\$315.92
State Tax	\$74.68
City Tax	\$20.85
Bessemer Tax	\$0.00
County Tax	\$0.00
FICA Tax	\$128.90
FICA/HI Tax	\$30.15

Sheltered Items & Deductions	
Health	\$0.00
Vision	\$0.00
Dental	\$0.00
TRS 401 (a) Employee Tier 1	\$0.00
TRS 401 (a) Police Tier 1	\$0.00
TRS 401 (a) Employee Tier 2	\$0.00
TRS 401 (a) Police Tier 2	\$0.00
403 (b)	\$104.20
Flex	\$0.00
Parking	\$5.50
457 (b)	\$0.00
Miscellaneous	\$0.00
Roth 403 (b) & 457 (b) %	\$0.00
Post Doc Dental	\$0.00
Credit Union	\$0.00
Benevolent fund	\$0.00

Total taxes: \$570.50

Sheltered Items & Deductions: \$109.70

**Your approximate Net Pay is:**

**\$1,403.84**



# Click on the *“Use New rates for next year”* button to apply 2014 Health Plan rates

**UAB Payroll Calculator - Health Plans**

	VIVA UAB	Viva Access	Blue Cross	Vision Plan	Basic Dental	Comprehensive Dental
Single	\$63.48	\$141.92	\$248.42	\$7.84	\$18.08	\$34.42
Family	\$318.20	\$588.54	\$1,012.42	\$24.94	\$46.26	\$87.84
Employee + 2 Dependents	\$211.02	\$396.96	\$657.94	\$15.74	\$33.68	\$63.96

Health Type	Select Health Plan	Vision Type	Select Vision Plan	Dental Type	Select Dental Plan
<input type="radio"/> Single	<input checked="" type="radio"/> Viva UAB	<input type="radio"/> Single	<input checked="" type="radio"/> Basic	<input type="radio"/> Single	<input checked="" type="radio"/> Basic
<input type="radio"/> Family	<input type="radio"/> Viva Access	<input type="radio"/> Family	<input type="radio"/> None	<input type="radio"/> Family	<input type="radio"/> Comprehensive
<input checked="" type="radio"/> Emp. + 2 Dep.	<input type="radio"/> Blue Cross Blue Shield <input type="radio"/> None	<input checked="" type="radio"/> Emp. + 2 Dep.		<input checked="" type="radio"/> Emp. + 2 Dep.	<input type="radio"/> None

Enter Health Plan options for 2014; if no changes, re-enter your current Health Plan options

Click **Continue** once selections have been made

Try different options.

Salary

Health

Benefits

Taxes

## UAB Payroll Calculator - Summary

Earnings	
Gross Amount	\$2,084.04
Awards	\$0.00
Excess Insurance	\$0.56
Other Imputed Earnings	\$0.00
Paytype	Bi-Weekly

Tax Withholding Status	
Fed Tax Type	Single
Federal Exemptions	0
Additional Fed Tax	\$0.00
State Tax Type	Single
State Exemptions	0
Additional State Tax	\$0.00

Tax Deductions	
Fed Tax Type	\$28.83
State Tax	\$69.97
City Tax	\$19.00
Bessemer Tax	\$0.00
County Tax	\$0.00
FICA Tax	\$120.83
FICA/HI Tax	\$28.26

Sheltered Items & Deductions	
Health	\$105.51
Vision	\$7.87
Dental	\$16.84
TRS 401 (a) Employee Tier 1	\$0.00
TRS 401 (a) Police Tier 1	\$0.00
TRS 401 (a) Employee Tier 2	\$0.00
TRS 401 (a) Police Tier 2	\$0.00
403 (b)	\$104.20
Flex	\$0.00
Parking	\$5.50
457 (b)	\$0.00
Miscellaneous	\$0.00
Roth 403 (b) & 457 (b) %	\$0.00
Post Doc Dental	\$0.00
Credit Union	\$0.00
	\$0.00

The **“approximate” Net Pay** amount now reflects changes in Health Plans and Other Deductions

Total taxes: \$521.80      Sheltered Items & Deductions: \$239.92

Your approximate Net Pay is: **\$1,322.32**



# Questions?

Go to: [www.uab.edu/payroll](http://www.uab.edu/payroll)

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The University of Alabama at Birmingham

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## Payroll Services / Payroll Services Overview

**Welcome To Payroll Services**

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Payroll Services is closed from 8:00 am to 9:00 am and from 3:00 pm to 5:00 pm for payroll processing.

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**NET PAY CALCULATOR INFO CLICK HERE**

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Accounting Services  
Accounts Payable  
Administrative Systems Training  
Budget Administration  
Controller  
Cost and Space Analysis  
Equipment Accounting  
General Accounting  
Grants and Contracts Accounting  
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Procurement  
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