SUB-SPECIALTY RESIDENTS
TIME/EFFORT REPORT

Time/Effort Reports are due to Karen Brooks by the 7th of each month.

(1) Division
(2) Month and Year (If submitting January 7th, December is the report that is due. You should put December for the month)
(3) Resident’s name
(4) Resident’s PGY level
(5) Percent time spent at each facility during the month.
(6) Should equal 1.0 FTE
(7) Program Director’s signature
(8) Division
(9) Month and year of report