VACATION/SICK TIME

- **Vacation Time**
  - 15 days per year (runs July 1\textsuperscript{st} - June 30\textsuperscript{th})
  - Unused vacation time may **not** be carried to the next year.
  - Vacation time unused at the time of termination is **not paid out**.

- **Sick Leave**
  - 15 days per year
  - Unused sick time may **not** be carried to the next year.

- An accrual form must be submitted to HR every month.

If the resident/fellow exceeds the allowed amount of time, the time must be made up. As a result, their end date **will be extended**.