

Forgiveness Request Form

The Forgiveness Policy, effective Fall 2006, allows an undergraduate to request forgiveness for up to four UAB courses in which a grade of C, D, or F has been earned by repeating the course. The policy may be applied only to UAB courses, and those courses may have been taken before, during or after Fall 2006. Once a course grade has been forgiven, the decision is irrevocable; therefore, you should submit this form only after you have confirmed the grade you will receive in the repeated course. All forgiveness requests must be made prior to application for degree. Your signature on this form affirms that you understand the conditions outlined here. For the complete text of the forgiveness policy, please consult the UAB Undergraduate Catalog. Please note that certain schools may have restrictions on how the forgiveness policy may be applied.

Name (print) _____ Signature _____

Student Number _____ Date _____

Phone Number _____ E-mail address _____

Prefix and number of course you wish to be considered for forgiveness (e.g., EH 221) _____

Course Title _____

Term the course was first taken _____ Grade earned _____

Term the course was repeated for forgiveness _____ Grade earned _____

Note: Please allow 5 working days for processing. View your transcript online at www.blazernet.uab.edu to verify that this form has been processed.