To apply for residency reclassification, complete this application, and attach your personal statement as well as all documentary evidence. The documentary evidence should substantiate information contained in your personal statement and your responses to the questions in this application.

Before completing the attached application for resident student status, you should be aware of the following:

• Documents supporting a reclassification application should be, but are not required to be, dated, issued, or filled 12 months prior to enrollment at UAB.

• For purposes of the tuition policy, you must be a (1) U.S. citizen, (2) resident alien, or (3) legal alien granted indefinite stay by the Immigration and Naturalization Service.

• Attending the University of Alabama at Birmingham will not, by itself, establish residency for tuition purposes.

• If you are 19 years of age or older, you must establish residency based on your own circumstances and not that of your parent(s) or guardian.

If you are currently enrolled, please submit the attached application, personal statement, and supporting documents to:

**Mailing Address**
Office of Registration & Academic Records  
1530 3RD AVE S, HUC 207  
BIRMINGHAM, AL 35294-1150

**Physical Address**
Office of Registration & Academic Records  
207 Hill University Center  
1400 University Boulevard

Phone: (205) 934-8222  Fax: (205) 975-6069

If you have been admitted and it is your first semester at UAB, please submit the attached application, personal statement, and supporting documents to:

**Mailing Address**
Office of Undergraduate Admission  
1530 3RD AVE S, HUC 260  
BIRMINGHAM, AL 35294-1150

**Physical Address**
Office of Undergraduate Admission  
260 Hill University Center  
1400 University Boulevard

Phone: (205) 934-8221  Fax: (205) 975-7114

ALL INFORMATION MUST BE SUBMITTED BY THE LAST DAY OF REGISTRATION FOR THE SEMESTER IN WHICH YOU ARE APPLYING FOR RECLASSIFICATION. NO APPLICATION WILL BE CONSIDERED AFTER THIS TIME. NOTIFICATION OF A DECISION WILL BE MAILED TO YOU WITHIN TWO WEEKS OF RECEIPT OF ALL NECESSARY INFORMATION.
A resident student is one who, at the time of enrollment, is not a minor and is a resident of the state of Alabama and has been a resident of the state for at least one year immediately preceding the date of enrollment; or is a minor and whose supporting person(s) has been a resident of the state for at least one year immediately preceding the date of enrollment.

In determining residency classification for tuition purposes, the primary issue is one of intent. If a person is in Alabama primarily for the purpose of obtaining an education, that person shall be considered a nonresident student.

A student seeking residency reclassification has the burden of overcoming the presumption of nonresident student status. To overcome this presumption, the student must submit satisfactory evidence that the student’s residency status has changed by demonstrating more substantial nonschool related connections to the state than with any other state and the intent to remain here indefinitely.

Evidence in support of an application for reclassification should be outlined in the personal statement. The student should also submit any and all items that the student believes show more substantial connections with the state of Alabama than with any other state. Evidence of connections with the state of Alabama which have been in effect for more than one year prior to application are more supportive of residency than those which have been in effect for less than one year prior to the application.

The reclassification of residency for tuition purposes is guided by the Residency/NonResident Fee policy established by the University of Alabama at Birmingham Board of Trustees.

All information must be submitted by the last day of late registration for the semester in which you are applying for reclassification (please consult the academic calendar for the specific date). No application will be considered after this time.

Notification of the decision made on your application for reclassification will be mailed to you within two weeks of receipt of all necessary information.

DEFINITIONS:

Resident: One whose residence is in the state of Alabama. "Residence" means the single location at which a person resides with the intent of remaining there indefinitely as evidenced by more substantial connections with that place than with any other place. A specific address or location within the state of Alabama is their residence, that they intend to remain there indefinitely, and that they have more substantial connections with the State of Alabama than with any other state.

Minor: An individual who, because of age, lacks the capacity to contract under Alabama law. Under current law, this means a single individual under 19 or a married individual under eighteen (18), but excludes an individual whose disabilities of non-age have been removed by a court of competent jurisdiction for a reason other than establishing a legal residence in Alabama.

Supporting Person: Either parents of the student, or if parents are divorced or separated, then the parent having legal custody or the parent providing the greater amount of financial support. If both parents are deceased, or if neither has legal custody, then supporting person shall mean the legal custodian of the student, and if none, the guardian, and if none the conservator.
The University of Alabama at Birmingham
Application for Reclassification of Residency

All information must be submitted by the last day of late registration for the semester in which you are applying for reclassification (please consult the academic calendar for the specific date). No residency will be reclassified after this time. Please complete the entire form.

Should an applicant for reclassification be the recipient of a university scholarship whose value is based on nonresident status, a change to resident status will automatically disqualify the scholarship.

I. Personal Information (Please print.)

1. Name: ___________________________________________________________________________________________
   Last    First    Middle

2. Date of Birth: _____________________________

3. Social Security Number: ____________________________

4. Present Address:
   Street & Number   City   State   Zip

5. Permanent Address:
   Street & Number   City   State   Zip

6. Telephone (____) ________ ________

7. Are you a U.S. citizen?
   Yes ____ (If you are a U.S. citizen and were not born in the U.S., supporting documentation will be required.)
   No _____ In what country do you hold citizenship? __________________________
   Visa Type ____________ Please provide proof of approval notice and I-94 card.

7a. Are you a resident alien?
   No ________ Yes ________ (Please provide a copy of both sides of your resident alien card.)

8. When did your residence in Alabama begin? _____/____/_____ (mm/dd/yy)

9. When was your first semester of enrollment at UAB? _________/________
   Semester   Year

II. Prior to your enrollment at UAB, check any or all that apply:

☐ You were a member, the spouse, and/or dependent child of a member in the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school.

☐ You were a full-time employee (not temporary) in the state or the spouse or dependent of such an employee.

☐ You were employed by UAB as a graduate assistant or fellow.
If you checked any of the above items in section II, provide documentation and proceed to section V and/or VI.

III. Personal Statement

Please attach a written statement that explains what originally brought you to the state of Alabama and why you should have resident status for tuition purposes.

IV. Please indicate which items support your substantial connections with the state of Alabama for residency consideration: (Attach any copies of all documents that support each item.)

- Payment of Alabama state income taxes as a resident over a period of at least twelve months.
- Ownership of a residence or other real property in the state and payment of state ad valorem taxes thereon.
- Employed by UAB as a graduate assistant or fellow with at least 0.50 FTE (half time).
- Spouse or dependent of a person that is a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school.
- Previous periods of residency in the state continuing for one year or more.
- Full-time employee (not temporary) in the state or the spouse or dependent of such an employee.
- Voter registration and voting in the state or more significantly, continuing voter registration in the state that initially occurred at least one year prior to the initial registration of the student in Alabama at a public institution of higher education.
- Continuous possession of state or local licenses to do business or practice a profession in the state.
- Ownership of personal property in the state and payment of state taxes thereon (e.g. automobile, boat, etc.) and possession of state license plates.
- Continuous physical presence in the state for a purpose other than attending school, except for temporary absences for travel, military service, temporary employment, etc.
- Membership in religious, professional, business, civic, or social organizations in the state.
- Maintenance in the state of checking and savings accounts, safe deposit boxes or investment accounts for at least twelve months.
- In-state address shown on selective service registration, driver's license, automobile title registration, hunting and fishing licenses, insurance policies, stock and bond registrations, last will and testament, annuities, or retirement plans.
- Additional evidence of nonschool related connections to the state of Alabama (use separate sheet).

V. Truth Statement

By my signature, I verify that the information on this application is complete and true. I understand that falsifying information may lead to disciplinary action, including dismissal from the university.

_________________________  ____________________
Signature              Date

VI. If the student is a minor and residency is being claimed by the supporting person (see definitions for minor and supporting person on page one)

To be completed by the person that is the supporting person as defined on page one.

(Please print.)

1. Name of Student:
2. Social Security Number: ____/_____/______ 3. Claimant's telephone number: (___)____-______
4. Name of person claiming Alabama residency (supporting person):
5. Claimant's relationship to student:
6. Claimant's permanent legal address: __________________________________________
7. I am the supporting person of the above named student and have been a resident of the state of Alabama for at least one year immediately preceding the date of enrollment by the student. My residence in Alabama began on ___________.
8. Indicate which items support your substantial connections with the State of Alabama for residency consideration: (Attach any copies of all documents that support each item.)
   - Full-time employee or the spouse of a full-time employee (not temporary) of the University of Alabama at Birmingham.
- Full-time employee or spouse of a person employed full-time (not temporary) in the state of Alabama.
- A member or the spouse of a member who is a citizen of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school.
- Continuous physical presence in the state for a purpose other than attending school, except for temporary absences for travel, military service, temporary employment, etc.
- Evidence of support (examples: income tax return, court documentation, etc.).

VII. Signature of claimant: ________________________________ Date: ________