The Lister Hill Library at University Hospital supports the clinical activities of health care providers at UAB. The library will be accessible after regular operating hours upon request and by approval of library staff to individuals having ongoing patient care responsibilities at University Hospital, including the following:

- Physicians
- House Staff
- Nurses
- Other personnel who work night shifts and whose duties require access to knowledge-based resources
- Third- and fourth-year medical students on clinical rotation

**After-Hours Access Procedure**

Lister Hill Library at University Hospital

- Individuals may request after-hours access by completing a written application. Library staff will approve requests based on stated criteria, and arrange for input into the security system.

- Each individual will be responsible for the security of his/her access card. Each applicant must submit a signed copy of the use guidelines to indicate knowledge and acceptance. **Misuse of after-hours access privileges will result in loss of those privileges.**

- The library premises will be continuously monitored by a security camera, and reports will be generated on after-hours access as necessary.

**PLEASE RETURN COMPLETED APPLICATION TO WP P235**

**(2nd Floor, West Pavilion, UAB Hospital)**

**THANK YOU.**
GUIDELINES FOR AFTER-HOURS USE OF
LISTER HILL LIBRARY AT UNIVERSITY HOSPITAL
WP P235, 2nd Floor West Pavilion

Please read the following information carefully:

- After-hours access is available to support patient care, and is extended only to individuals whose direct patient-care responsibilities require 24-hour access to knowledge-based resources. **Individuals who do not meet this requirement should not be present in the LHL@UH when the library is closed.**

- Each individual is responsible for the security of his/her access card.

- Each individual is responsible for firmly closing the door behind him/her upon entering and leaving the library.

- Individuals must not open the doors for others. Each person entering the library after hours must use his/her access card to enter.

- Individuals must not remove materials from the LHL@UH without authorization from library staff, as this constitutes theft of state property.

- The library is monitored by video camera 24 hours a day

- Abuse of the privilege of after-hours access will result in its termination.

I have read, understood, and agree to abide by the rules listed above.

Signature: ___________________________________________ Date: _______________________

Please Print Your Name: _____________________________________________________________________

Status (complete a OR b OR c):

a. ___3rd Yr SOM ___4th Yr SOM ___Resident ___Fellow ___Faculty ___Other ____________________

b. Staff (describe): _________________________________ Supervisor: _______________________

c. Nurse: FT or PT Shift: ___________________________ Supervisor: _______________________

School/Department: ______________________________________________________________________

Badge number (on back of card at bottom, starts with 4* and ends with -E_____________________

OFFICE USE ONLY

Date submitted: _________________________ Initials: _______________