Reports of Individual Units 2005/2006:

Access and Document Delivery Services
Circulation Unit

Accomplishments:

- 100% of the Inventory project has been completed
- Procedural changes for handling cash register transactions have been implemented based on recommendations from the Auditor’s Report
- A permanent office has been provided for the Head of Circulation after relocating the Assistant Director for Access and Document Delivery Services’ office to room 133
- Email pre-notifications and notice output (for holds and overdue fines) have been implemented
- Currently collaborating with the Medical School staff so we are notified of the M.D. candidates that owe fines to LHL before diplomas are granted
- Tour of Circulation unit was conducted by Unit Head for library staff members from the University of Alabama in Tuscaloosa
- A service whereby patrons can request a hold for items that are currently checked-in has been made available
- The number of renewals for library users has been increased to two
- 100% of Circulation staff completed Diversity Awareness Education Parts I and II
- Courtesy card applications were revised to attain email addresses for applicants
- Specific assignments were made to each employee to maximize workload efficiency and increase each staff member’s accountability
- Circulation has representation on the UAB Campus Watch Committee
- Increased communication has been initiated with UAB’s Security Office to work toward prompt notification when Security Guards will be late or absent
- The Circulation staff received training on the new ILLIAD system conducted by the Head of Document Delivery
- Plastic bags with the new LHL graphic element have been purchased and are available for patrons at check-out
- The 2nd Floor Service Point has been implemented and is staffed regularly
- Printer station is now available on 2nd floor for the convenience of patrons
- Assisted implementing the routine cleaning of the 67 public computers in conjunction with the CAS unit
- Participated in various marketing activities

Short Term Goals:

- To increase usage of the Self-checkout machine
- To increase the percentage of notices that are sent to patrons via email
- To continue collaborations with Public Service Unit Heads in order to devise and implement initiatives for the benefit of LHL and its’ patrons
- To further facilitate greater communication and understanding between all Public Access units via Circulation’s participation in the Public Services meetings
To continue working with each staff member that has expressed an interest to participate in Job Families, to assist in achieving training goals to successfully develop professionally in these efforts

To transition to the usage of a new unique number to be used for the UAB ID in patron registrations rather than using the patron’s Social Security number

To build a team-oriented environment to increase morale and productivity

To promote customer service initiatives to users

To work with Systems Librarian in upgrading workstations

**Long Term Goals:**

- To decrease LHL financial losses by establishing a collaboration between the library and UAB’s Student Accounting to ensure library debts (fines, lost items, etc.) are paid before students graduate
- To develop an e-commerce system for use with resolving fines online
- To assist liaisons as they deliver books to their respective departments by pulling the requested materials
- To assist in the ALLIES initiative

**Access and Document Delivery Services**

**Collection Access Services Unit**

**Accomplishments:**

- Completed the basement shifting project, May 2006
- Participated in a library wide tour for a group of library support staff from the University of Alabama Library, April 2006
- Hosted consultant Linda Overman from the Alabama Department of Archives, who presented preservation techniques to the CAS staff, March 2006
- Began using the Horizon database to scan and track journal usage, March 2006
- With assistance from the Content Management and Reference staff, completed the weeding for the permanent reserve collection and relocated these items to the circulating and/or reference collections, January 2006
- Added staff computer workstation to basement service desk, January 2006
- All Collection Access Services staff completed the mandatory University wide diversity awareness training, December 2005
- Assisted with relocating the Harrison House to the basement floor, November 2005
- Created leisure reading space on the Ground floor, November 2005
- Inventoried and sent surplus shelving and other items stored in the basement to University warehouse, October 2005
- Established basement floor service point – staff coverage Monday through Thursday 9 – 3 pm, September 2005
- Assigned sections and implemented routine shelf-reading for ground floor stacks, September 2005
- Created more seating space in the basement, August 2005
• Reestablished scheduled desk coverage for CAS Helpdesk from 9-5 pm weekly to ensure timely responses to customer inquiries, July 2005
• Implemented designated assigned duties to all full time staff, July 2005
  o Maintain supply inventory for general office and equipment supplies – LaKonja
  o Maintain Audio-Digest Collection and Index – LaToya
  o Maintain Current display section – LeAndrae
  o Collect and maintain statistical data – Kenneth
  o Maintain Reserve collection – Todd

• Audio-Digest collection weeded; notebooks, and Index updated and now being maintained by CAS, July 2005
• CAS student personnel assigned public stations to maintain and routinely clean, July 2005
• Hired and successfully trained new Library Asst II – also successfully cross-trained for Circulation desk, June 2005
• All CAS staff members are currently working towards promotion within the job families program
• CAS staff attended several TOPS training initiatives including completing TOPS requirements for Web and Online Catalog worksheets and participated in TOPS Target sessions
• CAS staff participated in library-wide ILS focus sessions
• Worked with Systems librarian to identify changes needed to enable notices to be generated for the RBR location; final implementation awaiting latest Horizon upgrade
• Implemented quarterly meetings with the Serials and Collection Access units to promote and improve communication between these units; group met twice in 2005
• Continued to assist the Historical Collections unit with identifying and relocating materials to the historical collections; several UAB annuals and yearbook titles were relocated to the Archives
• Collection Access Services staff members participated on the following library planning committees:
  o LOC – Todd Wallwork
  o Promotions/Homecoming, and Standards Subcommittee – LeAndrae Graham
  o Horizon Subgroups – Staff PAC – LeAndrae Graham- CIRC/RBR – Errica Evans, Todd Wallwork, LaKonja Billups
  o E-reserves Planning and Implementation Subgroup – Errica Evans, Todd Wallwork
  o TOPS – Errica Evans

• Assisted with completion of library projects and tasks
  o LeAndrae assisted IT with monitoring and following up on public stations’ work order tickets
  o Todd assisted the Cataloging unit with the Circulation inventory and check-in notes clean-up projects

Short Term Goals
• Update and revise unit’s procedures manual to reflect modifications since last update
• Inventory and request pick-up for final surplus shelving and other items located in the basement
• Work with Design Build to incorporate more lights in the dark areas of the basement compact shelving
• Begin preservation work on older materials located in the basement; first of which will be to identify items needing preservation work and categorize by level of condition of said items
• Continue to work with Systems librarian and Instructional Technology staff to implement e-reserve services for Fall 2006; train all CAS staff to use Docutek e-reserves system and Web CT
• Successfully train all Collection Access Services staff on the new interface system of Horizon after upgrade
• Upgrade staff computer workstations
• Continue to work with Systems librarian to set up notice capabilities for RBR location
• Investigate possible rearrangement of ground floor layout including shifting and relocating materials and possibly relocating the current display section to a more visible area on the floor
• To better optimize space and placement of staff, investigate re-arrangement of CAS work area, which includes updating furniture and layout
• Continue to work on improving the quality of customer service; first phase of this will be to participate in library wide training initiatives slated to be held in June and July
• Continue to work closely with staff participating in job families program to ensure success of those working towards promotion
• To ensure unit participation in library wide initiatives, continue to encourage all Collection Access Services staff to participate on library wide committees
• To ensure success of unit and library, continue to foster open communication and cooperation amongst all Collection Access Services staff as well as with other units of the library
• Continue to promote and improve communication between the Collection Access and Serials staff via joint meetings and other initiatives
• Continue to assist the Historical Collections staff in identifying and relocating appropriate materials to the archive and historical collections
• Continue to work with Reference staff on identifying training opportunities for Collection Access staff to ensure quality customers service as it relates to assisting customers with electronic resources and other reference related services
• Determine what assistance will be needed to help the Reference staff relocate older Indexes from the reference collection to the basement compact shelving
• Investigate upgrading public photocopy machines when lease agreement expires in 2007

Long-Term Goals:
• Continue to work with Public Services Unit Heads, Asst Directors and Associate Director in developing strategic plans for all Public Services activities and staff training that will improve work processes, staff morale, customer service, and collaborating efforts across each of these units
• Continue to work with all LHL departments in fostering an environment that promotes successful collaborating initiatives enabling LHL to meets its goals and mission of providing the best resources, staff, and services to it’s users
• Create and build mechanism which will allow all staff to participate in and be a part of discussions, trends, and initiatives that are universal and impact how all libraries define themselves and conduct business

Access and Document Delivery Services
Document Delivery Unit
Accomplishments:
• Upgraded ILLiad
• Upgraded Docline
• Recruited and trained 2 new student assistants
• Attended the OCLC ILLiad International Conference
• Participated in an OCLC Copyright Processing Webinar
• Completed the copyright payment for the 2005 fiscal year
• Provided tour and demonstration to library staff from the University of Alabama
• Completed a procedural manual for Document Delivery
• Recognized as the Resource of the Month
• Increased to over 2000 registered users to ILLiad
• Upgraded the 2 Ariel Stations

Short Term Goals
• Provide access to ILLiad at the Circulation Desk, Reference Desk and LHL@University Hospital
• Investigate the construction of a permanent office for the Head of Document Delivery
• Review and update workflow for Document Delivery
• Purchase and install new scanner to replace 2nd Ariel Station
• Review pricing chart

Long Term Goals
• Work with the UAB Contracts Office to move to EFTS for Lending
• Continue to improve customer service
• Continue to work with other Public Service Unit Heads

Administration
Accomplishments:
• For the second year, partnered with School of Optometry to offer course, Health Policy, Clinical Literature and Optometric Practice.
• Taught Scholar’s Week classes for School of Medicine
• Continued to assist library for UASOM-Huntsville program
• Director, recognized as expert on scholarly publishing issues, was invited to make numerous presentations
• Recruited and appointed Associate Director for Content Management
• Deputy Director completed three-year term on Medical Library Association Board of Directors
• Director elected to Medical Library Association Board of Directors
• Director chaired ad hoc group to develop UAB copyright policy for ownership of instructional material
• Completed eight surveys for local, state, regional, and national agencies/organizations
• Used results of LibQUAL+ 2005 survey to refine LHL resources and services
• Presented TOPS Target: LibQUAL+ 2005 Summary of Results, UAB Lister Hill Library
• Began formal evaluation of the liaison program and expanded to include School of Medicine, with particular emphasis on the education program in light of the LCME accreditation
• Continued to analyze results of Web usability testing
• Worked with Content Management to complete transition to Majors/YBP for all monograph acquisitions
• Evaluated usage of new books and Majors/YBP ordering and made recommendations to the Approval Plan Profile
• Began evaluation of ERM (Electronic Resource Management) Systems
• Continued to work with UASOM Huntsville Medical Library
• Present data to Health System and Provost that demonstrate need for appropriate funding support for LHL
• Compiled results of Serials Review
• Initiated Deputy Director and Director Meetings to replace Core Group meetings and involve more participants in planning and discussion of library issues
• Initiated recruitment for Deputy Director, Reference Librarian and Serials Librarian
• Complete materials/guides for transfer of responsibilities to new Deputy Director and administration staff
• Hired Associate Director for Content Management
• Director collaborated with Sterne Library Director to develop library planning/funding proposal for discussion with Provost
• Became member of LOCKKS project
• Purchased Docutek application for E-reserves
• Began collaboration with TKC staff in connection with TKC Patient Library
  • Two offices formerly occupied by IT personnel modified for use by LHL Content Management Unit
• Improvements were made to the electronic classroom, including improved lighting, tables with recessed platforms for computer monitors, and a new instructors podium.
• Represented LHL at Oracle Users Support meetings and monitored issues that affect LHL HR and financial operations
• Conducted LHL Mail and Administrative Support Services Survey

Short-Term Goals
• Create Web page and publish newsletter issues for LHL Friends Group
• Hire Deputy Director, Reference Librarian and Serials Librarian
• Continue collaboration with Kirklin Clinic staff on patient library at TKC
• Continue to lobby Financial Affairs for approval to participate in EFTS
• Continue to address any outstanding issues in connection with Mail and Administrative Support Services Survey
• Plan reorganization of LHL Administrative responsibilities in anticipation of retirements

Long-term goals
• Discover opportunities for funding and create strategies to overcome continuing budgetary constraints
• Develop financial strategies for coping with increasing collection costs

Content Management

General Unit Summary
Accomplishments
• Hired new Associate Director for Content Management
• Renovated offices 240 A and B to provide new space for Acquisitions Library Associate II and Serials Librarian
• Campus-wide trials to electronic resources: *Current Protocols* (Wiley), *Exam Master*, and *DynaMed*.

Short-term goals
• Recruit and hire Serials Librarian
• Explore, evaluate and implement new features of Horizon and front end search engines
• Support the library liaison program by promoting collection resources to liaisons for dissemination in departments
• Reconfigure acquisitions and serials cubicle workspace and provide telephones for all Content Management staff
• Review with reference librarians new materials purchased and housed in the reference collection
• Reduce overall expenditures on approval books
• Include LOCKSS licensing language, when possible, in license agreements for electronic resources
• Investigate establishing a digital institutional repository
• Continue to work cooperatively with Public Services staff and Clinical Librarian to investigate and trial electronic resources
• Check list of subscribed print journals for electronic access not already licensed. When identified, license electronic content if feasible.
• Manage CLIPP (Computer-Assisted Learning in Pediatrics Project) program for medical and nursing schools.
• Investigate implementing Electronic Resource Management software for managing licensed resources.

Long-term goals
• Increase access to older health sciences literature by purchasing digital archives.
• At license renewal, add LOCKSS language in to agreement
• Deliver relevant content to the UAB community in conjunction with BlazerNet.

Acquisitions Unit
Accomplishments
• Implemented Majors/YBP as single source book vendor for approval and firm orders.
• Established workflow for loading Electronic Order Confirmation Records from Majors/YBP Order System in to online catalog for approval and firm order print monographs.
• Increased the number of licensed concurrent user seats for HAPI and Stat!Ref
• Licensed new electronic resources including:
  AAP Red Book Online
  AccessMedicine complete database of 38 electronic books
  CINAHL Plus with Full-Text database via EBSCOHost
  Goldfrank’s toxicologic emergencies (E-book via Stat!Ref)
  Greenfield’s surgery (E-book via Books@Ovid)
  InfoPOEMS/InfoRetriever database
  Methods in Enzymology online book series (via ScienceDirect)
  Rosen & Barkin’s 5 minute emergency medicine consult (E-book via Books@Ovid)
  UpToDate – licensed two single-workstation stand alone subscriptions
• Established a Corporate Credit Account with Amazon.com.
• Streamlined the order and receiving workflow processes related to print monographs.
• Continued processing approval book shipments with minimal backlog.
• Progress made to reduce backlog of gifts.
• Worked with David Jackson (MS-1) to provide print monographs and journals for special project “Medical Books for Zambia.”

Short-term goals
Consider ways to continue streamlining workflow of Acquisition processes based on R2 consultant recommendations and implementing new approval plan with Majors/YBP.

Continue to stay current with approval book processing.

Complete the transition of continuations/standing order monographs to Majors/YBP.

Complete the review and selection of monographs to keep from the Cunningham Collection.

Complete the review of books with the item status of Missing, Lost, Missing Inventory and Withdrawn.

Review and implement Horizon Focus Group ideas for Acquisitions.

Adjust book purchases to complement the usage and circulation patterns of the existing monograph collection, tracked by call number class.

Continue to communicate information about new books, book requests and books received with UAB authors and contributors to librarians serving as Liaisons to the UAB health schools.

Investigate use of EDIFACT orders from Horizon.

**Long-term goals**

Streamline the order and receiving workflow processes related to print monographs.

Interface Horizon with Oracle financial systems for seamless transfer of order and payment data.

**Cataloging Unit**

**Accomplishments & Activities**

Continued to coordinate cataloging projects and balance priorities among available resources:

- New Acquisitions cataloging including monographs and serials
- Electronic Resources cataloging including continuing and finite resources
- Historical Collections Cataloging including materials in the Reynolds Library and Archives
- Special projects including updating links with changed terminology, reclassifying Cunningham 2nd Floor Collection, reclassifying titles needing geographic subdivisions, cleaning up item statuses, identifying records lacking 008’s, changing online access information for non journals to conform with journal changes, and cataloging UASOM at Huntsville materials

Continued to collaborate on Horizon revisions and improvements

- Participated in beta testing of Corinthian 8.0
- Created new collection codes and made changes to other codes to allow holds
- Assisted with inventory project including setting up collections to be inventoried, running reports to change the status of missing items, checking inventory reports and exceptions, troubleshooting problems with processes, and recording statistics
• Assisted with the project to identify and rectify missing items listed in the catalog
• Implemented improved process for producing labels, using Horizon instead of OCLC
• Continued to implement changes from Content Management re-engineering
  Implemented workflow changes required with the change to the YBP/Majors approval plan
  o Began process to evaluate options for YBP book processing and OCLC PromptCat records
  o Completed major revision to cataloging procedures manual
• Evaluated ways to provide more effective cataloging of electronic journals
  o Continued project to load Serials Solutions MARC records and completed a total of 12 monthly batches
  o Fine-tuned the profile for MARC records so that records could be retrieved in journal indexes and contained journal title abbreviations
  o Changed the Online Access URL so that this information would be clearer for users
• Continued to evaluate authority control processing
  o Implemented the yearly Authority Update Processing for 2006 including the annual MeSH changes
  o Implemented two Authority Express batch in 2005-06 and have updated the process for importing LTI records
  o Participated in training for the NACO Funnel Project for Medical Libraries and received authorization to create and update name headings; created several new name authorities
  o Conducted trial of Catalogers’ Desktop
• Continued to monitor changes in national standards and trends in cataloging and library services
  o Evaluated ISBN-13 developments and recommended a change to the ISBN index
  o Tested Horizon’s ability to handle upcoming changes to the OCLC number
  o Evaluated the NLM MeSH proposal to reduce the number of qualifiers used in MeSH and formulated responses to NLM
  o Evaluated the impact of the LC Series decision and identified ways to minimize the impact
• Provided cross-training in Cataloging for a staff member from Collection Access Services and a student from the University of Alabama School of Library and Information Studies
• Participated in library-wide initiatives and activities
• Coordinated the Training and Orientation Program for staff
• Served as a reviewer for records in the Alabama GoLocal Project and worked at the Information Desk
• Assisted with the TOPS Target: Life of a Book and Journal
• Served on the From the Hill Editorial Board, Horizon Management Group, Horizon PAC Group, Horizon Cataloging Group, LHL Letter Editorial Board,
Library Operations Committee, LOC Standards Subcommittee, Search Committee for the Associate Director for Content Management, Search Committee for the Deputy Director, Supervisory Training and Orientation Committee, Training and Orientation Program for Staff Committee, and Web Usability Group.

**Short-term goals**
- Continue to coordinate cataloging projects and to balance priorities among available resources, making use of outside assistance where appropriate.
- Participate in the process to evaluate front end systems (e.g. Endeca and Acquabrowser) and the benefits they will have for library users.
- Continue to collaborate on Horizon revisions and improvements and take an active role in the migration to Horizon 8.1 including changes to indexes, displays, and workflow.
- Continue the investigation of vendor supplied processing and/or cataloging once the approval plan has been fine-tuned.
- Plan project to improve name authority records for UAB and UAB affiliated names.
- Take on additional systems tasks, as needed, during the transition to a new Systems Development Librarian.

**Long-term goals**
- Continue to evaluate library trends and changing cataloging standards and their impact on resource description and access.
- Continue to evaluate ways to improve description, access, and content of the catalog.
- Continue to evaluate outstanding and ongoing cataloging projects in terms of resources required and value projects produce.
- Continue to collaborate on system revisions and improvements and design, development, and management.

**Serials Unit**

**Accomplishments**
- Continued overall maintenance of the Serials Solutions profile.
- Continued maintenance of PubMed Linkout.
- Implemented the efficient use of the UAB Article Linker links in Web of Science instead of using the manually updated links.
- Participated in Corinthian 8.0 beta testing and training.
- Successfully trained and assisted in the implementation of UAB Huntsville Campus Medical Library checking-in their own journals.
- Collaborated in the initialization of UAB Huntsville Campus Medical Library binding their medical journals.
- Attended the ongoing Computer Stuff Tips and Tricks sessions here at LHL.
- Assisted in presenting a TOPS Target on the “Life of a Book & Journal”.
- Attended the TOPS Targets throughout the year.
- Attended the Electronic Resources and Libraries Conference in Atlanta, Georgia.
• Investigated the training and overall process necessary for the implementation of Serials Union Listing via Connexion
• Ongoing weeding of duplicate and sample journals
• Library Assistants participated in assisting with National Library Week’s activities
• Library Assistants attended several HRM classes in preparation for the job families requirements
• Participated in several library committees such as the Horizon Management Group, Library Operations Committee, the Pac and Serials Subgroups as well as working at the Information Desk
• Continued working on the Horizon Serials Public Notes Display Project
• Continued to work on the batch changing of journal collection codes for shifted ground and basement floor journals
• Continued inputting data from the Barcoding Project
• Assisted in working with the UA Library School Intern
• Assisted in securing a student worker within Circulation to assist in special projects within our unit within the next year
• Continued the examination and ongoing discussion of workflows and trends within our unit so that we can continue to strive for and maintain the quality and efficiency our work demands

Short-term goals
• Finish Phase I of the Bar-coding project in the next 6-8 months
• Using automation where possible, complete the Serials Public Notes Display Project
• Offering assistance with CAS in implementing preservation measures to prolong the life of the dated areas of our collection in the basement
• Completing the batch change of collection codes resulting from the journal shifting project
• Identifying and implementing additional projects as the need arises
• Collaborating on the Investigation of an ERM system and possibly assisting with the implementation and maintenance thereof
• Using automation, batch change journal collection codes stemming from the pre-1995 journal shifting project completion
• Implement ongoing maintenance of LOCKSS

Long-term goals
• Continue to compile and maintain a current Serials Unit Manual that reflects all areas of workflow and materials within our unit
• Initiate Phase II of the Bar-coding Project
• Continue to look at ways to enhance the quality, quantity and overall effectiveness of the Serials Unit workflows, especially as it relates to the ever-changing trends within the industry’s standard practices and to keep up with the impact these changes will have on our unit’s day to day tasks and knowledge base
Historical Collections

General Unit Summary

Accomplishments
- Published three issues of Treasures
- Successful lecture programming
- Held a Reynolds Associates Open House
- Continued curricular support – history department, sociology department, summer Birmingham Civil Right course
- Web site updated

Progress made on last year’s short-term goals
- Refilling the Library Associate’s position vacated by Katie Oomens on Dec. 15, 2004 completed with the hiring of Peggy Balch on August 15, 2005.
- Continued successful programming – avg. attendance 60+ per Reynolds Lecture, a new high
- Maintaining a supportive Reynolds Associates group – membership up slightly from last year; financial support up significantly (currently at $18,553 a five-year high)
- Continued outreach to researchers on a regional and national basis

Short-term Goals
- Hold Reynolds Associates Reception in September ‘06
- Develop an innovative Reynolds membership drive
- Promote Reynolds Lecture schedule (see [http://www.uab.edu/reynolds/lecture.htm](http://www.uab.edu/reynolds/lecture.htm))
- Develop institutional repository draft document and requisite follow up as needed

Long-term Goals
- Obtain adequate space for university archives remains an important goal
- Consolidation of all pre-1910 LHL published materials into the Reynolds Historical Library – currently doing a second-floor inventory that should be completed this summer
- Achieve long-term financial stability and security through a self-supporting endowment remains and important goal

Alabama Museum of the Health Sciences

Accomplishments
- 2005 UASOM Medical Student Art Show, fifth annual in collaboration with Alpha Omega Alpha Honor Society of the University of Alabama School of Medicine, through June 30, 2005
- A Revolution in Vision Testing, exhibition design by James Blain, installation and label work by Stefanie Rookis, through September
- The First Sixty Years of Lister Hill Library, September 2005 – present
- *Cartoonists Take up Smoking*, traveling exhibition from The University of Alabama Center for the Study of Tobacco and Society, September 22 – December 31, 2005
- *2006 UASOM Medical Student Art Show*, sixth annual in collaboration with Alpha Omega Alpha Honor Society of the University of Alabama School of Medicine, February – May 2006
- Objects featured in Alabama Humanities Foundation's *Encyclopedia of Alabama*
- Merged catalog databases into Past Perfect software
- Sponsored the UASOM Art show
- Upgraded object storage
- Accessioned 383 museum objects

**Short-term Goals**
- Continue to develop exhibits
- Develop special exhibit in conjunction with the annual Reynolds Lecture (Dr. Hirschowitz)
- Continue with promotional activities

**Long-term Goals**
- Build finding tools for museum objects
- Continue with inventory
- Begin planning on *Changing Faces of Medicine* Exhibit

**Reynolds Historical Library**

**Accomplishments**
- Completed major shift to accommodate ongoing cataloging
- Continued coordination of activities with ongoing cataloging
- Lining of shelves with polyester mylar resumed
- Created an Access database for pre-1911 pamphlets
- Showcased materials with third floor displays – “Domestic Medicine Trends in England & America” and “Darwin’s Darker Side: Evolutionary Ethics and Eugenics”
- New web page created, “Major Figures in the History of Medicine from the Reynolds Historical Library.”
- Upgraded pamphlet files with acid-free folders, etc.
- Accessioned a total 93 materials into the library

**Short-term Goals**
- Complete shelf lining with polyester mylar
- Complete Civil War medicine web page
- Complete 2nd floor inventory of pre-1910 volumes
- Continue to develop library displays

**Long-term Goals**
- Continue to assist with cataloging project until completed
• Perform preservation review
• Perform shelf read

University Archives
Accomplishments
Collections Processed and Opened
• Series 18.1.2, Dentistry Dean’s Administrative Records
• Series P23.1, Visual Media Photographs, Negatives & Slides
• Series P23.2, Visual Media Photographs and Negatives
• MC80, Clyde N. Garmon Papers
• MC81, William Harrison Wilkerson Papers
• MC82, Paul C. Lee Memorial Tribute
• MC83, Max Heldman Original Drawings
• MC84, J. Marion Sims Letter
• MC85, Edward Jenner Letter
• MC86, William Osler Letter
• MC87, Lawrence Reynolds Papers
• MC88, William Crookes Collection
• PMC80, Clyde N. Garmon Photographs
• PMC81, William Harrison Wilkerson Photographs
• PMC87, Lawrence Reynolds Photographs
• P19, W. Peter McCann Photographs
• P20, Edward W. Stevenson Photographs
• P21, Medical Giants of Alabama Photographs

Existing Collections Augmented
• MC03, Tinsley R. Harrison Papers
• MC07, Tinsley R. Harrison Collection
• MC66, Southern Surgical Association Archives
• P3, Tinsley R. Harrison Photographs
• P6, UAB Archives Photograph Collection
• Ephemera Collection

Transfers and Donations
Transferred or received donations of 20 accessions of University records, manuscript collections, photographs, or reference items for a total addition of 91 cubic feet (mostly unprocessed) including:
• Administrative Records from the Office of the Dean of Public Health
• Administrative Records from the Office of the Dean of Education
• Administrative Records from the Director of the Visual Arts Gallery
• Administrative Records from the Office of the Special Assistant to the President
• Press Releases for the Office of Media Relations
• Papers and Patient Records from Basil I. Hirschowitz
• William Niedermeyer Papers
• James A. Pittman, Jr., Papers
• Max E. Vaughn Papers
• South Highlands Infirmary Nursing Class of 1933 Material
• Lawrence Reynolds Papers (transferred from Reynolds Historical Library)

Publicity
• Image from the collection used on cover of the January/February 2006 issue of the Archival Outlook, the newsletter of the Society of American Archivists – image also used on the newsletter’s website
• Library Assistant’s article on Alabama native Zitella Cocke was the cover feature of the Summer 2005 issue of Alabama Heritage, giving PR for the UAB Archives
• Contributing Partner in the Encyclopedia of Alabama project, a forthcoming online encyclopedia,
• Provided images for use in a presentation on the Encyclopedia of Alabama and in the February 2006 newsletter EOA Update
• Provided images for (forthcoming) monographic history of UAB by Dr. Tennant McWilliams and an article by Dr. Gregory Dorr in the Journal of the Gilded Age and Progressive Era
• Provided information or materials for use in campus publications, including the UAB Reporter, UAB Magazine, UAB Medicine, and the newsletters of the School of Nursing, Department of Ophthalmology, and Comprehensive Cancer Center
• Provided images from the collection and accompanying narrative written by the University Archivist for the regular “From the Archives” feature in the quarterly UAB Medicine
• Mounted a new web feature “Image of the Month” in May 2006 to highlight images from the collection
• Provided images from the collection for use in LHL 60th anniversary display in the Alabama Museum of the Health Sciences
• Used material from the collection to exhibit items in the display case on the first floor of the library (changed monthly) and on the third floor for lectures and events
• Used material from the collection to exhibit items in the display case in Archives (changed monthly)
• Hosted SOLINET workshop, “Grant Writing for Digitization and Preservation Projects,” in LHL, December 2005

Short-term Goals
• Develop an institutional repository draft document
• Participate in the UAB Freshman Learning Community
• Continue with publication and other outreach activities
• Continue with transfer of appropriate LHL materials to archives

Long-term Goals
• Continue processing collections
• Work with cataloging in gaining online access to archival holdings
• Seek improved housing/space for archives
• Assist as directed with campus-wide records management plan

Liason Program
The liaison program continued to grow both formally and informally. Last fall, the program was introduced to the clinical department chairs in the School of Medicine and two formal liaisonships were added as an outcome. Also through that meeting an informal relationship with the Department of Emergency Medicine was added, with Lee working with that group. The remote programs area was renamed Clinical Sites. With the addition of a new Associate Director for Content Management, expanded support for collections has been added. Liaisons are working on evaluating their role and effectiveness in the coming year.

Clinical Sites
Tracy Powell

Dentistry
Sondra Pfeiffer

Health Related Professions
Jason Baker
Pat Higginbottom

Joint Health Sciences
Lee Vucovich

Medicine ~ Physical Medicine and Rehabilitation
Pat Higginbottom

Medicine ~ Clinical Immunology and Rheumatology
Martha Verchot

Nursing
Lisa Ennis

Optometry
Martha Verchot
Nancy Clemmons

Public Health
Kay Smith
Michael Fitts

Liason Support Team
Susie Corbett, Karen Giangrosso, Valerie Gordon, Liz Lorbeer, BJ Schorre
Clinical Sites Liaison

Planning
- identified contacts at various clinical sites including TKC and satellite clinics and the remote residency programs
- drafted letter for contacts re: liaison program (in progress)
- contacted Lee Clemans-Taylor in Huntsville and Nelle Williams in Tuscaloosa about support and site visits
- contacted satellite clinics concerning library resources and services, and site visits (ongoing)

Presentations and Site Visits
- presentation to Cardiology Fellows (October 2005)
- presentations to new nurse hires, University Hospital (December 2005)
- visited the health sciences library, UA College of Community Health Sciences, Tuscaloosa (October 2005)
- presentation to Rehabilitation Services staff (February 2006)
- visited with Pam Morgan to talk about educational activities for TKC staff re: library resources and services (March 2006)
- planned visit to Selma residency program in June 2006

Other
- sent library information sheets and after-hours access forms to incoming residents (May 2006)
- sent link to Lister Hill Letter to clinical contacts (ongoing)

School of Dentistry Liaison Report 2005-2006
- Requested Dentistry Web master to post a notice on the Dentistry Web page requesting help from the dental staff in selecting dental books and journals for Lister Hill Library’s collection.
- Received requests for three books and one journal in response to the above posting.
- Sent an email to Dr. Huw Thomas, Dean, School of Dentistry, offering to teach classes, conduct orientations etc., to the students and or staff of the School of Dentistry.
- Received word from Dr. Thomas that the School of Dentistry would include me in the August 2006 orientation.
- Coordinated and taught an orientation and class for the Dentistry Evidence Based Medicine class.
- Submitted questions to the Professor teaching the class on evidence based medicine to be used on the classes’ exam.
- Requested the Dentistry Web master to post a notice on the School of Dentistry’s Web page that LHL is now providing online access to the Journal of the American Dental Association.
Liaisons to the School of Health Related Professions

Activities

• Working with various SHRP faculty members to plan and teach classes (see list below)
• Sent the liaison annual report to the SHRP Dean, Associate Dean and program directors for feedback
• Attended the SHRP program directors meeting to discuss the annual report, etc.
• Contacted the school about new faculty and will be working with them to train new faculty
• Presented to the incoming SHRP undergraduate and graduate students as a group during orientation
• Met with the accreditation team reviewing the OT program, gave them a library tour and answered questions
• Worked with the faculty members to evaluate EBSCO CINAHL
• Met with coordinator of the DscPT distance education program to discuss learn about the program and to plan an orientation presentation
• Taught in the first ever SHRP teaching faculty boot camp; session was videotaped and posted on the web
• Developed PowerPoint presentation on using the library for use in a distance education class
• Recruited SHRP faculty to work with us on a pilot e-reserves project
• Scheduled the snack wagon in the LRC
• Posted flyers in Webb, Scrushy, and LRC for NMLM
• Added SHRP author contribution announcements to the liaison page
• Attended SHRP Town Hall meetings
• Piloted a video capture of a class presentation, edited and produced the video for AHS, Allied Health Sciences
• Worked with faculty on resource requests
• Contacted all SHRP program directors with an offer to attend an upcoming faculty meeting.
• Contacted the Chair of the OT dept with an offer to support her as president elect of AOTA
• Contacted the Chair of the Nurse Anesthesia dept about an assignment we've seen
• Contacted Mike Radden (SHRP Student Affairs) about ways to interact with the students
• Attended the Faculty Women's Club Lunch Bunch with 6 SHRP faculty members
• Developed a blog for SHRP using Blogger
• Met with the faculty in Occupational Therapy--following up with classes, tutorials, handouts, etc.
• Checked NetLibrary for texts in OT, found a few and had them added to the catalog
• Worked with Eta Berner to get e-reserves into her WebCT course for the summer
• Class taught this year in:
  o Physical Therapy PhD program
  o Diagnostic Imaging
  o Health Informatics
Nuclear Medicine Technology students
Occupational Therapy
Respiratory Therapy
Nurse Anesthesia
Occupational Therapy
Physical Therapy
Dietetic Internship
Nutrition
Undergraduate Honors Seminar
Masters Science in Health Services Administration
Doctorate in Health Services Administration
Nuclear Medicine Technology
Surgical Physicians Assistants

Goals
• Meet new key Administrative Assistants
• Continue teaching and orientations for the school
• Get Blog going and get them reading it
• Deliver requested books to the group
• Develop requested online tutorials
• Add more allied health books in NetLibrary to the catalog
• Meet with the student leaders in the school
• Work with instructors to develop better searching assignments

JHS Departments
Accomplishments (Activities)
• Sent targeted library information (such as Endnote classes, some programming) to departmental contacts and chairs of other departments via e-mail.
• After correspondence with departments, identified three contacts, visited each in person and discussed departmental needs.
  o Followed up with answers, information, and submitting a request for an online journal, which LHL has provided.
• Invited for 10 minute Hello at Genetics Faculty meeting
  o Followed up with instructions for My NCBI and online journal information
• Provided one hour class for Emergency Medicine residents and faculty.
  o Followed up by submitting requests for online books which LHL has provided
  o Conducted a follow-up searching class for researchers/staff.
  o Send targeted e-mails as appropriate.
Lister Hill Library table at Graduate School orientation.
Welcome letter to all departments.
As unofficial liaison with Children’s residency, have established a relationship with Kim Butler, librarian. At the request of a UAB pediatrician, LHL purchased *Pediatric Redbook* online; I include her on targeted emails (Natural Standard, UptoDate) which she shares with residents, and provided her with packets for the new 2006 residents.
Tried to scan the 8 departmental websites monthly and to understand organizational structure, faculty relationships, and research areas better. Set up working guide of contacts.
Have sent congratulations notes to researchers/faculty for honors and grants.
Took another CE class to better understand needs of researchers, joined Bioinformatics SIG

**Goals**

- Get out to the departments!
  - Attend at least one (but try for 2) seminars and/or journal clubs a month (even without subject knowledge which is tricky)
  - Make sure people I meet through CSW or IACUC and other campus activities know I am their liaison—choose research buildings in the JHS for IACUC inspections, be open to connections and carry cards (!)
- Get invited to any lab(s) for any reason and talk with researchers there
- Continue with online activities
- Create an updated Serials Solutions link that includes all the highly cited genetics journals and distribute it to the department
- Work on a page consolidating information resources for Emergency Medicine residents
- Continue to send congratulatory notes and watch for functions I can attend
- Visit all my departmental contacts in person in August or September with something
- Possible niche in interdepartmental communication through library created blog—Investigate such possibilities...
- Needs assessment? Reach out to post docs? Organize training by NCBI? Other?

**School of Medicine**

**Department of Physical Medicine and Rehabilitation**

**Activities**
- Attended faculty meeting to talk about the liaison program and library services in April
- Followed up with thanks to the contact (a faculty member in the dept)
- Followed up with a note to the dept chair
- Scheduled a training session with the dept chair on Reference Manager
- Working with two faculty members to find out what the residents need in the way of support
Goals
• Work with faculty to provide training to the residents
• Schedule attendance 2-4 times per year at faculty meetings to update the group
• Offer to schedule individual consultations for faculty and their work groups

School of Nursing
Liaison Report

Significant Accomplishments:
• Met with the new dean of the School of Nursing, Doreen Harper.
• I am a regular speaker for the SON orientations.
• Prepared Lister Hill materials for the new students’ packets for orientations. Also, prepared packets for the SON to include in their faculty recruitment materials.
• Took a basket of candy, business cards, and book marks over for nurses' week.
• Volunteered to be a Nursing and Allied Health Resources Section working group to redo the sections publicity materials.
• I got set up on Gobi and have started requesting a few books.
• Lee and I taught a combo class for the FNP and PNP students on an intro library resources and CINAHL and using PDAs. Since the SON is requiring some students to purchase a PDA I requested the same model so I can learn to provide support for them. (For Shelley Huffstutter)
• Jason and I worked to promote the EbscoHost CINAHL by setting up a table at the LRC two times, offered four TOPs classes, which we also open to SHRP and SON, and developed materials for CINAHL to be the February ROTM.
• Went with Scott and Pat to talk to the Masters Level faculty about copyright issues.
• Overall, there were six classes and eight consultation sessions.

Goals:
• Continue to make contacts and publicize the liaison program.
• Attend and participate in SON functions as appropriate.
• Work to identify areas for possible course integrated instruction.
• Work on liaison webpage.
• Work on collection development.

Optometry Liaison

Instruction/Teaching
• Tours and introductory classes in August/September 2005
• Significant participation by three LHL librarians in Dr. Robert Kleinestein’s course, Health Policy, Clinical Literature and Optometric Practice (forty-four students)
  o Topics covered include literature searching, evidence-based health care, evaluating Web sites, etc.
Helped in development of webpages by students using FrontPage. This was to focus and apply some of the information tools discussed in class. Web page creation was a student suggestion from previous year’s class.

Planning for next year is underway based on results of course evaluations.

Outreach - Publicity
- Maintained Web page for Optometry Liaison Program [http://www.uab.edu/lister/research/optometry/](http://www.uab.edu/lister/research/optometry/)
- LHL e-newsletter distributed regularly to departmental contacts

Collection Development
- Updated Vision-Related Journals list [http://www.uab.edu/lister/research/optometry/visionjournals.pdf](http://www.uab.edu/lister/research/optometry/visionjournals.pdf) which has had over 1100 hits since April 2005.
- Checked *Opening Day Collection* of recommended books in LHL
- Received lists of new books from other schools of optometry and routed potential purchase items to LHL Content Management for purchase consideration
- Facilitated purchase of 3 LWW vision-related online titles through Journals@OVID (*Eye and contact lens, Journal of glaucoma, Optometry and vision science*.)
- Facilitated LHL’s registration for access to the Elsevier published journal, *Optometry: Journal of the American Optometric Association*, when it became available.

Professional Associations
- Attended annual meeting of the AVSL (Association of Vision Science Librarians) at the American Academy of Optometry in San Diego, December 2005
- Represented UAB at the Medical Library Association meeting in Phoenix
- Submitted information and statistics for meetings of librarians and the ASCO Info SIG.

Facilities –
- FrontPage use and use of flash drives by students on public stations and in the Electronic Classroom was improved as a result of class participation in Dr. Kleinstein's class.

Other:
- Martha Verchot become primary liaison in 2006
- Nancy Clemmons judged the Optometry School Halloween contest.
- Responded to a couple of informational requests from AVSL librarians.
- Forwarded some informational items of more general interest which appeared on the AVSL list either before appearing on other lists or without ever appearing on other library-oriented lists.

Goals for 2006-2007:
• Librarians will help teach Dr. Kleinstein’s course again in 2007.
• Request feedback on liaison Web page from faculty and students
• Continue to check resources on recommended lists for purchase by LHL
• Seek recommendations from faculty and students for potential areas of emphasis in collection development
• Complete transition to new primary liaison to the school with retirement of Nancy Clemmons
• Discuss the Checklist of Potential Activities (attached below) with school representatives to identify additional priorities
School of Public Health Liaisons

Activities/Accomplishments

- Awarded the Healthy Spirit II subcontract partnering with the SoPH/Health InfoNet
- Successfully recruited a graduate student assistant who assisted with the projects implementation and worked 20 hours a week on Healthy Spirit (Shaun Crawford)
- Handed out snacks and library information in the Ryals Lobby in conjunction with National Medical Librarians Month
- Welcomed new SoPH Faculty Member (Lisa Gary) by means of the UAB African American Faculty Listserv
- Represented UAB on behalf of the library and lead a team in the “Walk as One” walk-a-thon sponsored by the National Conference of Community and Justice
- Updated the Public Health Liaison web page to include information on a “Hurricane Katrina Website: Focus on Toxic Chemicals & Environmental Health Concerns
- Provided assistance to SoPH Program Coordinator (Kelly Swatzell) with remote access to e-journals
- Identified another student (Anthony Plenty) to assist with Healthy Spirit II
- Hosted a tour and site visit with Becky Hebert, NN/LM SE/A Outreach Coordinator to check on the progress of Healthy Spirit II
- Planning community meeting to discuss health care per Citizens Health Care Working Group w/SoPH Dean Max Michael facilitating
- Forwarded follow-up-request from the Healthcare Cost and Utilization Project (HCUP) for presentation of services to UAB Faculty
- Attended the American Public Health Association Annual Meeting
- Provided information to the SoPH on the following:
  NNLM’s Public Health Webcast hosted by the University of Pittsburg
  National Medical Librarians Month
  Snacks on the LHL Plaza
  Health Disparities Workshop
  Alert concerning current protocol trials (especially toxicology)

Goals for 2006/2007

- Increase overall communication and collaborative efforts with SoPH
- Meet with newly added faculty
- Continue to pull together useful resources for the liaison webpage
- Work with Serials Librarian to obtain list of serials by subject, specialty or publisher
- Obtain listings of recently acquired monographs from Head of Acquisitions

Lister Hill Library at UAB University Hospital
2005-2006

Accomplishments:
• Trained new Library Associate
• Evaluated and resumed Table of Contents Service
• Began liaison activities with clinical sites
• Began ordering books via the GOBI system
• Moved LHL@UH holdings to a separate location in Horizon
• Participated in the hospital’s Magnet Recertification and JCAHO accreditation processes
• Continued work with patient/family education in the hospital, including the revision of a hospital standard and the TIGR system for on-demand patient education

Short-term goals for the unit:

• Restructure and fill the library assistant position at LHL@UH
• Market the Table of Contents Service to new potential users
• Evaluate statistics gathered and process for compiling them at LHL@UH
• Develop more effective strategies to support medical residents
• Continue to investigate provision of services for off-site Health System entities as appropriate
• Improve functionality and content of LHL@UH website, including addition of content restricted to UAB users
• Work with the Comprehensive Cancer Center’s patient library at TKC

Long-term goals for the unit:

• Reestablish publication of the library’s newsletter
• Develop an ongoing method for gathering input on library services from clinical clienteles
• Facilitate access to on-site and remote patient education information resources for staff, patients, and families
• Expand role of the library staff in ongoing education efforts for hospital staff, clinicians, and residents
• Secure more space for the library

Reference Services

Accomplishments

• Answered over 6,000 questions in person or on the phone, and sent 673 answers to questions asked through QuestionPoint e-mail (11 months).
• Expanded chat hours, based on user statistics; accepted over 400 chat sessions (11 months).
• Activities supporting education abounded.
  • The Education Plan was fully implemented. Over 100 educational sessions were provided to over 2000 students with all reference librarians and liaisons sharing education responsibilities. (11 months)
Working with faculty from the School of Medicine, a proposal to integrate library instruction into the curriculum of the first and second year medical students was proposed and implemented for the MS-1s, which included classroom instruction, online pathfinders, informal sessions and a class library webpage. Evaluation in underway.

- Created and taught, in partnership with Dr. Kleinstein, School of Optometry, the graded class Health Care Policy, Clinical Literature and Optometric Practice.
- A series of workshops on PDAs was provided to the SON to support their new requirement that nurse practitioners purchase and use PDAs.
- Classroom: Lighting, podium were updated and the desks replaced with Nova stations to create a more inviting learning environment.
- Two library administrators for WebCT Vista trained.

- **Alabama GoLocal** went live in September, 2005 Currently, 2205 records are in system, and climbing.; the Health InfoNet website averaged 1500 unique visitors monthly.
- Promotion activities included Al.com, exhibiting and presenting at Alabama Library Association annual conference.
- Healthy Spirit 2 grant funded, computers purchased, and trainers trained; project underway.

- Lister Hill Library was awarded first place in the Medical Library Association’s Creative Marketing Award program for 2005 National Medical Library Month, Homecoming activities and other promotional activities.
- Focus groups to understand the needs of distance education were conducted; reference librarians are collaborating with the Systems Librarian and CAS to implement E-Reserves to meet that identified need.
- Successful migration of CINAHL from Ovid to EBSCO platform using online, in person, and on site promotion and training.
- ISI ResearchSoft workshops on Reference Manager, Endnote and RefViz provided and promoted for campus users.
- Reference Collection was weeded and updated.
- Reorganized reference staff workspace to accommodate changing departmental needs and responded to library user’s needs by providing a customer project workspace, electric staplers, and antiseptic supplies.
- Resource of the Month program continues; tutorials created, posted online and promoted.
- Departmental procedures reviewed and updated; Procedures Manual created and posted in public folders.
- 4 online tip sheets updated and submitted to MLA CORE.
- Liaison program expanded to interested departments in School of Medicine; preliminary evaluation of existing program underway.
- Instruction provided during unit meetings on key, but new or less frequently used, resources; the following resources were highlighted: SciFinder Scholar, Scopus, Access Medicine, Cochrane Databases (Wiley), Community of Science, Meyler’s Side Effect of Drugs.
Short Term Goals

- Recruit, hire and train new reference librarian.
- Develop and integrate library instruction for the School of Medicine and other academic units.
- Support the goals, activities, and expansion of the Liaison program.
- Update QuestionPoint to include co-browsing and expand its accessibility.
- Contribute to the Go Local site evaluation, due September 2006.
- Support Lister Hill Library efforts in implementing BlazerNet.
- Hold off-site Reference Department retreat to enhance team building and discuss pertinent reference issues.
- With the advent of the new deputy director, work with administration to seamlessly integrate this position into the Lister Hill Library organization.
- Become more skilled as expert searchers and promote searching services; specifically, investigate mediated searching of Embase and Biosis Previews.
- Work with Instructional Technology to train reference staff in supporting WebCT Vista users.
- Continue to update LHL website.
- Continue to add to and update the Go Local database.
- Collaborate on library-wide celebrations and promotions including National Library Week, Homecoming, and National Medical Library Month.
- Support the initiative to provide a consumer health library at Kirklin Clinic.
- Support at least 2 UAB or community health events.
- Investigate and recommend for purchase ergonomic, durable and attractive chairs for the reference desk and staff offices.
- Provide access to the Reference Unit Procedures Manual to all LHL staff online and in print format.
- Develop and promote online materials.
- Advocate for a coffee shop for library users.

Long Term Goals

- Work closely with all LHL departments to provide excellent customer service.
- Locate, critically review, and recommend for purchase the best resources to serve both the medical research and clinical needs of UAB faculty and students.
- Maintain the Reference collection, selecting print and electronic resources as appropriate for meeting user needs.
- Remain informed on emerging technologies and explore their application.
- Create an updated and representative Consumer Health reference collection.
- Support Health InfoNet of Alabama in providing quality consumer health information for Alabama residents
- Collaborate with other academic units to support UAB research efforts.
- Explore outreach to UAB undergraduate students whose subject areas are allied to the Health Sciences.
- Make the classroom a comfortable and inviting environment for teaching and learning.
Advocate for and collaborate with other LHL library units to make the library a clean and pleasant environment for users and staff.

**Systems Development Librarian**

**Accomplishments**

- **Horizon:**
  - Continued worked on the implementation of ideas from focus groups; submitted status report to staff
  - Implemented Horizon 7.4 and HIP 4.0
  - Customized HIP 4.0 to meet our needs, insofar as the system would allow
  - Began beta testing 8.0
  - Implemented Item Due Prenotifier, to let clients know when their books are due before they’re due.
  - Turned on email notices in Horizon
  - Set up Horizon so journals could be scanned for reshelving statistics
  - Set up wireless barcode reader for use in inventorying the collection
  - Set up label printer for Cataloging so they could print labels without using OCLC
  - Coordinated effort between Alpha G and Content Management to delete leading zeros in record copy statements.

- Updated equipment inventory.

- **Other software applications**
  - Evaluated and identified Federated Searching product; did not pursue due to expense.
  - Began work to evaluate Integrated Library Systems.
  - Began viewing and evaluating Electronic Resources systems.
  - Installed LOCKSS; maintaining content

- **Web Issues**
  - Continued to work with student employee, Robert Tairas, to redo the infrastructure of the LHL web site to use dynamic pages from databases as appropriate; templates; libraries of data; and make the look and feel more consistent across the site.
  - Tried to lead web team of Lisa, Martha and me to make continual improvements in web presence.
  - Began to work with Blazernet.

- **Illiad**
  - Move ILLiad to be hosted by Atlas, if most cost-effective.
  - Completed revision of ILLiad web pages to make them consistent with the LHL pages.
  - Performed several ILLiad upgrades

**Short Term Goals**

- Compare and identify software for an institutional repository. I envision two approaches: one for digital archives led by Historical Collections and one for more current publications, led more by Scott. May or may need the same hardware and software.
• Move ILLiad and the application that runs the self check machine to a new workstation/server.

• Horizon
  o Identify alternatives to HIP; demo, compare and select. Includes Endeca, Aquabrowser, Google?
  o Create new indexes for HIP to allow improved journal finding.
  o Finalize method for getting UAB staff, faculty and student data into Horizon for authentication; implement HIP 4.0 LDAP authentication.
  o Re-develop HIP using user-centered design
  o Get Z39.50 to work with Sterne.

• Web site
  o Implement a wiki.
  o Continue to improve infrastructure;
  o Implement a revised tabset, designed to take up less space and to look like actual tabs

Long Term Goals
• Implement Horizon 8.0 or a different ILS.
• Hire a second systems person.
• Examine necessity of a tool like Footprints for capturing issues reported to me and other library staff, by colleagues or customers.