

MEMORANDUM

TO: DEPARTMENTAL CHAIRS
SCHOOL OF MEDICINE/JOINT HEALTH SCIENCES

FROM: SELWYN VICKERS, M.D.
SENIOR VICE PRESIDENT AND DEAN
SCHOOL OF MEDICINE

DATE: NOVEMBER 7, 2013

RE: 2014 FACULTY PROMOTION AND TENURE AWARD CYCLE

Attached for your information and reference are the School of Medicine instructions regarding the 2014 Faculty Promotion and Tenure Award Cycle as well as a copy of this year's projected calendar.

The Faculty Council expects strict adherence to the SOM "Instructions for Promotion and Tenure Award". Promotion and/or tenure award proposals that do not meet the criteria set forth in the School of Medicine instructions will be returned to the department's promotion committee for appropriate action and follow-up

Please submit an original plus one (1) copy of each faculty promotion and/or tenure award proposal to: Anne Graham, 1236 Faculty Office Tower (FOT), by the close of business on Friday, March 14, 2014. Note the accompanying copy should be an exact duplicate of the original proposal and *should bear the appropriate approval signatures and include copies of any and all reprints submitted* as part of the original proposal for promotion and/or tenure award.

Should you have any questions, please contact Anne Graham, 934-3471.

cc: Members, Faculty Council
Dawn Bulgarella
Department Administrators

Attachments