Medical Education Committee Meeting

12:00pm Volker Hall 301
Tuesday – June 9th, 2015

Attendees: Drs. J.R. Hartig (Chair), Laura Cotlin (Co-Chair), Michael Barnett, Hughes Evans, Cathy Fuller, Shawn Galin, Caroline Harada, Pat Higginbottom, Laura Kezar, and Marjorie Lee White. Fatrina Pierce, Lauren Hoepfner, MS2; and Ryan Khodadadi, MS3.

HUNTSVILLE: Drs. Lanita Carter, Anupama Yedla.
MONTGOMERY: Dr. Ramona Hart-Hicks.
TUSCALOOSA: Drs. Drake Lavender, Jim Leeper, Harriet Myers, Heather Taylor.

Prior Business Motions

- Passed Motion Resolution 15-02-10-01 AI Oversight Individual from Departments
  - Hartig to follow-up/facilitate discussion with Department Chairs
- Passed Approval of Integration Task Force Report
- Passed Motion to change pre-clinical module grading to H/P/F with criterion base
  - Final structure of system to be reported in July 2015 MEC Meeting
- Passed Motion to change clerkship grading to H/HP/P/F as outlined
  - If both clinically-based and NBME honors are met, honors will be received.
  - If one is meet but not both, student will receive a high pass grade
  - Pass and fail, rankings, and all other components not changing, but how we represent our grades changing from what we previously reported.
- Passed Motion to Restructure Fundamentals Modules
  - By-Laws Amendment Proposal Vote – Upcoming this session
    - Will send out request for votes.

Major Topics & Task Forces

Service Learning Task Force May 2015 Erin Snyder
- Suggestions presented at the last meeting
  - Suspended while plans are worked on how to take action and vote upon

Learning Communities – Curriculum / Design / Timing
- Will discuss design and learning objectives by July meeting

MEC Discussion of Pre-clinical Modules Time (contact time) & Other Needs Craig Hoesley
- Discussed the 20-hour rule (not a rule but a guideline) whether it should be used
- Committees who are assessing courses could use it as a benchmark to match what other schools are doing
MCAT/Admissions Task Force  
**TBD? June/July 2015** Nathan Smith / Lanita Carter / J. R. Hartig
- Will plan meetings within the next 2 weeks.

**Up-Coming Reports**

Certificate Task Force **July 2015 Kristina Panizzi Woodley**
- Details will be presented at the July meeting.

Inter-Professional Education Work Group  
Van Wagoner / Leon / Panizzi Woodley / Hartig
- Joint task force currently with SOM & SON
  - Task – finding areas to include non-simulation interprofessional education.
- Would like to have MEC members as a part of the group
- Would like to partner with other schools on campus to enhance the educational process for interprofessional education

**On-Going Topics**

LCME Compliance Officer Update  
**Kristina Panizzi Woodley**

**Committee Reports / Topics**

Clinical Subcommittee  
**Marjorie Lee White**
- Status of Reviews (ICM, AI, Clerkship)
  - On hold waiting for the AI contacts for the department
  - Next round of clerkship reviews will begin in October
- Summary/Report of MEC Clinical Curriculum Retreat Outcomes
- Will circulate written SWOT analysis from the Clinical Retreat

Preclinical Subcommittee  
**Laura Cotlin**
- Status of Reviews
  - Reviews are at a hold point due to pending information
  - Issues with naming and descriptors
- MEC Preclinical Curriculum Retreat with Module Directors
  - Committee of module directors are interested in integrated cases

Special Topics  
**New Chair TBD**

**Other**

- New MEC Membership Appointments (student and faculty)
- Report to the LCME due in August

**Reminders:** Next MEC Meeting July 14th, 2015