Medical Education Committee Meeting
Minutes

12:00pm Volker Hall 301
Tuesday – June 14th, 2016


Prior Business Motions/Pending Votes

By-Laws Revisions Out for Vote Next Week! J. R. Hartig

- Three versions:
  - Old
  - New
  - Line-corrected
- Vote – Several for each ‘topic’ focused change (thus allowing discussion IF any controversy)
- Simple “Vote to Approve All Changes” for expediency if you prefer

New Voting Mechanism / Membership Tracking / Membership Video-Conferencing John Taylor

- The system is almost complete. Will be fully complete after information retrieved from today’s meeting
- New way to login to conferences:
  - http://iits.uasystem.ua.edu/desktop-service.html
  - Dial in number: 99985555

Major Topics & Task Forces

ICM and Clinical Scholars Updates Stan Massie

- See presentation attached.

Dates for the AY 2016-17 J. R. Hartig

- Will remain on the 2nd Tuesday of each month at 12:00 p.m.

Next Meeting: August 9th, 2016
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MEC Membership / Committee Membership

- Need all correct and active email addresses
- Need member end dates
- Need members to volunteer to serve on a subcommittee and email or text to J.R. Hartig
- Choices are Clinical, Preclinical, or Special Programs
- MEC Membership is currently full
- Would like to make it the role of the past chair of the MEC to run the annual combined retreat to assist chair from being overwhelmed with duties (will do once out of 2 years of service)
  - Cathy Fuller / J. R. Hartig have volunteered for the current position

Combined Retreat – Redesign RIME Annually (By-Law)

- RIME Retreat Tuesday - September 20, 2016

Up-Coming Reports / Needs

Focus Group – Step I Dedicated Prep Time

**Goals:**
1. Describe the amount of dedicated prep time UASOM students currently have for USMLE Step I
2. Describe the amount of dedicated prep time students as comparable medical schools have for USMLE Step I
3. Review and Summarize (Present) the currently available literature on preparation for high stakes testing and specifically (as available) the literature/data on prep time for USMLE Step I
4. Suggest a minimum amount of dedicated prep time to be provided for the ‘average’ UASOM student

- Will be headed by Lauren Hoepfner along with other students on the MEC with guidance by J.R.
- Meeting plans in progress

Admissions Process Review: Chair, Members.

**Goals:**
1. Develop an understanding of the current admissions process and criteria to present to the MEC at an upcoming meeting
2. Review the process and data which evolved into our MCAT 24 requirement:
   (How was it done? What data was needed / used? What if any correlation currently exists for the new version of the MCAT? What information must we collect to improve our interpretation/prediction of new MCAT scores on performance within the SOM?)
3. Suggest ideal data to be tracked and presented to the MEC on a yearly basis (regular, yearly report to be scheduled)

- Currently, nothing active needs to be done
- The group will provide longevity and historical context as issues come up

PreClinical Subcommittee

- MSK Review **July 2016**
- Neuro **July/August 2016**

Clinical Subcommittee

- AI Review
  - Will have Pediatrics AI ready for July
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- Clerkship Brief Reviews
  - In preparation
Special Programs Subcommittee
- Combined Degree Programs OMFS Fall 2016

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