Medical Education Committee Meeting
Minutes

12:00pm Volker Hall 301
Tuesday – August 9th, 2016

Attendees:  Drs. J.R. Hartig (Chair), Shawn Galin, Kevin Leon, Stan Massie, Richard Stahl, Robin Lester, Will Meador, Todd Peterson, Marjorie Lee White, Teresa Wilborn, Kristina Panizzi Woodley, and Anne Zinsky. Adam Agee; Morgan Locy, MSTP; Fatrina Pierce; and Carolina Temple, MS2. Huntsville (by videoconference): Drs. Lanita Carter, Scott Sarrels, and Anupama Yedla. Montgomery (by videoconference): Drs. Ramona Hicks, Sesi Ogunbi, and Justin Lewis. Tuscaloosa (by videoconference): Dr. Harriet Myers

Prior Business Motions/Pending Votes

By-Laws Revisions

- Will email

Roster / Subcommittee Assignments

J. R. Hartig

Major Topics & Task Forces

Clinical Subcommittee AI Review: Pediatrics

- See presentation

Todd Peterson

External UME Review Visit

- Received initial review
- Will ask for more data
- Received a summary of our SWOT Analysis
  - Will request more detailed information
- Will post final report

Kevin Leon

Student Workload Pilot

- See presentation

Robin Lester

Instructional Methods: Quantitative and Qualitative Measures

- See presentation

Will Brooks / Kristina P-W

Next Meeting: September 13th, 2016
Up-Coming Reports / Needs

Special Programs Subcommittee **OMFS September 16**  
- Reviewing  
  - First review will be the Oral Maxillofacial Surgery program  
  - Members will be contacted to serve

**MSK Review September 16**  
Laura Cotlin

**Clerkship Grading Pilot Study September/October 16**  
Ryan Khodadadi

- Studies in progress

**Focus Group – Step I Dedicated Prep Time October 16**  
Lauren Hoepfner, + / J.R.

- Goals:
  1. Describe the amount of dedicated prep time UASOM students currently have for USMLE Step I
  2. Describe the amount of dedicated prep time students as comparable medical schools have for USMLE Step I
  3. Review and Summarize (Present) the currently available literature on preparation for high stakes testing and specifically (as available) the literature/data on prep time for USMLE Step I
  4. Suggest a minimum amount of dedicated prep time to be provided for the ‘average’ UASOM student
- Working with students on the MEC Committee in gathering information

**Admissions Process Review: Chair, Members.**  
Co-Chairs (Cathy/Teresa)

- Goals:
  1. Develop an understanding of the current admissions process and criteria to present to the MEC at an upcoming meeting
  2. Review the process and data which evolved into our MCAT 24 requirement. (How was it done? What data was needed / used? What if any correlation currently exists for the new version of the MCAT? What information must we collect to improve our interpretation/prediction of new MCAT scores on performance within the SOM?)
  3. Suggest ideal data to be tracked and presented to the MEC on a yearly basis (regular, yearly report to be scheduled)

**Title IX Training**  
Laura Kezar

**PreClinical Subcommittee Neuro Review**

**MEC Retreat September 20th ½ Day**  
J. R. / Cathy / Laura