Medical Executive Committee Agenda

12:00pm Volker Hall 302 / Teleconference
Tuesday – February 10, 2015

Attendees: Drs. J. R. Hartig (Chair), Michael Barnett, Cathy Fuller, Hughes Evans, Craig Hoesley, Peter Smith, Marjorie Lee White and Shawn Galin, Caroline Harada, Stan Massie, Kristina Panizzi Woodley. Mike Belue; Fatrina Pierce; Caroline Kennemer, MS-2; Ryan Khodadadi, MS-1; Lauren Hoepfner and Morgan Locy, MSTP. Huntsville (by videoconference): Drs. Lanita Carter and Scott Sarrels. Montgomery (by videoconference): Drs. Ramona Hart Hicks and May Jennings. Tuscaloosa (by videoconference): Drs. James Leeper, Harriet Myers, and Thad Ulzen.

Major Topics & Task Forces

Preclinical Module Grading Task Force Ryan Khodadadi, Caroline Kennemer, Cathy Fuller

Goals:
1. Comparative Investigation (National) March 2015
2. Gathering Data/Opinions (National/Local leaders)
3. Recommendations / Suggestions for MEC & Leadership action
   - Received all data and students have posted their data to the SharePoint site.
   - Aim to have the report ready for the March MEC Meeting.
   - Multiple meetings this week and future.

Service Learning Task Force Erin Snyder

Goals:
1. Descriptive Index of currently available opportunities across campuses
2. Provide guide/vision (robust) to which UASOM should/could strive
   - Allow administrative individuals to implement the plan.
3. Linkage with Albert Schweitzer Fellowship opportunities
   - Will report in the spring or summer.

Inter-Professional Education Task Force TBD

- A new development is discussion of interprofessional education.
  - Have been contacted by Dean Rich about inter-professional education.
  - Medical education committee should consider sources and places to increase the amount of interprofessional education that occurs.
  - Drs. Rich, Harada, Hoesley, Hartig and members of the school of nursing met two weeks ago to begin to discuss areas we could increase to improve what we do.
- Structure and goals are to be determined.

Integration Task Force J. R. Hartig February 2015 (see report attached)

Goals:
1. Develop a working definition of horizontal and vertical integration for UASOM.
2. Outline what the SOM has been doing well and will do to achieve horizontal and vertical integration.
3. Review the linkages module/clerkship objectives and SOM objectives.
4. Design a protocol for mapping the curriculum.
Certificate Task Force  
**Kristina Panizzi Woodley**  
*June 2015*

**Goals:**
1. Describe national/comparative schools current certificate programs / availability
2. Describe processes/possibilities/barriers for implementation to be addressed
3. Develop 1-2 Certificate Earning Programs for implementation selected based upon ease/availability to **begin** process (pilot in preparation for additional, future certificates)

- Will have a meeting next week and one in March. Will set up additional meetings as needed.
- Requested suggestions for concentrations by email.

MCAT/Admissions Task Force  
**TBD?**  
*June/July 2015*

**Goals:**
1. Provide narrative/explanation of change in grading format
2. Determine the criteria for admission standards (Prerequisite courses; scores; other criteria)

- Have a list of suggested names who will receive an email.
  - Email Dr. Hartig if interested in serving on the task force.
- Would like to have chairs in place and reports by June & July meeting.

**On-Going Topics**

Report to the LCME regarding grading issues.

- Clerkship Grading Structure
  - Keep track of the data on the monthly basis
  - The distribution of total honors grades is very similar across the campuses
  - Students still show discomfort due to questions regarding objectivity and designation of clinical honors
  - Significant discussion ensued regarding the topic including discussion of variations of Honors / High Pass / Pass / Fail scoring systems.
  - A decision needs to be made soon if this should be pursued.
  - Need to report to the LCME if we want to modify the structure.

**Committee Reports / Topics**

**Clinical Subcommittee  Marjorie Lee White**  
(See resolution attached)

- Clinical Curriculum Retreat  
  *February 12th, 2015*
  - Will involve all four campuses
- Status of Reviews (ICM, AI, Clerkship)
  - May Jennings is leading the effort.
  - Plan to meet sometime soon and report to the Clinical Committee and MEC within the next month.
  - Thanks to Richard Stahl and Parekha Yedla along with UME have completed the annual review of the clerkships. A summary will be provided.
    - Tried to address LCME citations related to how clerkships are addressing the need to observe students during an H&P.
    - Much innovation is occurring on how clerkships on different campuses how H&Ps are carried out.
      - A reminder will be sent.
  - Most recommendations from the initial review have been acted on.
  - Thanks to Todd Peterson for working with Mike Belue on the AI review prompted the motion today.

**Preclinical Subcommittee  Laura Cotlin**

- Module Directors Retreat  
  *April 28th, 2015*

**Special Topics  New Chair TBD?**

- LIC
Other (ongoing)

- New MEC Membership Appointments (student and faculty)
  - The MEC roster should be completed within the next week.
- Learning Communities
- Kristina Panizzi Woodley is our LCME compliance officer
  - Moving forward to address August letter to send to the LCME on noncompliance and the two citations.
    - Citation on self-directed learning standard:
      - Working with course directors to try to incorporate self-directed learning activities.
    - Components of self-directed learning are well defined by the LCME:
      - Self-directed learning represents the opportunity for students to identify and assess their learning needs, to assess the credibility of information resources, share information with their peers, and also get feedback.
      - The standard applies primarily to the preclinical curriculum because it is recognized that self-directed learning is already inherently occurring in the clerkships.
      - The focus here is on the preclinical courses in ensuring that there are self-directed learning opportunities built into courses and threaded through the preclinical curriculum. The intent is to foster lifelong learning skills and prepare students for the clinical years.
      - There are four criteria that the LCME looks at when it comes to defining a self-directed learning activity (per the 2015-2016 DCI): (see attached)
        1. Identify, analyze, and synthesize information relevant to their learning needs
        2. Assess the credibility of information sources
        3. Share the information with their peers and supervisors
        4. Receive feedback on their information-seeking skills
      - The LCME wants us to report where these self-directed learning activities occur.
      - Have developed a checklist to help in planning courses at the 90 day meeting to review the four components. It also lists the standard, intent, and the LCME expectations for reporting on the standard.
      - The checklist was distributed to the preclinical course directors.

Reminders: Next MEC Meeting March 10, 2015