MINUTES
MEC MEETING
12:00pm Volker Hall 302
Tuesday – January 14, 2014

Members in Attendance:  Chair – Dr. Cathy Fuller, Drs. Michael Barnett, Laura Cotlin, Hughes Evans, Mason Frazier, Shawn Galin, Caroline Harada, Craig Hoesley, J.R. Hartig, John Hartman, James Jackson, Laura Kezar, Jim Leeper, Robin Lester, Stan Massie, Harriet Myers, Todd Peterson, Peter Smith, Richard Stahl, Heather Taylor, Thad Ulzen, Marjorie Lee White, Vinita Yalamanchili, and Teresa Wilborn. Mike Belue, Pat Higginbottom, Caroline Kennemer, MS-1; Ryan Khodadadi, MS-1; Valeria Makeeva, MS-2; Vince Laufer, MS-3; and; Sima Baalbaki, MS-3. Huntsville: (by videoconference): Drs. Lanita Carter, Scott Sarrels, Anupama Yedla, Parekha Yedla. Alan You, MS-3; and Alison Buckelew, MS-4. Tuscaloosa: Drs. Scott Arnold and Lea Yerby.

NEUROLOGY CLERKSHIP REVIEW (JR Hartig – See PowerPoint)

TUSCALOOSA PARALLEL CURRICULUM (Thad Ulzen – See PowerPoint)

SERVICE LEARNING TASK FORCE: UPDATE (Heather Taylor)
Objectives have been drafted for a possible service learning curriculum for the medical school. Ten schools were identified that have programs on paper that would potentially work well for our system. Task Force members will continue to research to create summaries to see what can be learned from other schools. Then those most promising to present will be identified. Preliminary research has been done and preliminary programs have been identified with help of the community members. Next community members will be assigned to do more research on the identified programs to talk to the program directors to figure out what works. Plans are to finish the research stage, identify, and present potential models.

PRECLINICAL SUBCOMITTEE: UPDATE (Laura Cotlin)
Consists of a new group of committee members. This is the group that reviews the pre-clerkship Basic Science Module. Some information will be retrieved from James Jackson in the UME office as well as course directors in terms of what is taught in the class and what is assessed in modules. Modules will be reviews once a year. Spring Modules will be reviewed in the Fall. Fall modules PDS, Fund 1 and 2, Musculoskeletal and Neuroscience will be reviewed in the Spring. Course directors will receive their packets and request for completion of the self-study. The challenge for the last cycle was having packets returned in a timely manner (some would be out 6-8 months). Now Modules have a 90 day review before modules. If packets are sent out in February module directors will have two months for completion, due at the end of April. Fall reviews should be completed by June.

CLINICAL SUBCOMITTEE: UPDATE (Marjorie Lee White)
The new committee will have the first meeting on Friday. There are three main objectives: 1. Finish the initial review on the OB/Gyn clerkship. 2. The annual update which is planned for the end of the academic year. There may be follow-up for the ones completed. There are additional courses that students participated in their 4th/Senior year. A short list of 46 has been developed as an initial target as a possible target to develop a process for reviewing these senior courses.
These are AI which had at least 5 participants participate in each for the last 2 years across all campuses. The charge for the committee is to develop a review process. Look towards developing a retreat to do continuing education for the clinical part of the curriculum that will be discussed with the MEC.

INTEGRATION TASK FORCE: UPDATE (JR Hartig)
Sent emails requesting members. Need volunteers. Charge is to define terms and what they mean at The School of Medicine then decide what vertical and horizontal integration of the curriculum means. Will email selected readings. Plan to meet each Monday concurrently to accomplish the first 3 tasks. Those on the list will be contacted.

MEC ANNOUNCEMENTS
New student members are Ryan Khodadadi, Caroline Kennemer, Sima Baalbaki, and Alan You.

Next Meeting moved to Wednesday, March 19, 2013.