MINUTES  
MEC MEETING  
12:00pm Volker Hall 302  
Tuesday – January 15, 2013


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MSTP CURRICULUM CHANGES  (R. Lorenz)  
See attached handout presented at the meeting. It shows a variation of courses between MD/MPH and MSTP students. An email will be sent out to the MEC for electronic votes.

SCHOLARLY ACTIVITY  (P. Smith)  
(See PowerPoint attached) Students on the MEC requested moving “Module 5 Lister Hill Library – Finding Info Online” to Module 1 or PDS. The MEC will work on making these changes. The proposal will be sent out to the MEC for electronic votes.

COMMITTEE CHAIR REPORTS  
- Module Review Updates Pre-Clinical Committee (L. Cotlin): Module directors turned in an overview of courses of specifics needed by the LCME. Working on reporting supplemental exam data on reviews.
- Clerkship Reviews – Individual Updates/ Clinical Committee (K. Leon)  
Reviews need to be completed to present to LCME committees. Review of assessment summary for clerkships will be useful in completing forms. Need to stay on track and up to date to get things done expeditiously.
- Special Programs Reviews Update ( C. Fuller)  
Still in process of designing an instrument for the MSTP review. A new chair is due to be assigned to head the committee.

UPDATE ON THE ICM TASK FORCE  (Cynthia Brown)  
Preceptor recruitment has been an ongoing issue. The task force is working on developing an academy of educators who will do the majority of ICM work. Since the last update, a response was received from the dean regarding potential financing changes to the ICM structure presently being pursued. Discussing with key leaders in medical education how they will be impacted by the change. In process of developing a job description used to recruit preceptors. It would be
helpful if financing could be arranged by July 1, 2013. A progress report will be presented at the next MEC meeting in March.

**AMBULATORY AI VOTE**
The proposal passed in MEC votes.

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Next MEC Meeting March 19, 2013