Members in Attendance: Chair – Dr. Cathy Fuller, Laura Cotlin, Hughes Evans, Mason Frazier, Shawn Galin, Craig Hoesley, J.R. Hartig, James Jackson, Laura Kezar, Kevin Leon, Robin Lester, Kristina Panizzi Woodley, Peter Smith, Steve Smith, Marjorie Lee White, Vinita Yalamanchili, and Teresa Wilborn. Mike Belue, Caroline Kennemer, MS-1; Ryan Khodadadi, MS-1; John Killian, MS-2; Patrick McCabe, MS-4. BY VIDEOCONFERENCE: Huntsville: Drs. Scott Sarrels, Anupama Yedla, Parekha Yedla. Alison Buckelew, MS-4. Tuscaloosa: Drs. Scott Arnold, Heather Taylor, Thad Ulzen, and Lea Yerby. Montgomery: Dr. Ramona Hart Hicks.

PRECLINICAL CLASS RANKING (Ryan Khodadi and Caroline Kennemer)
See attached PowerPoint presentation.

- 73 of 1st year medical students approached Ryan and Caroline with this issue.
- There is evidence from other schools that going to a true pass/fail with no ranking at all does improve student wellness, sense of well-being, reduces stress, anxiety and depression across the board and does not hinder Step 1 performance across the board.
- Plan is to form a task force to investigate this issue further.

MODIFICATION TO ICM COURSE DESIGNATION (Hughes Evans)

- Votes on changing ICM from I, II, and II to ICM1 and ICM2 passed.
  - Raised a problem as ICM1 and ICM2 are both year-long courses; if a student leaves in January for any reason, they would return in the middle of an ICM cycle and would need to pay additional fees. In order to avoid this, students who take a leave of absence in the middle of the year, i.e., half-way through ICM 1 or 2, will be enrolled in ICM1a (or 2a). This will enable those students to return and complete ICM1 (enrolled as ICM1b/2b), without having to repeat the entire ICM1 or ICM2 course.

  - STRATEGIC PLAN (Hughes Evans)
- The Dean requests more strategic planning in the field of education. Facilitation of the process is in the early stages of discussion.
- There will be about 50% of clinical students on regional campuses including the new campus which brings up issues on learning strategies.
• There also need to be discussions concerning renovation of facilities to match new instructional modes (e.g., flipped classrooms).
• Those interested in being involved in the strategic plan should contact Dr. Hughes Evans.

**MEDMAP** (Kristina Panizzi-Woodley)

• School of Medicine’s instructional systems are being viewed.
  - Over the years several curriculum management systems have been added.
  - There are various components for curriculum mapping, course delivery, and assignments.
• The LCME student self-study pointed to the fact that there should be a streamlining of resources most efficient for the students that emphasize evaluating what we have.
• Met with students in 1st and 2nd year classes to develop an in house system and these are in the stages of fine tuning. This will allow course delivery, course calendars to assist with keeping up with attendance at small group meetings, curriculum mapping of MEC and Modular reviews, clerkship reviews, the ability to streamline future LCME monitoring and tagging relating to standards.
• MedMap, MEC Task Force, and preclinical course directors and faculty are looking at components of the ITO over the next 5 weeks that have been integrated into the system. The progress of those meetings will affect the next stage.
• Will report back to the Module Directors then the MEC.

**CURRICULUM INTEGRATION TASK FORCE UPDATE** (JR Hartig)

- An email will be sent by Yolanda Horton requesting volunteers to serve on this task force as well as representative from other campuses.
- Those currently involved are
  - John Caldwell
  - J.R. Hartig
  - Caroline Harada
  - James Jackson
  - John Killian
  - Robin Lester
  - Teresa Wilborn
  - Harriet Myers
  - Kristina Panizzi Woodley
  - Todd Peterson
  - Valeria Makeeva
o Alan You (more students are needed)

- Charges for the task force
  - Develop a working definition of horizontal and vertical integration for our school.
  - Outline what we do well to achieve horizontal and vertical integration.
  - Review linkages of current module clerkship objectives and school of medicine objectives.
  - Design a protocol for mapping the curriculum.

**PRE-CLINICAL SUB-COMMITTEE UPDATES** (Laura Cotlin)

The plan is set for going forward with the module reviews.

Questions are:

- How is the module doing, learning, activities, performance, faculty, is everything running smoothly?
- How is the module doing relative to what it is supposed to be doing in the larger curriculum? This was hard to tackle in just the module review.
  - Revamping before it is sent out.
  - Will discuss at the next meeting.
  - Info will be sent to committee members regarding the status.

**CLINICAL SUB-COMMITTEE UPDATES** (Marjorie Lee White)

Charges:

- Review clerkships
  - Plan to finish the Pediatric clerkship review by the next MEC meeting.
  - The cycle will begin again with ICM in the fall.
- Senior courses are under review.
- Plan to have a retreat to look at overall clinical curriculum

**MEC ANNOUNCEMENTS** (Cathy Fuller)

- A SharePoint site is in the making. An email will be sent to access the site.
- Changes to the bylaws will be shared in the next meeting.

Next Meeting June 10, 2013.