MINUTES
MEC MEETING
12:00pm Volker Hall 302
Tuesday – August 12, 2014

Members in Attendance: Dr. J.R. Hartig for Dr. Fuller. Drs. Sima Balbaaki, Laura Cotlin, Michael Benett, Hughes Evans, Mason Frazier, Shawn Galin, Caroline Harada, Patricia Higginbottom, Robin Lester, Harriet Myers, Todd Peterson, and Teresa Wilborn. Mike Belue and Ryan Khodadadi, MS-2. Tuscaloosa: (by videoconference) Drs. Scott Arnold, Harriet Myers, Heather Taylor, Thad Ulzen, James Leeper, and Erica Young, MS-3. Huntsville: (by videoconference) Montgomery: (videoconference).

MAJOR TOPICS

• LCME Report
  o UASOM received full accreditation – 8 years.
  o Strengths
    ▪ Scope of elective opportunities “impressive” (ED-18).
    ▪ Student-initiated electives highlighted.
    ▪ Present and anticipated financial resources are “strong” (ER-2).
  o Compliance with monitoring
    ▪ Faculty, student, staff diversity (IS-16).
    ▪ Clerkship grading comparability across the campuses (ED-8)
      • “notable differences in the distribution of honors grade in some of the clerkships.”
    ▪ VH lecture room audio system (ER-4).
  o Noncompliance
    ▪ Observation of core clinical skills by faculty are low in some clerkships (ED-27).
      • Surgery, OB/GYN.
    ▪ Pre-clinical curriculum is heavily dependent on lectures (ED-5A)
      • “Time dedicated to self-directed or active learning is insufficient.”

• MD/MPH 4-year program proposal
  o Entails creating easier strategies for students to achieve the requirements for both degrees in 4 years.
  o Proposal
    ▪ Preferred clerkship scheduling.
      • Block 6 – Family medicine.
    ▪ View ambulatory AI as equivalent to required community “internship” experience.
      • This experience would follow FM clerkship
    ▪ Scholarly Activity (community health-based)
      • Follows FM/community “internship.”
Rationale
- Allows 4-year MD/MPH students to have extended primary care and community health experience (16 weeks)
- An electronic vote will be sent.

Certificate Programs for UASOM
- This will be a certificate to formally recognize the unique diversity in education activities offered.
- This is not an extra diploma or university level activity, not an extra degree, but an additional certificate.

Reframing Readiness for Residency: A Pilot to Examine the Core Entrustable Professional Activities for Entering Residency
- This is a study title from the AAMC
- Our school submitted an application to be part of the pilot. This will help us move forward in the use of milestones to remain ahead of the curve and avoid getting behind.

Milestone Discussion
- Working on milestones

ON-GOING TOPICS

Preclinical Module Grading Task Force (Nothing to present in Dr. Fuller’s absence)

COMMITTEE REPORTS/TOPICS

Clinical Subcommittee
- Clerkship Presentations
  - Clerkship reviews are complete.
  - In the process of creating an annual update.
- Senior Course Reviews
  - Working on processes and prioritization for annual reviews.
  - Will begin with Medicine AIs this fall.
- Thursday, February 12, 2015 there will be a Clerkship Director’s (Clinical Curriculum) retreat. A preexisting meeting is scheduled; therefore the hours will be extended.
  - A preliminary outline of how the meeting should be held is being put together.
  - Will bring in the concept of milestones, check the congruency amongst the three campuses of how to incorporate the concept of milestones into the clerkships, and make sure they are being addressed.
  - The Integration Task Force wants to be included in the retreat to keep everyone in touch with integration.
The retreat will be used for large and small group discussions. The small groups will consist of the individual campuses. Each campus will discuss their strengths and weaknesses individually and then combine with all campuses as a large group.

There will be an update at the next MEC Meeting.

Preclinical Subcommittee
- Reviews will be done on the courses from the fall. Surveys will be sent to Course Directors.
  - Working on review forms.
  - Will compare fall modules based on last year.
  - With the mandate to go to 50% the LCME was based on the calendar year of 2012 and 2013.
    - The LCME form from the last year was used as a guide and updated.
      - Abbreviated consolidated data sheets will be used for tracking.
    - Packets with information for fall modules have been put together.
    - Spring module packets will be sent out with the goal of completing them by each 90 day meeting.
    - Assessments will be emailed.
      - Fields will be populated with information from last year as an example to be replaced with updated changes.
  - The retreat will be a half day to be held on the afternoon of the regularly scheduled Module Director’s meeting in January.
    - Focus will be placed heavily on active learning and integrative work between the two years.

Special Topics
- Integration Task Force Meetings
  - Ideas have been drafted and outlined.
  - Will send out info in the next week for editing, comments and feedback.
  - Findings will be presented at the next MEC meeting in September.

Next MEC Meeting September 9, 2014