(Budget items are based on Calendar Year)

**Directory Information**

Organization name:  
Statement of Purpose (50 words or less):

Current Officers:
- President(s)  
- Vice-President(s)  
- Secretary  
- Treasurer  
- Representative(s)  

Officers-elect: Elected in January to serve next academic year
- President(s)  
- Vice-President(s)  
- Secretary  
- Treasurer  
- Representative(s)  

Presenters: Names of students that will give the oral presentation.

Faculty advisor:
- Name  
- Department  

Requirements for Membership: (dues, participation, etc.)

**Budget and Activity Information**

Total funding from MSS in previous calendar year:  
Total funding from all other sources:  

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<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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Total from other sources  

**Activity Report**

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Purpose</th>
<th># of Med. Students participating</th>
<th>Itemized Expenses</th>
<th>Total expenses for this event</th>
<th>Dollars / # of Participants</th>
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Insert Additional Rows as necessary  
Total

**Proposed Budget and Request**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Purpose</th>
<th>Itemized Expenses</th>
<th>Total requested from MSS</th>
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Insert Rows as necessary  
Total

**Additional Information**

- Attach a list of all current, active members
- Attach a copy of the current by-laws
- Attach a copy of last year's funding request and explain deviations from your plan to actual. (Deviations are more than acceptable, but the FAB would like to understand the reasons for these deviations.)