

Poster Printing Invoice Form

Instructions:

1. Check if poster dimensions are correct. We can print posters sized 36x__ or 42x__ (landscape or portrait).
2. Please title poster file: "Lastname_Firstname_Filename".
3. If paying with Oracle account, ensure it is an active and valid number.
4. Files can be submitted through our website or via email. Large files can be sent via UAB Box or UAB OneDrive.

Active Oracle Account String or Cash

(If paying cash, type "Cash")

Your Name

P.I. Name or Department/Division

(If paying from UAB Oracle Account)

Telephone

Email

Poster Purpose

Number of Posters

Date Needed

Final Poster Dimensions:

Poster Designed on:

Mac
PC

Fabric Poster:

Yes
No

Notes:

STOP. For office use only.

Date/time dropped off

Service Center: Credit

3120607.000.213120607.312001410.0000

Received

Yes

No

Description

Background: Color _____ White _____ Fabric _____

Size

Total Cost

Balance

Pricing Guide

Standard turnaround is 2 business days. Posters are dated by the business day in which they were received.

\$35.00 White Background under 56"

(with color fonts & images)

\$45.00 Color Background under 56"

\$55.00 Longer than 56 inches/less than 72 inches

Ex: 36 x 60, 42 x 60, 36 x 72, 42 x 72, etc.

\$65.00 Longer than 72 inches

Ex: 36 x 84, 36 x 96, 42 x 84, 42 x 96, etc.

\$85.00 Fabric Printing: 36 inches only

Ex: 24 x 36, 36 x 36, 36 x 48, 36 x 56

For paper posters past 96" and fabric posters past 56", please contact for pricing.

\$25.00 Poster Tube

Cash Only

\$15.00 Next Business Day Printing

Added to poster price if submitted during business hours for next business day pick up.

\$70.00 Same Day Printing

Flat rate fee for posters submitted on same business day as requested pick up date.

Poster Printing Service Center

1825 University Blvd., SHEL 131

Business Hours: 8am – 5pm

www.uab.edu/posters

Contact:

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