Nursing (MSN)
Graduate School Application Process Checklist

Application Deadline

<table>
<thead>
<tr>
<th>Summer 2018 Admission</th>
<th>October 16, 2017</th>
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<tbody>
<tr>
<td>Fall 2018 Admission</td>
<td>February 23, 2018</td>
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</tbody>
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*Note: All application materials **MUST** be received by the published deadlines in order for the application to be considered.*

*Prospective international students are asked to first contact International Student and Scholar Services at Email: international@uab.edu Phone: (205) 934-3328 Fax: (205) 934-8664 to determine eligibility in order to submit an application.

☐ Complete and submit online application via TargetX located on the Graduate School website at https://uabirmingham.force.com/graduate/

☐ Submit application fee payment online through TargetX via credit card

*Note: Choose **ADN to MSN Pathway (MSN)** if you are an RN with Associates Degree in Nursing with a bachelor’s degree in a field other than nursing.

☐ Three (3) letters of recommendation are required. You will need to obtain the email address of each person that will provide a recommendation for you. When you complete your application via TargetX, it will ask for the email address of each reviewer. TargetX will send an email directly to each referee with the recommendation link. Please make sure the individuals from whom you request references know that they must submit the recommendation online. Hard copies will not be accepted.

☐ Request one (1) official transcript from **every college or university you ever attended** (even if no degree awarded) to be mailed or emailed by the issuing institution to the School of Nursing:

UAB School of Nursing
MSN Applications
NB 2M019K; 1720 2nd Avenue South
Birmingham, AL 35294-1210

Electronic Transcripts can be emailed to: sontranscripts@uab.edu

***Official transcripts must be received by the application deadline. Make sure to order your transcripts before the deadline!***

(If presently enrolled in a BSN program, have a copy of the current transcript sent in time to be received by the deadline and a final transcript sent when final grades and degree are posted).

☐ Submit official GRE, MAT or GMAT test score – Below are Institution code for UAB:

GRE – 1856 Department Code – 0610
GMAT – 1856
MAT – 1017

A minimum of 410 on the MAT, or a minimum of 480 on the GMAT, or a combined score of 1000 (old) or 297 (new) on the verbal and quantitative sections of the Graduate Record Examination (GRE)*

*GRE, MAT, GMAT is waived for students with a 3.2 or better GPA. For complete details, please visit https://www.uab.edu/nursing/home/images/stories/info_sa/GRE_MAT_Waiver.pdf
**International Applicants Only**

- International applicants must submit official TOEFL test score
  - Institution code **1856**

- International applicants must mail *Financial Affidavit of Support* to:
  UAB Graduate School
  LHL G03
  1700 University Boulevard
  Birmingham, AL  35294-0013

- International applicants should submit transcripts to a credential evaluation service (ECE or WES are acceptable) for evaluation of academic equivalency to education credentials in the U.S. prior to submitting to UAB

**DISTANCE ACCESSIBILITY & YOUR STATE**

Applicants to any of our distance-accessible degree options should become familiar with the regulations governing distance accessible programs in their state. Prospective students residing in states other than Alabama should contact their state’s Board of Nursing and Department of Education for specific rules and regulations pertaining to completion of clinical learning experiences in that state when enrolled in a distance accessible program. The ability to conduct course work is only guaranteed for students in Alabama and in states with an established agreement. To check on the status of your state, please [click here](#).

For additional information on the application process, contact

Charlene Bender  
MSN Program Manager  
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cbender@uab.edu