UAB SON Dean's Scholar Award Program Guidelines

Purpose
The purpose of the Dean's Scholar Award Program (DSA) is to support pilot projects in research, innovative educational programs, and/or clinical partnership programs. The DSA is consistent with the School of Nursing (UABSON) mission to enhance nursing scholarship through research, education, and clinical practice.

This funding opportunity is designed to facilitate faculty contributions to the development and advancement of nursing scholarship through research, education, and practice, and/or to foster collaborative interdisciplinary partnerships with scientists and clinicians within UAB, University Hospitals, and the larger health care community.

Pilot and feasibility studies for partnerships with the UAB hospital are encouraged.

Eligibility
The primary applicant must hold a full-time primary faculty appointment as an Assistant Professor or above in the School of Nursing. The applicant will hold responsibility and accountability for their project if awarded a DSA. Co-applicants may be other UAB faculty, post- doctoral trainees, and/or clinical partners.

- Priority will be given to applicants who demonstrate an innovative approach and the ability to apply for a larger competitive extramural application within six months of the DSA completion.
- Applicants who received a Dean Scholar Award as a PI or Co-PI in the past 5 years are not eligible.

Application Procedure

1. A letter of intent (LOI) includes a one-page description of the project with the following:
   a. *pilot research study*: significance, aims, research question(s), design, methods, analysis, identified external grant proposed, and identified scholarly product.
      OR
   b. *educational or clinical partnership project (including UAB hospital partnership)*: significance, proposed project, methods, clinical partners if applicable, evaluation, and identified scholarly products.
      AND
   c. *Written Endorsement of their respective Department Chair and Associate Dean*

   The Letter of Intent must include a statement of the scholarly product(s) to be achieved at the end of the funding period with a specific external agency and date for the grant submission. Other scholarly products will also include peer- reviewed presentation and peer-reviewed publication. Only one LOI is allowed per applicant. Send LOI to ORS@uab.edu

2. Applicants whose LOIs receive approval will be invited to submit a full application. The full application should contain *expanded* information about the following sections:

   a. *Pilot research study*: significance, aims, research question(s), design, methods, analysis, identified external funding mechanism after completion of work, identified research products.
      OR

   b. *Educational or clinical partnership project*: significance, proposed project, methods, clinical partners, evaluation, and identified project products.

Full Proposal Requirements
1. Cover page
    • Include PI name, project title, Co-Is if applicable, date, mission emphasis area
2. Structured Abstract
    • Maximum 250 words
3. Project Summary
    • Limited to no more than six (6) single-spaced pages excluding tables, graphs, and references.
4. Biographical Sketch
    • Maximum 5 page for each project personnel
5. Detailed Budget
    • Maximum 1 page
6. Budget Justification
    • Maximum 1 page
    • *Please note that awards only cover direct costs including student or research assistant support, supplies, consultation, subject incentives, etc. Costs for computer hardware, conference travel, and investigator salary support are not allowable costs.*
7. 12-month Timeline
    • Maximum 1 page for the conduct of the work
8. Appendix
    • May only include study questionnaires and measures
9. Applications must consecutively numbered on each page with the name of the primary applicant in the top right hand corner of each page. A one-inch margin must be used.
10. Acceptable fonts: 11-point Arial, Calibri, Garamond or 12-point Times New Roman
    Send all applications to ORS@uab.edu

Application Review Process & Criteria
Applications will undergo a preliminary review by The ORS to assure that proposals meet the guidelines. Each application meeting the program guidelines will then be reviewed by two faculty members for scholarly merit and ability to attract extramural funding. Reviewers will be asked to provide the written comments in the following areas.

Review Criteria
- Significance of proposed project
- Approach – research design, methods, and analysis
- Feasibility of accomplishing work given the resources and timeline
- Feasibility of producing scholarly products
- Extent to which collaborative partnerships will contribute to future funding, development of educational programs, and/or innovative clinical partnerships.
- Potential for future funding, innovative educational offering, clinical partnership.
- Ability to communicate effectively
- Plans for dissemination of result

Funding Period and Program Requirements
The funding period for approved applications is one year from November 8, 2021 to November 7, 2022. Two projects will be funded at a level not to exceed $20,000. All unexpended funds at the end of the project period will revert to the SON. Three and six months into the project, a 1-page progress report must be completed and submitted to the Associate Dean for Research. One month after the completion of the project, a brief 1-3 page final report must be submitted to the Associate Dean for Research. Final report must include copies of the project products. Please use the PHS 2590 report format located at
http://grants.nih.gov/grants/funding/2590/2590.htm

Awardees will be required to:

- Attend a post award planning meeting with The ORS to set expectations and answer questions
- Present research or project results at the Dean Scholar Award program in the SON
- Present results at peer-reviewed scientific meetings
- Submit manuscript(s) of their findings to scholarly journals for peer-reviewed publication.
- Acknowledge the Dean's Scholar Award Program as source of funding in all published or presented papers.
- Provide reprints of papers and abstracts resulting from the project to the Office of Research and Scholarship.

The Dean's Scholar Award Review Committee is particularly interested in receiving applications in the following SON mission emphasis areas:

Research	• Feasibility pilot study leading to external grant submission • Analysis of existing datasets with original research questions • Bridge funding
Teaching	• Scholarship of teaching project • Innovative teaching approach in classroom or clinical practice as preliminary to a HRSA application • Educational project evaluation
Clinical Partnership	• Evidence-based project partnership • Clinical Practice Quality Improvement Project • Innovative Practice Model Implementation and Evaluation leading to a HRSA NEPQR or clinical-based external application