

General Assessment Best Practices

1. Make sure there is only one Blackboard session open at a time. In other words, do not have one window open while you are taking an exam and another open for course navigation. The multiple logins may cause an error.
2. If possible please have only the browser window where you are taking the exam open. Closing all other unrelated browser windows will give you the best chance of completing your assessment without errors.
3. While you are taking your exam you should also close any other programs or applications that are not essential for completing your exam (e.g. RealPlayer, MusicMatch, Adobe Photoshop, QuickTime, Microsoft Outlook, MSN Messenger etc.)
4. If you have a firewall and or anti-virus software installed on your system, you may want to disable its functions while you are taking the assessment only.
5. Please do not press the **"Backspace"** (or the **"Enter"**) button on your keyboard or click the **"Back"** button on your browser during your assessment.