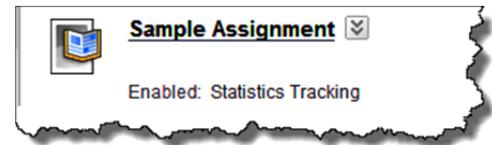


How to Edit or Resubmit an Assignment

To edit an assignment you must resubmit the assignment. Not all assignments can be resubmitted. Your instructor must allow you to submit an assignment more than once for you to be able to edit and resubmit the assignment. If the instructor has not allowed an assignment to be resubmitted, you will need to contact the instructor to ask for the opportunity to resubmit the assignment.

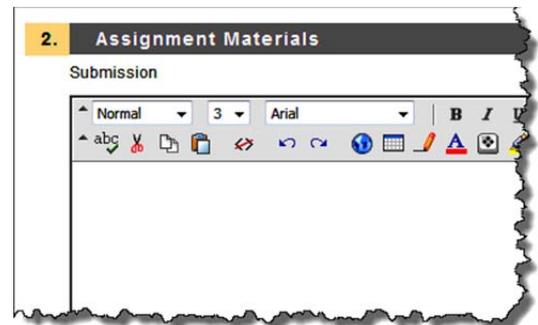
1. Go to **Assignments** or the content area where the instructor has placed the assignment, click on the assignment you wish to edit and resubmit.



2. On the **Review Submission History** page, view the details of your first submission. Click **Start New Submission**.

3. On the **Upload Assignment** page, download any files provided by your instructor and complete the assignment using one or both of the following:

- Locate the **Submission box** in the "Assignment Materials" section (2) and type your response.
- If your response to the assignment is in a separate file, **click Browse My Computer** and select a file to attach. If you attach a file, type a **Link Title**. If the box is left blank, the file name becomes the link. Please note that file names should contain letters, numbers and underscores *only* (no spaces) to allow the system to upload and open them properly. Also note that each submission attachment *must* have a unique file name.



4. Click **Submit**.
5. On the **Review Submission History** page, you will see all of your submissions listed by date and time. To view the details of a submission, click the **plus sign** next to an attempt. Click **Ok** when you are finished reviewing your assignment.

