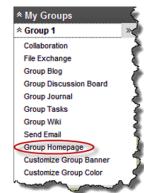
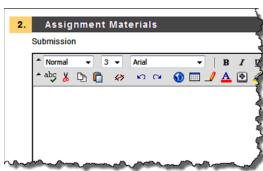
Submitting Group Assignments

Reminder: Only one student may submit a group assignment for the group. Please designate one group member for this responsibility before submitting any group assignments.

- 1. Login to the Bb Learn system and go to the **My Groups** panel (directly under the **CourseMenu**), select your group name. A drop down menu will allow you to select the **Group Homepage**.
- 2. On the group homepage, click the name of the assignment in the **Group Assignments** section.
- 3. On the **Upload Assignment** page, download any files provided by your instructor and complete the assignment using one or both of the following:



- Locate the Submission box in the "Assignment Materials" section (2) and type your response.
- If your response to the assignment is in a separate file, **click Browse My Computer** and select a file to attach. If you attach a file, type a **Link Title**. If the box is left blank, the file name becomes the link. File names should contain letters, numbers and underscores only (no spaces) to allow the system to upload and open them properly.



4. Click Submit.