

## OH&S Packing Checklist for Category A, B, and Dry Ice

This checklist was designed to make sure that your package is properly prepared. After completing each step, put a check in the box.

Did you remember to:	Category A		Category B		GMO		Exempt Human/Animal Specimen	
Read and follow the manufacturer's instructions?								
Use good quality packaging?								
Use leak proof primary receptacles and seal them correctly								
Wrap multiple fragile primaries individually?								N/A
Use sufficient absorbent inside each secondary?								
Use leak proof secondary packaging properly and seal them correctly?								
Make sure the primary or secondary receptacle is pressure compliant?								N/A
Enclose the itemized list inside the package but place it outside the secondary if required?								N/A
Display the UN Specification Mark on the outer package?	UN2814 or UN2900		N/A		UN 3245		N/A	
Use rigid out packaging?							N/A	
Check the minimum dimensions?	All dimensions at least 100 mm		One surface at least 100 mm x 100 mm		All dimensions at least 100 mm		One surface at least 100 mm x 100 mm	
Affix a hazard label?							N/A	
Used and added the Proper Shipping Name?	On package, shipper's declaration & waybill		On package AND waybill		On package		On package	
Added the weight/quantity of the dangerous good?			N/A				N/A	
Added the name & phone number of the responsible person?	On package, shipper's declaration & waybill		On package AND waybill		On package		N/A	
Added the name & address of the shipper?								
Added the name & address of the consignee?								