# **Emergencies**

#### When an emergency occurs:

## **In Hospital Locations**

- 1. Dial 4-0001
- 2. Give your name
- 3. A telephone number where you are located
- 4. Your building and room number

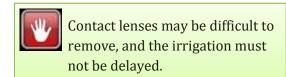
#### In a Non-Hospital Area

- 1. Call UAB Police 911 on campus phones or 974-3535 on a cell phone.
- 2. Report the nature of the emergency.
- 3. Give the location of the emergency
- 4. State where you will meet the emergency vehicle.
- 5. State how many persons are involved.
- 6. Tell them the type and severity of any observed injuries.
- 7. Notify others in the area about the nature of the emergency.
- 8. Meet the ambulance or fire crews at the place you indicated. Send someone else if you cannot go.
- 9. Do not move any injured persons unless they are in danger.
- 10. Keep them warm. Unnecessary movement can severely complicate neck injuries and fractures.

# If Chemicals Have Been Spilled

If chemicals have been spilled on someone:

- 1. Get the individual under a shower or spigot to wash the affected area thoroughly
- 2. If they have chemicals in their eyes:
  - a. irrigate with plenty of water for at least 15 minutes
  - b. check for and remove contact lenses before irrigation



### If Hazardous Chemicals Have Been Ingested

If hazardous chemicals are ingested:

- 1. try to identify the substances involved
- 2. notify medical staff or the local poison control center at 4-4606
- 3. never attempt to give anything by mouth to an unconscious person

## **Injuries**

### Non-Life Threatening Injuries

During regular work hours:

- have the supervisor or lab manager fill out a the Initial Medical Evaluation Authorization
- send the injured employee to The Workplace with the form, (205) 933-5300, 2151 Highland Avenue, Birmingham, AL 35205.
- complete an Accident Report as soon as possible after the incident occurred

#### Life-Threatening Injuries

- Call emergency services
- Have the victim transported to the University Hospital emergency department.
- When calling for emergency assistance, stay on the line until the emergency operator tells you to hang up.
  - Tell them which entrance to use and have someone meet the emergency response crew at that entrance to guide them to the injured person.
  - Also notify the emergency responders about any special hazards that may be involved (ex. radioactive materials, chemicals, etc.).



For more information about handling emergencies and/or injuries, visit the On-The-Job Injury/Illness Program website.