Instructional Design & Support

UAB SHP

Tuesday Tip

Putting Your Best Slide Forward

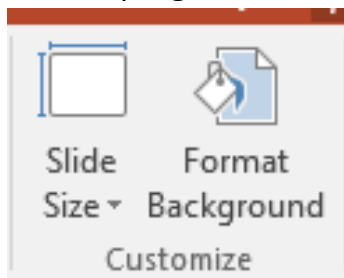Do you PowerPoint presentations look like *this* when you display them?

Here's a quick fix to get rid of the dark void and give your content all of the space it deserves.

1) In Microsoft PowerPoint, change the aspect ratio by clicking on the Design tab.

2) Then, in the top right corner, click on Slide Size. From the dropdown, select 16:9.

Now you'll have something that looks like this!

Much better, isn't it?! If you change the ratio on an existing presentation, just be sure to check each slide. The change may require some updates to the arrangement of the content.